



CITY HALL  
P.O. BOX 20000  
LAS CRUCES, NM 88004

700 N. Main St.  
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**Board of Directors Meeting  
Thursday, January 16, 2025 at 9:00 AM**

**Meetings can be viewed live at  
[lascruces.civicweb.net](http://lascruces.civicweb.net)**

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| <b>1. <u>CALL TO ORDER AND PLEDGE OF ALLEGIANCE</u></b>                                                                                                                                                                                         |         |
| <b>2. <u>DETERMINATION OF QUORUM</u></b>                                                                                                                                                                                                        |         |
| <b>3. <u>ACCEPTANCE OF AGENDA</u></b>                                                                                                                                                                                                           |         |
| <b>4. <u>CLOSED MEETING STATEMENT</u></b>                                                                                                                                                                                                       |         |
| <b>5. <u>MINUTES FOR APPROVAL</u></b>                                                                                                                                                                                                           |         |
| 5.1. Approval of the Minutes from the regular ASCMV Board of Directors Meeting held on October 24, 2024.<br><a href="#">10-24-2024 ASCMV Regular Board Meeting Minutes</a>                                                                      | 3 - 16  |
| 5.2. Approval of the Minutes from the Special ASCMV Board of Directors Meeting held on December 13th, 2024.<br><a href="#">12-13-2024 ASCMV Special Board Meeting Minutes</a>                                                                   | 17 - 18 |
| <b>6. <u>REPORTS/PRESENTATIONS</u></b>                                                                                                                                                                                                          |         |
| 6.1. City and County ACO Reports - City Animal Control and County Animal Control                                                                                                                                                                |         |
| 6.2. Shelter Statistics/Activities: Annual Report - Liz Seely, Interim Director<br><a href="#">QUARTERLY STATISTICS REPORT 2024 QTR4</a><br><a href="#">2024 ANNUAL STATISTICS REPORT</a>                                                       | 19 - 24 |
| 6.3. Committee Reports<br>a. Finance - Barbara Bencomo, Committee Chair<br>b. Executive - Manuel Sanchez, Committee Chair<br>c. Facilities - Mary Lou Ward, Committee Chair<br><a href="#">ASCMV UNAUDITED FIN STMTS December 2024 - signed</a> | 25 - 36 |
| <b>7. <u>DISCUSSION ITEMS</u></b>                                                                                                                                                                                                               |         |
| 7.1. ASCMV Adoption Fees                                                                                                                                                                                                                        |         |
| <b>8. <u>ACTION ITEMS</u></b>                                                                                                                                                                                                                   |         |

- 8.1. A RESOLUTION APPROVING THE 2025 HOLIDAY/CLOSURE SCHEDULE FOR THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY 37 - 41

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- 8.2. A RESOLUTION PROVIDING FOR DETERMINATION OF REASONABLE NOTICE OF MEETINGS AND MEETING DATE OF THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY BOARD OF DIRECTORS 42 - 48

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- 8.3. Selection of ASCMV Board Chair and Vice-Chair. Committee Assignments.

- 8.4. Discussion and preliminary plans for Selection Process and Timeline for hiring the next ASCMV Executive Director.

**9. PUBLIC INPUT**

**10. CHAIR AND BOARD COMMENTS**

**11. ADJOURNMENT**

**12. CLOSED SESSION**

- 12.1. THE BOARD OF DIRECTORS OF THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY WILL CONVENE IN CLOSED SESSION pursuant to "NMSA 1978 Section 10-15-1(H)(7) to discuss pending/threatened litigation in the following matters":

Cincinnati Specialty Underwriters Insurance Co. v. Murphy, et al.,  
Case No. 1:24-cv-1039-GJF-JFR

Moore v. Animal Services Center of the Mesilla Valley, D-307-CV-  
202401615

Patrick Dunphy, et al. v. Animal Services Center of the Mesilla  
Valley, et al., D-307-CV-202300522

**ANIMAL SERVICE CENTER OF MESILLA VALLEY**

**October 24, 2024 at 9:00 a.m.**

**BOARD MEMBERS PRESENT:**

- Manuel Sanchez - Chairman
- Becki Graham - Vice-Chairman
- Joan Campbell - Board Member
- Becky Corran - Board Member
- Gennifer Gates - Board Member
- Christopher Schaljo-Hernandez – Board Member
- Jess Williams - Board Member
- Mary Lou Ward - Ex-Officio Member

**BOARD MEMBERS ABSENT:**

- Patrick Peck - Board Member
- Barbara Bencomo - Ex-Officio Member

- 1. Call to Order & Pledge of Allegiance (9:00 a.m.):** Chair Sanchez called the meeting to order. All stood for the Pledge of Allegiance.
- 2. Determination of Quorum:** A quorum was determined to be present.
- 3. Acceptance of the Agenda:** Motion by Board Member Corran, second by Board Member Graham. Motion passed unanimously .
- 4. Minutes for Approval**
  - 4.1 Approval of the Minutes from ASCMV Meeting July 25, 2024:** Motion by Board Member Campbell, second by Board Member Graham. Motion passed; Board Member Corran abstained.
- 5. Reports/Presentations**
  - 5.1 CfPP Presentation: Animal Companions of Las Cruces - Dr. Dawn Duncan:** Dr. Duncan stated their nonprofit has been operating for just over 2.5 years. The mission and goals are different from other nonprofits in the community. Their last goal of advocate for methods to expand veterinary care. They are advocating for release of state funds that are already set aside for spay/neuter. Also advocating for vet tech licensing programs at community colleges, and urging creation of veterinary school at NMSU that already has pre-vet. Based on the veterinary accessibility project with partners with American Veterinary Medicine Association, Centers for Disease Control and Prevention, ESRI, and U.S. Census Bureau, deems our veterinary care situation is nearly inaccessible. Right now it is stated

Las Cruces cannot afford 24/7 vet care, however similar sized cities with 24/7 care have lower median income than Las Cruces. The total pet population is approximately 105,000 for over 81,000 households in Doña Ana County. All the veterinary services here are overwhelmed and need help expanding their staff. A consortium approach of shared rotations will not work. Need a standalone 24/7 emergency clinic. Veterinary professionals were asked what they wanted and needed in a meeting at City Council chambers two and a half years ago. The first request was for televet service to support the area. VetTriage was brought in based mostly in the U.S. and staffed by veterinarians who have their own clinics due to the crisis, agree to give so many hours a month to VetTriage. Clients set up an account for free using their website or QR codes on magnets her groups hand out. If there is a pet emergency, they log on for video call or phone number and are connected to a veterinarian usually within five minutes. The televets can handle 60-80% of the emergencies called in. If hands on they will not charge the client, rather tell them where the nearest open emergency clinic is. The next ask was for two to four minute videos of topics of spay/neuter, infectious diseases and vaccines, heartworm, obesity, snake and venom, and cannabis. The videos were completed with Dr. Sarah Walley as the spokesperson, who volunteered. There are two more videos planned, cholic in horses, and then knee surgeries for dogs, done by the Schumacher team. Externs come for two to four weeks, provide cost of travel, food, and housing. They had an externship this summer from Washington state who has signed for an associate veterinary position here in town. There are others requesting externships for summer 2025. The one way to attract new veterinarians is to provide excellent externship experiences. Calista Animal Hospital, East Lohman, and Zia are wanting externs this summer. She is currently in Florida recruiting from University of Florida Veterinary career day. And also recruiting at Oregon State and Midwestern University, which is a branch of a university in Chicago but vet school in Glendale, Arizona. Recruitment at Texas A&M continues to go well. Also, plans to go to Colorado State, and University of California Davis in early 2025. They have a booth at AVMA National Convention. At vet schools the numbers are 40-50. On Tuesday 44 significant conversations with interested vet students. At the AVMA usually draw over 200. They have worked hard to change attitudes from complaint to support, and the community is responding. They have 415 active supporters. Their Facebook page that is private and requires questions to be answered has 1,200 members. She spoke before the Town of Mesilla Trustees and Las Cruces Councilors two years ago and received support from them. Their Paws, Claws, and Hooves fundraiser earned over \$10,000 in one night and will become an annual event. All the funds go toward the mission and goals, particularly recruitment trips. There are no paid staff members. They continue seek ways to elaborate across the community and to educate the public as they work to expand services and fulfill the mission. They are working with PET DR 911 to expand to nights, and

1 eventually to 24/7. She has spoken to at least four students looking to go  
2 into shelter work. Since there is and has been an open shelter vet position,  
3 it might benefit to take a new graduate and train them. An externship could  
4 be accommodated but Dr. Duncan would need to help with the registration  
5 process with the Florida university. There is a MASH spay/ neuter clinic in  
6 northern New Mexico, Animal Balance, that would like to come to Las  
7 Cruces and could do three day clinics and can spay up to 200 animals. It  
8 is currently too late for the 2025 year, but it is an idea for the future. They  
9 have the volunteers, but space, funding, and follow-up need to be solved.  
10 They cannot solve the spay/neuter problem without solving the veterinary  
11 lack problem.

12  
13 Board Member Graham mentioned that median household income is a  
14 barrier expanded new services, which is increased when families have to  
15 make the drive to El Paso. And median household income is a reason to  
16 advocate for more emergency service accessible in Las Cruces. She likes  
17 the idea of showing the positives of the community, but understanding there  
18 are challenges. Dr. Duncan state when they recruit they take the job packet  
19 and externship packet so people can look through. She loves Las Cruces  
20 and is selling Las Cruces. Chair Sanchez stated the county did hire a  
21 veterinarian working for the county. They are working on getting their  
22 mobile clinic recertified. Dr. Duncan stated that any veterinarian that hires  
23 in with the shelter, the county, on top of salary that is offered, they add  
24 another \$10,000 from Animal Companions.

25  
26 **5.2 City and County ACO Reports - City and County Animal Control:** Brian  
27 Hulsey reported on July through September 2024. He introduced the new  
28 vet. Zoey McKenzie stated she is from Shiprock, New Mexico from the  
29 Navajo Nation. She stated they are combining vaccination clinics with  
30 ACES. She talked about partnering with different entities. They provided  
31 vaccines and microchips at the Community of Hope. And also received a  
32 grant from Petco of vaccines. Brian Hulsey reported 856 reported stray  
33 animals, picked up 580, of which 205 were cats, 375 dogs. There were 58  
34 sick/injured animals, 25 cats, 33 dogs. There were 40 owner surrender  
35 animals of two cats and 38 dogs. Reported stray four year comparison  
36 shown. They had high July numbers, as the weather cools numbers are  
37 going down. Four year field return to owner were shown, July had 31,  
38 August 17, and September 21. Additional animals were two owner  
39 surrender cats, 38 owner surrender dogs, 58 sick or injured animals, 10  
40 welfare hold animals. No neglect, abuse, or cruelty cases. There were 16  
41 shelter quarantines, four home quarantines. Court hold cases were 19.  
42 Live evidence held is five, some were retuned and some still in court held.  
43 Three rabies submissions, one was positive but was a bat from White  
44 Sands. There were 105 diverted intakes. There were 1,034 educational  
45 material and education outreach. They were at the fair as well. Total calls  
46 were 2,136. Animals picked up per district; District 1 had one cat and 15

1 dogs, District 2 had 57 cats and 57 dogs, District 3 had 18 cats and 98 dogs,  
2 District 4 had 41 cats and 70 dogs, District 5 had 59 cats and 72 dogs,  
3 District 6 had nine cats and 13 dogs, and District 7 had 20 cats and 50 dogs.  
4 Graph shown of stray cats picked up by district. Graph shown of stray dogs  
5 picked up by district. Reasons for owner release, five were vicious and/or  
6 dangerous livestock, 11 aggressive, three owner unable to keep on  
7 property, five unable to afford to care for, two sick or injured, one because  
8 of barking, 12 owner passed away, one the animal pregnant and gave it up.  
9 Mary Lou Ward stated they went to 103 residents in Santa Teresa for  
10 compliance with their veterinarian and had 57 violations reports. With the  
11 clean-up with Carlos event and when the roll offs in the community, and  
12 upon return only had five violations. Brian Hulsey stated District 3 usually  
13 flipflops, so they active in that area and then it calms down, and then rises  
14 up again. And District 4 seems to be the area for loose animals mostly.

15  
16 Gino Jimenez state his directive is to report monthly with yearly  
17 comparisons at the end. July responded to 432 calls for strays, 179 were  
18 GOA (gone on arrival). Apprehended 253, with 211 impounded at the  
19 shelter, 105 dogs, 106 cats. Successful in field RTO 42 animals that had  
20 identification. There were 22 unsuccessful animals had some identification  
21 but could not return to owner. Graph for three year comparison for July,  
22 running total of 2,980 strays. Peak Performance goal to secure 65% of  
23 reported strays, that month able to do 53%. Three year field RTO  
24 comparison, with a running total of 278. Peak Performance goal is to be  
25 able field RTO 25% of all identifiable strays, reached 17.5%. Other two  
26 Peak Performance measures shown for which he was asked by City Council  
27 to show. Goal three is 10% reduction in stray animal bites; and had a 21%  
28 decrease in July. Goal four is 10% reduction in owner victim bites; had a  
29 14% increase. Community cat program graph, able to release six  
30 community cats. These are ear tipped, microchipped, spay/neuter and  
31 vaccinated. There were 52 calls for service for cats in traps. Total of 414  
32 calls for service, with 52 cats released. Reasons able to field RTO for July,  
33 17 no contact phone or at residence, four chips not updated, one chip not  
34 registered. Reasons for owner surrendering, 12 dogs for aggression, 10 for  
35 owner unable to care for, six puppies owner unable to care for, three dogs  
36 were sick, and one euthanasia request, three dogs landlord did not allow,  
37 three cats landlord did not allow, one dog for lifestyle changes.

38  
39 Gino Jimenez report on August with 473 calls for strays, 218 GOA, 255  
40 apprehended, 216 were taken to the shelter, 111 dogs and 105 cats.  
41 Successful in field RTO 39, 22 unsuccessful. Running graph, 473 for the  
42 month of August, with total of 3,453 for the year. Peak Performance goal  
43 of 65%, and able to attain 61%. Three year field RTO comparison, again  
44 39 for the month, running total of 317. Peak Performance goal of 25% RTO,  
45 able to achieve 17.2%. The other two goals, one with 10% reduction in  
46 strays, they had 14% reduction in stay animal bites for August, however

15% increase in number of owner victim bites. Community cat program responded to 56 cats in traps, able to release seven. Running numbers show 470 calls for service and 59 released for the year. Reasons for unable to field RTO, 16 no contact by phone or residence, seven chips were not updated. Reasons for owner release, nine dogs owner cannot care for, eight kittens unable to provide vet care, four dogs owner had health issues, four dogs for old age, four dogs for behavioral issues, three dogs kept escaping property, two dogs fighting with other pets, two dogs for aggression, one cat owner going into hospice, one cat continued to fight with other pets, one dog the owner unable to provide vet care for.

September, Gino and Mary Lou met at Department of Health and went over emergency manager plan for the Animal Service Center. September had 440 reported strays responded to, 211 GOA, 229 were apprehended, of those 106 dogs and 75 cats. They had 48 successful field RTO, 21 unsuccessful. Three year field RTO, September 440, and grand total of 3,893 calls for service for strays only. Peak Performance of 65%, able to achieve 61%. They have only achieved 65% once. Three year field RTO comparison, 48 for the month of September, grand total of 365 and 25% is the goal, achieved 17.2%. The other two Peak Performance, 16.8% decrease in stay animal bites, and increase of 11% owner victim bites. They cannot control whether a person's pet will bite them. Community cat program responded to 32 calls for service, able to release eight cats. Reasons unable to field RTO, 16 no contact by phone or residence, five the chips were not updated. Reasons for owner release, nine dogs unable to care for, seven dogs owners health was declining, four the dogs behavioral issues, three dogs for aggression (one had bitten six family members). The family did try to help that dog but were unable to. Three dogs for bites, two dogs for old age, one dog killed another dog, one dog got too big for an elderly owner, one dog owner could not keep in apartment, one cat could not afford vet care. The chief of police came up with a great idea to educate their own families, i.e., father is a police officer, but what does traffic do, what does patrol do, etc. So had two hours at the East Mesa Complex to introduce themselves and mingle. The police department had had training due to the new reporting they have to do. Each officer went through courtroom presentation and procedures. They did mock trials. Monthly calls for service, July responded 1,205 calls, August 1,090, September 1,040, grand total of 10,186 calls for service.

Board Member Gates asked about owner victim dog bites and the outcomes thereof. Gino Jimenez stated the majority of owner victim bites the animals will stay home, home quarantine. It is rare that an owner releases a pet after a bite to the ACO.

**5.3 Shelter Statistics/Activities - Quarterly Statistics Report 2024 QTR3:**  
Clint Thacker introduced a new employee Carol Nielson from Utah. Carol

1 Nielson stated she got her bachelor's from NMSU in journalism and mass  
2 communications. She is working on branding consistency, across the  
3 various digital platforms, and also how effective the different platforms are  
4 at reaching the public and what intent and purpose is. Currently discussion  
5 on what has been done in the past, what the correct medium for things to  
6 be communicated. For several years ASCMV has been posting daily states  
7 on Facebook. She did some research and found that is not common  
8 practice to post daily stats. Her concern is, is that creating effective  
9 dialogue with the community, is helping the community understand the  
10 context of what they are doing day to day. They are in the process of  
11 transitioning data to a monthly basis to be able to validate the data. They  
12 were doing a podcast and are in discussions if that is the right method. They  
13 do want to interface with the public and increase accessibility, but also  
14 consider staffing capability and time. Hoping to tap into mediums that  
15 already exist and work with community partners that may have a broader  
16 reach within the community to help broadcast. Board Member Williams  
17 mentioned getting away from doing reporting on social media is the  
18 appearance of the lack of transparency. He hopes for a consistent effort  
19 across social media platforms to drive people to the website and the  
20 importance of that. Carol Nielson stated that is part of the plan is to make  
21 sure to emphasize and posting when the data gets posted to the website,  
22 which will also drive more traffic to the website to see more things. Board  
23 Member Gates there are updates on the website. And she noted that  
24 without changes to the website people will not use as a source as when  
25 they see changes on the website. Chair Sanchez agreed with both Board  
26 Member Williams and Board Member Gates.

27  
28 Clint Thacker reported as of yesterday currently 395 total animals at the  
29 center. Intake had 2,472 into the center July through September. How  
30 animals came in, strays by ACO at 53%, next strays by public 22%, next is  
31 owner surrender 18%. Year to date comparing years 2022, 2023, 2024.  
32 Returns had 26 total, 19 dogs, 7 cats, with reasons shown. They offer free  
33 training via teleconference. Also Doña Ana Humane Society will have  
34 someone go to the home for training for free. Diverted intakes, July 307,  
35 August 191. Decrease of kitten litters July, August, September. Outcomes,  
36 23% left by adoption, rescued 24%, euthanasia 27.4%. There is 71.6% live  
37 release rate. Year to date live release rate 69.6%, higher than 2023. List  
38 of rescues that have participated in the last quarter. Rebel Angel All Breed  
39 Animal Rescue, Halo in Phoenix, Cruz's Crusaders, take many animals.  
40 Euthanasia reasons, number one reason for dogs is behavior/space. This  
41 means the space is needed and time to work with behavior issues is short.  
42 Cats number one reason is ringworm. Ringworm is contagious. Surgeries  
43 did 1,310 surgeries. Over 3,350 total surgeries for 2024. Fosters continue  
44 do amazing work and is a great help for the center. Volunteers doing great.  
45 Working on play groups with the dogs for four hours. Have had very minimal  
46 issues. Board Member Williams asked when the play groups happen. Clint

1 Thacker stated Saturdays and Sundays, and one day during the week. He  
2 will send a schedule to the Board Members. Visitors were 1,700 to the  
3 center. Facebook visits and Instagram directly impact the web views and  
4 new users which is 5.3K to the website. They did some Facebook ads and  
5 got 320 clicks from that. Had a 60% increase in Facebook visits in August,  
6 and that is the same time started having a digital content specialist.  
7 Instagram visits has 189% increase. With 5.5K new users to the website in  
8 August, and 5.1K new users to the website in September. Upcoming events  
9 in October, PetSmart, Dispensary, and Petco adoptions. Events in  
10 November, Elks Lodge, Picnic with a Pup at the center. Dog of the week  
11 Capri. Cat of the week already adopted. They have a lot of cats up for  
12 adoption.

13  
14 Board Member Gates commended the cat people in Las Cruces. Board  
15 Member Williams stated Gino had a session at the office of emergency  
16 management to talk about an emergency plan for the ASCMV. He would  
17 like to see a presentation about that at the next meeting. Clint Thacker  
18 stated it is not finalized, but thanked Barbar Bencomo in her efforts to get  
19 this emergency plan moving forward. Chair Sanchez mentioned there is  
20 work within the community to have action plans for all the organizations.  
21 Board Member Schaljo-Hernandez asked to return to diverted intake graph,  
22 and what is the policy on diverted. Clint Thacker stated there is no written  
23 policy on diverted intakes, it is more like SOP of what they follow. The front  
24 office does all they can not to have the animal cross the threshold into the  
25 center. Board Member Schaljo-Hernandez about not turning away people  
26 that are trying to owner surrender. Clint Thacker stated they try to keep the  
27 animal from coming in but the center does take the animal if the owner is  
28 unable to continue caring for the animal. The center has never rejected  
29 someone's animal, but the center has requests before they take the animal.  
30 Board Member Schaljo-Hernandez asked that they give the person a  
31 phone, work with them in calling other nonprofits to see if they can take the  
32 animal, and working through that with them. Also work on the policy to be  
33 sure it is being followed. Clint Thacker suggested if there are complaints,  
34 please e-mail him so he can get to the bottom of it. He also stated that  
35 many times there are misunderstandings of what was said to the person  
36 bringing the animal. Board Member Willaims suggested reaching to other  
37 shelters that have the SOP and policies for that information. Chair Sanchez  
38 stated he had a constituent concerned they were turned away from the  
39 ASCMV as they had animals brought to their farm and they were willing to  
40 pay but got directed to SNAP. He suggested that if there are members of  
41 the public willing to pay full price for spay/neuter, ASCMV might set aside  
42 some slots a week or month for these people, rather than them having to  
43 go to a private vet with wellness check, etc. With some people paying full  
44 cost, could offset some other costs at the center. Board Member Schaljo-  
45 Hernandez suggested Animal Companions funds might help and also  
46 incentivize veterinarian position that is open. Board Member Gates stated

1 need to think of future costs of the animal, i.e. a little of kittens, instead of  
2 just spay/neuter in a timely manner. Board Member Williams suggested the  
3 county's veterinarian could perform surgeries in the county as anti-donation  
4 is not in effect if they are paying for it. Board Member Ward states right now  
5 the county does provide spay/neuter via SNAP after they qualify. Going  
6 forward the vet and ACES program they are doing vaccinations and  
7 microchips, but the goal is to provide free spay/neuter in those areas also.  
8 They have also signed a contract with Dr. Medina from El Paso for southern  
9 border of the county.

#### 10 11 **5.4 Committee Reports**

12  
13 **Finance - Barbara Bencomo, Committee Chair:** Josh Saffell reported on  
14 the unaudited financials for the quarter ending September 30, 2024. First  
15 is Statement of Net Position. This combines functions 7440, the General  
16 fund, and 7441, the Capital Projects fund. The current assets, pooled cash  
17 and investments \$2,083,642, and receivables of \$2,150, total of \$2,085,792  
18 offset by liabilities of \$271,008, leaving a fund balance of \$1,814,784. Next  
19 statement of revenues, expenses and changes in fund balance, budget to  
20 actual; total revenues \$2,253,476, and total expenditures of \$1,018,439,  
21 and positive change in next position of \$1,235,037. The revenues were  
22 47% of budget and expenditures 21.2% of budget. The budget parameter  
23 is 25%. Expenses by program/function, executive director program,  
24 expenditures of \$44,960 which is 22.2% of budget. The majority of  
25 expenditure line items were under 25% budget parameter, except for other  
26 which was because of planned travel. Next is the medical director program  
27 expenses, total \$242,739 which is 18.2% of budget. All lines items were  
28 under the budget parameter of 25%. Next is kennel director program for  
29 expenses, total \$401,645 which is 22.8% of budget. All lines items were  
30 under the budget parameter of 25%. Finally administrative operations for  
31 expenses, total \$328,848, which is 22% of budget. Total expenditures of  
32 \$1,018,439, salary is 58%, benefits 21%, services 11%, supplies 7%,  
33 repairs and maintenance, insurance, and other were at 1% each.

34  
35 Board Member Corran reported on additional updates from Barbara  
36 Bencomo. Grants and donations are being updated. The adoption trailer  
37 is being discussed for trying to get it here the easiest. For the upcoming  
38 budget year Bernice, Amy, and Clint are working on the base method which  
39 is the City's change in how they do budgeting. The strategic plan update  
40 will begin in November, and Clint Thacker has some ideas about salary  
41 increases and potential opportunities related to the vet recruitment. Also  
42 looking at capital projects, on how to get on the ICIP for the state as an  
43 independent organization. This would be for training and community room  
44 addition.

**Executive - Manuel Sanchez, Committee Chair:** Chair Sanchez reported on items for this agenda, but also discussed committees and getting everybody engaged. Get the ICIP plan together to get capital outlay from the legislators. Discussed that Clint Thacker had been meeting with the facilities director for the City as some concerns with different tasks and work orders to be addressed, and getting the higher priority things completed. Clint Thacker is also working with IT on updates. Also mentioned Clint Thacker's meetings with bringing in the rescues and different partner agencies into the ASCMV, and that is going well. Clint Thacker has been working with the executive coach for best practices for the center.

**Facilities - Clint Thacker, Exec. Director, ASCMV:** Mary Lou Ward reported they met a total of three times, August 1st, September 5th, and October 3rd. The new building's one year warranty has expired. During the meetings they addressed items reported and needed to be addressed, and items reported that are being worked on and completed. Reported were shelter doorknob between med wing and RM and SB kennel room, completed. Front door of the center did not close flush and dragging through the threshold, completed. Exit sign outside of euthanasia room in the old shelter was damaged and hanging by wires, completed. Sink between office of G&H was leaking when turned off, completed. Animal shelter dog intake door was very stiff and would not operate, completed. Medical wing break room water heater not working properly, completed. Lock issues on employee only door on the medic center, completed. And adoption center woman's toilet was leaking, completed. Rinconada exit parking area has been painted to allow for traffic flow. Dead trees in the play area that were cleaned up and river rocks added.

Next items reported, addressed, and started. North lobby door area a lock mechanism that will not lock. There are core keys working on with the City to get working. ASA door latch is broken.

Next items reported, addressed, but not started. Push bar on the door to the exit exterior door to the impound lot from the euthanasia room between kennels SA and IMK needs to be replaced. Door handle to the green dog pod that is broken.

**5.5 Upcoming FY2026 Budget Overview - Clint Thacker, Exec. Director:** Clint Thacker reported that the City has changed how they do budgets. There is a base, a continuous, efficiency, and additional support which are phases. Look at the base and then add in some items, continuous which is what it is going to take to continue work as a facility, and then the asks, the things that help him do better at the center. All contracts are in the base, for which there is a contract with the City and County, contracts for microchips, etc, and snowballed quickly to huge. Clint Thacker was told to assume no animals at the center and no animals coming in, so that would

1 be the base. Step on base, utilities, insurance premiums, contract  
2 obligations such as copy machines, Ecolab that does preventive  
3 maintenance on items and pest control. Also include auditing and admin  
4 fees, audit is \$15,000 every year, and admin fees to the City for fiscal agent  
5 which is \$220,000. Total base is \$440,000.  
6

7 On the horizon, very rough estimates. Salaries 4% increase for staff which  
8 the City is doing. County had no number. As long as keep up with increases  
9 that the City and County do, ASCMV will continue to have salaries  
10 competitive. Other issues is between medical director and veterinarian.  
11 Right now veterinarian starts at \$98,000 but have hiring at \$123,000. The  
12 amount the county started their veterinarian, plus a bonus/retention. Start  
13 veterinarian at \$137,000. Problem is medical director would be making less  
14 than their employee, so increase medical director by \$24,000 to \$146,000.  
15 Total salary increase is up to \$185,000. Board Member Campbell asked if  
16 the salaries are competitive enough. The answer is yes. There are still  
17 options such as medical direct up \$12,000 this budget year and \$12,000 the  
18 following budget year. And same with the veterinarian. Decrease some of  
19 the asks this year, and make up for it next year.  
20

21 Future items, starting December Clint Thacker wants to go one-on-one with  
22 the Board to see and give feedback. And then changes if needed. And  
23 present the strategic plan to the board in January meeting. With a strategic  
24 plan might be shifting in focus, such as charging a fee for spay and  
25 neutering. There are some capital goals. Surgical suite is in the back of  
26 the center and hope to bring that up into the medical center, into the middle  
27 where adoptable cats used to be. This would be the VIP room, removal  
28 wall, have the cages there. Two tables have been purchased. Dr. Hadden  
29 is purchasing a little bit at a time. Estimate \$500,000 to move that, build it  
30 out for what is needed. Also community education center as they do not  
31 have a place to meet as staff. Usually meet in the lobby with people  
32 knocking on the doors. Also to have community people coming and need  
33 to remove others from their office to do so. Also no space for the volunteers  
34 who help out to gather or work when on site. This would be about \$550 to  
35 \$600 per square foot construction costs, coming to a little over a million for  
36 a community education center. Reason for high cost is adding square  
37 footage means also adding restrooms. The \$1.1 million does include  
38 furniture, tables, chairs, TV, all needs in education area.  
39

40 Clint Thacker stated to acquire these things they need to start saving, and  
41 other things such as the ICIP, legislators. He has had discussions with  
42 Board Member Peck for names of lobbyists to move forward. Fund 7441,  
43 with funds left over each year put a percentage into this fund as a saving  
44 fund.  
45

Board Member Corran stated changing the mission would change some of the functions of the shelter and some of the dynamics. She mentioned the robust TNR program. Wants to have thoughtful conversation about what it means to have limited resources, what it means to expand those resources, and how to do that in a timeline without leaving behind parts of the mission. What does this look like in one year, three years, five years if certain budget scenarios happen, and what would that look like for the ASCMV? She appreciates the early discussions on budget. Also hold all accountable for going to respective boards in advocating for the money that may come with these things. Board Member Ward suggested not comparing shelter veterinarians to family practice veterinarians to the county veterinarian, as the goals, duties, and responsibilities are totally different.

**6. Discussion Items:**

**6.1 Discuss possibility of adding a Planning and Policy Committee to the ASCMV Bylaws:** Clint Thacker stated he sent a discussion to the executive committee for adding to the regular committee a planning and policy committee. The reason is when he submits information to the board, there are times when it takes a while to get information back. Would there be a way through a committee for him to get feedback more efficiently from policies, and things he wants to change, and then have a buy-in on that from the committee. He can then present to the executive committee when he talks to them on a monthly basis. And he would feel more comfortable coming to the board for things to change. The biggest item right now is the bylaws which needs changes. He has submitted these changes to some board members and received feedback but he needs more feedback to be able to feel comfortable to present to the board. Also able to keep up to date on the strategic plan. In the bylaws it states anytime the board can create a special committee, or add to the committees that are there. Also can do an advisory committee which can include board members, the public, etc.

Board Member Gates is in favor of this, but need a way to distinguish the description of the committee from the executive committee. Clint Thacker stated the advisory committee falls under Robert's Rules, although special committees do not according to their bylaws. Board Member Corran recommend creating ad hoc bylaws committee. Board Member Campbell agrees with a bylaws committee. Board Member Schaljo-Hernandez suggests set up the policy committee from this board but also use power of contracts to contract a company that specializes. Chair Sanchez agrees with an ad hoc committee to help to bring larger recommendations, etc.

**7. Action Items:**

1           **7.1    A Resolution authorizing the Animal Services Center of the Mesilla**  
2           **Valley to piggyback with the county of Greenville, SC, contract 22125**  
3           **with Patterson Veterinary Supply Inc. of the purchase of animal**  
4           **pharmaceuticals and supplies in an amount not to exceed \$200,000**  
5           **through June 20, 2025, and \$250,000 annually for one optional**  
6           **additional one-year renewal term, subject to appropriations and**  
7           **renewal:**

8  
9           Clint Thacker stated they had a plan through the City of San Antonio but  
10          they dropped theirs and so ASCMV had to find another. This is incredibly  
11          needed as they are at \$25,000 they can spend and need this to continue  
12          forward. This is for veterinarian vaccines for the animals at the ASCMV. If  
13          this does pass, Bernice is going to get it recorded immediately to draw  
14          immediately.

15  
16          Motion by Board Member Graham, second by Board Member Schaljo-  
17          Hernandez. Motion passed unanimously.

18  
19           **7.2    A Resolution allowing for a carry-over of remaining grant funds from**  
20           **FY2024 in the amount of \$136,154.38 from various grants for revenues**  
21           **and expenditures in fund (7440) and to adjust the adopted ASCMV**  
22           **FY2025 budget:**

23  
24          Clint Thacker stated the reason this amount is so high is in April accepted  
25          \$110,000 grant to purchase the adoption trailer, therefore that money plus  
26          \$26,000 from remaining grants needs to be brought over. \$23,000 of the  
27          \$26,000 is set aside for the tops of the kennels. The grant for the trailer  
28          with a hopeful pickup date of November 3rd.

29  
30          Motion by Board Member Corran, second by Board Member Campbell.  
31          Motion passed unanimously.

32  
33           **8.    Public Input: .**  
34

35          Tina Dalcour thanked the shelter for having free microchips for September. She  
36          was disappointed more did not show up. When they had the clinic they had over  
37          200 people show up for microchips. Her son paid for 100 of the microchips. She  
38          hopes to have a program going for all next year to find \$15,000 to microchip 1,500  
39          animals. A statistic that was not shown was how come they had to take that many  
40          animals to the shelter. And that was because they had no microchip. All the strays  
41          do not have a microchip, so what do you do with it. She likes the idea of no  
42          animals at the shelter, which would be the ideal dream with only sick and injured  
43          show up. Microchipping lessens the job of animal control, lessens the burden on  
44          animal services, and it will lower the euthanasia list. She said most of the animals  
45          coming into animal services are over the age of five months old. She is currently  
46          helping a person who got an animal from animal services who has heartworm and

the bill is over \$2,000. She asked if they are attending a fund raiser to please contribute. She wants all animals in the County and City to be microchipped. She hopes next meeting she can give everyone on the board a Zen pet sticker which means the animal is microchipped, vaccinated, and fixed. And then she will be giving money to Animal Services, and to animal control for rewards, so when they see somebody that has a Zen pet they get an incentive for having their animal totally legal. She is asking all rescues in the county to do an update.

Board Member Corran thanked her.

**9. Chair and Board Comments:**

Board Member Ward stated the Mesilla Valley Regional Dispatch Authority has reported having technical issues with the non-emergency number, (575) 526-0795. If issues can call (575) 805-7852, (575) 805-7853.

Board Member Corran stated the City of Las Cruces's first year contributing to the Spay and Neuter Action Program as the County has been doing for years and years, it is happening. Anticipate the contract will be finalized, a cumbersome process by the end of year.

**10. Adjournment (11:40 p.m.)**

Motion by Board Member Schaljo-Hernandez, second by Board Member Corran. Meeting adjourned.

**BOARD OF DIRECTORS**

\_\_\_\_\_  
Manuel Sanchez, Chairperson

\_\_\_\_\_  
Christopher Schaljo-Hernandez, Board Member

\_\_\_\_\_  
Joan Campbell, Board Member

\_\_\_\_\_  
Gennifer Gates, Board Member

\_\_\_\_\_

|    |                                          |
|----|------------------------------------------|
| 1  | Becki Graham, Board Member               |
| 2  |                                          |
| 3  |                                          |
| 4  |                                          |
| 5  | <hr/> Patrick Peck, Board Member         |
| 6  |                                          |
| 7  |                                          |
| 8  |                                          |
| 9  | <hr/> Jess Williams, Board Member        |
| 10 |                                          |
| 11 |                                          |
| 12 |                                          |
| 13 | <hr/> Barbara Bencomo, Ex Officio Member |
| 14 |                                          |
| 15 |                                          |
| 16 |                                          |
| 17 | <hr/> Mary Lou Ward, Ex Officio Member   |
| 18 |                                          |
| 19 | ATTEST:                                  |
| 20 |                                          |
| 21 |                                          |
| 22 |                                          |
| 23 |                                          |
| 24 | <hr/> Amanda Lopez Askin, County Clerk   |

**ANIMAL SERVICE CENTER OF MESILLA VALLEY**  
**Special Meeting**  
**December 13, 2024 at 9:00 a.m.**

**BOARD MEMBERS PRESENT:**

- Manuel Sanchez - Chairman
- Joan Campbell - Board Member
- Becky Corran - Board Member
- Gennifer Gates - Board Member
- Patrick Peck - Board Member
- Christopher Schaljo-Hernandez – Board Member
- Mary Lou Ward - Ex-Officio Member

**BOARD MEMBERS ABSENT:**

- Becki Graham - Vice-Chairman
- Jess Williams - Board Member
- Barbara Bencomo - Ex-Officio Member

- 1. Call to Order & Pledge of Allegiance:** Chair Sanchez called the meeting to order at approximately 10:15 a.m. All stood for the Pledge of Allegiance.
- 2. Determination of Quorum:** A quorum was determined to be present.

**Closed Session statement:** The ASCMV Board of Directors met at 9:01 a.m. on Friday, December 13, 2024. Those in attendance were Clint Thacker, Mary Lou Ward, Board Member Gates, Board Member Corran, Board Member Bencomo, Board Member Peck, Board Member Campbell, Board Member Schaljo-Hernandez, Board Member Sanchez. At 9:42 a.m. joined by Liz Seely and Bernice Navarro. The meeting adjourned at 9:55 a.m. The only thing discussed during the closed was the item stated in the posted notice which was to discussed a limited personnel matter regarding the appointment of an interim director for the ASCMV pursuant to Section 10-15-1-H(2) of NMSA 1978.

**3. Action Item:**

**3.1 Appoint of an Interim Director for the ASCMV:**

Motion for Liz Seely to be interim director of ASCMV by Board Member Corran, second by Board Member Campbell. Motion passed unanimously.

**4. Adjournment**

Motion by Board Member Schaljo-Hernandez, second by Board Member Corran. Meeting adjourned 10:19 a.m.

BOARD OF DIRECTORS

Manuel Sanchez, Chairperson

Christopher Schaljo-Hernandez, Board Member

Joan Campbell, Board Member

Gennifer Gates, Board Member

Becki Graham, Board Member

Patrick Peck, Board Member

Jess Williams, Board Member

Barbara Bencomo, Ex Officio Member

Mary Lou Ward, Ex Officio Member

ATTEST:

Amanda Lopez Askin, County Clerk

## Animal Services Center of the Mesilla Valley

## Quarterly Statistics Report- 4th Quarter 2024 (Oct-Dec)

|               |                                           | <i>Dogs</i>  | <i>Cats</i> | <i>Rabbits</i> | <i>Reptiles</i> | <i>Pocket<br/>Pets</i> | <i>Avian<br/>E</i> | <i>Avian<br/>L, W</i> | <i>Livestock<br/>(horse, goat,<br/>sheep, pig)</i> | <i>Wildlife<br/>(skunk, bat,<br/>coyote, fox)</i> | <i>Total</i> |
|---------------|-------------------------------------------|--------------|-------------|----------------|-----------------|------------------------|--------------------|-----------------------|----------------------------------------------------|---------------------------------------------------|--------------|
| <b>INTAKE</b> | <b><i>City of Las Cruces</i></b>          |              |             |                |                 |                        |                    |                       |                                                    |                                                   |              |
|               | Owner Surrender                           | 183          | 63          | 0              | 0               | 1                      | 0                  | 0                     | 0                                                  | 0                                                 | 247          |
|               | Returned Adoptions                        | 15           | 1           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 16           |
|               | Seized/Welfare Hold                       | 50           | 8           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 58           |
|               | Strays (brought in by the public)         | 211          | 173         | 1              | 1               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 386          |
|               | Strays (brought in by Animal Control)     | 265          | 162         | 3              | 0               | 0                      | 2                  | 0                     | 0                                                  | 1                                                 | 433          |
|               | Wildlife                                  | 0            | 0           | 0              | 0               | 0                      | 0                  | 1                     | 0                                                  | 4                                                 | 5            |
|               | <b><i>Subtotal City of Las Cruces</i></b> | <b>724</b>   | <b>407</b>  | <b>4</b>       | <b>1</b>        | <b>1</b>               | <b>2</b>           | <b>1</b>              | <b>0</b>                                           | <b>5</b>                                          | <b>1,145</b> |
|               | <b><i>Doña Ana County</i></b>             |              |             |                |                 |                        |                    |                       |                                                    |                                                   |              |
|               | Owner Surrender                           | 93           | 22          | 0              | 0               | 0                      | 0                  | 23                    | 0                                                  | 0                                                 | 138          |
|               | Returned Adoptions                        | 5            | 1           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 6            |
|               | Seized/Welfare Hold                       | 24           | 2           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 26           |
|               | Strays (brought in by the public)         | 101          | 46          | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 147          |
|               | Strays (brought in by Animal Control)     | 325          | 148         | 1              | 0               | 0                      | 1                  | 0                     | 0                                                  | 0                                                 | 475          |
|               | Wildlife                                  | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | <b><i>Subtotal Doña Ana County</i></b>    | <b>548</b>   | <b>219</b>  | <b>1</b>       | <b>0</b>        | <b>0</b>               | <b>1</b>           | <b>23</b>             | <b>0</b>                                           | <b>0</b>                                          | <b>792</b>   |
|               | Anthony, NM - Owner Surrender             | 12           | 4           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 16           |
|               | Return Adoption                           | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | Seized/Welfare Hold                       | 1            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 1            |
|               | Stray - by public                         | 3            | 2           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 5            |
|               | Stray - by Animal Control                 | 34           | 1           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 35           |
|               | Hatch - Owner Surrender                   | 1            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 1            |
|               | Return Adoption                           | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | Seized/Welfare Hold                       | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | Stray - by public                         | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | Stray - by Animal Control                 | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | Mesilla - Owner Surrender                 | 1            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 1            |
|               | Return Adoption                           | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | Seized/Welfare Hold                       | 1            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 1            |
|               | Stray - by public                         | 5            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 5            |
|               | Stray - by Animal Control                 | 3            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 3            |
|               | Sunland Park -Owner Surrender             | 26           | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 26           |
|               | Return Adoption                           | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | Seized/Welfare Hold                       | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | Stray - by public                         | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | Stray - by Animal Control                 | 6            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 6            |
|               | WSMR -Owner Surrender                     | 1            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 1            |
|               | Return Adoption                           | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | Seized/Welfare Hold                       | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | Stray - by public                         | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | Stray - by Animal Control                 | 1            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 1            |
|               | Born In Care                              | 8            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 8            |
|               | Community Cats                            | 7            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 7            |
|               | Jurisdiction Unknown/Other                | 1            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 1            |
|               | Transfers In                              | 0            | 0           | 0              | 0               | 0                      | 0                  | 0                     | 0                                                  | 0                                                 | 0            |
|               | <b>Total Intake</b>                       | <b>1,383</b> | <b>633</b>  | <b>5</b>       | <b>1</b>        | <b>1</b>               | <b>3</b>           | <b>24</b>             | <b>0</b>                                           | <b>5</b>                                          | <b>2,055</b> |

| <b>OUTCOME</b>           | <b>Admin Missing</b>                  |            |            |          |          |          |          |           |          |          |            |
|--------------------------|---------------------------------------|------------|------------|----------|----------|----------|----------|-----------|----------|----------|------------|
| <i>(city and county)</i> | Foster-Escaped                        | 1          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 1          |
|                          | Foster-Lost Contact                   | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Foster-Stolen From                    | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | FTA-Escaped                           | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | FTA-Lost Contact                      | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | FTA-Stolen From                       | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | FTA-Gave Away                         | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Offsite-Escaped                       | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Offsite-Missing                       | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Offsite-Stolen From                   | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Shelter-Escaped                       | 1          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 1          |
|                          | Shelter-Missing                       | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Shelter-Stolen From                   | 1          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 1          |
|                          | <b>Subtotal Admin Missing</b>         | <b>3</b>   | <b>0</b>   | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b> | <b>3</b>   |
|                          | <b>Adoptions</b>                      | <b>300</b> | <b>144</b> | <b>5</b> | <b>0</b> | <b>1</b> | <b>0</b> | <b>20</b> | <b>0</b> | <b>0</b> | <b>470</b> |
|                          | <b>Expired in Shelter Care</b>        | <b>7</b>   | <b>1</b>   | <b>1</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>1</b>  | <b>0</b> | <b>0</b> | <b>10</b>  |
|                          | <b>Expired in Foster Care</b>         | <b>0</b>   | <b>4</b>   | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b> | <b>4</b>   |
|                          | <b>DOA</b>                            | <b>0</b>   | <b>0</b>   | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b> | <b>0</b>   |
|                          | <b>Return to Owner</b>                | <b>285</b> | <b>16</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b> | <b>301</b> |
|                          | <b>Transferred Out (Rescues)</b>      | <b>323</b> | <b>186</b> | <b>5</b> | <b>1</b> | <b>0</b> | <b>1</b> | <b>1</b>  | <b>0</b> | <b>0</b> | <b>517</b> |
|                          | <b>Community Cats (TNR)</b>           | <b>0</b>   | <b>226</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b> | <b>226</b> |
|                          | <b>Wildlife Release</b>               | <b>0</b>   | <b>0</b>   | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b> | <b>0</b>   |
|                          | <b>Owner Request Euthanasia</b>       | <b>174</b> | <b>26</b>  | <b>0</b> | <b>0</b> | <b>1</b> | <b>0</b> | <b>2</b>  | <b>0</b> | <b>0</b> | <b>203</b> |
|                          | <b>Euthanized</b>                     |            |            |          |          |          |          |           |          |          |            |
|                          | Behavior - Aggressive - Dog           | 50         | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 50         |
|                          | Behavior - Aggressive - Other Animals | 2          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 2          |
|                          | Behavior - Aggressive - People        | 10         | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 10         |
|                          | Behavior - Feral                      | 0          | 22         | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 22         |
|                          | Behavior - High Arousal Level         | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Behavior - Problem Eliminator         | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Behavior - Resources Guarding         | 2          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 2          |
|                          | Behavior - Timid                      | 1          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 1          |
|                          | Behavior - Timid - Fear Biter         | 59         | 2          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 61         |
|                          | Court Order                           | 1          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 1          |
|                          | Medical - Distemper Suspect - Resp/GI | 4          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 4          |
|                          | Medical - Distemper - Exposed         | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Medical - Distemper - TX              | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Medical - Distemper - Non TX          | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Medical - Failure of Vital Function   | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Medical - Failure To Thrive           | 11         | 12         | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 23         |
|                          | Medical - Felv                        | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Medical - FIV                         | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Medical - General                     | 28         | 21         | 0        | 0        | 0        | 0        | 0         | 0        | 2        | 51         |
|                          | Medical - Geriatric                   | 4          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 4          |
|                          | Medical - HW Positive - TX            | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Medical - HW Positive - Non TX        | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |
|                          | Medical - Mange - TX                  | 0          | 0          | 0        | 0        | 0        | 0        | 0         | 0        | 0        | 0          |

|  |                                      |              |              |           |           |           |           |           |           |               |              |
|--|--------------------------------------|--------------|--------------|-----------|-----------|-----------|-----------|-----------|-----------|---------------|--------------|
|  | Medical - Mange - Non TX             | 0            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 0            |
|  | Medical - Mass                       | 0            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 0            |
|  | Medical - Neurological               | 0            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 0            |
|  | Medical - Organ Failure              | 0            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 0            |
|  | Medical - Parvo - Exposed            | 10           | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 10           |
|  | Medical - Parvo - TX                 | 0            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 0            |
|  | Medical - Parvo - Non TX             | 38           | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 38           |
|  | Medical - Pregnant                   | 0            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 0            |
|  | Medical - Prolapse                   | 0            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 0            |
|  | Medical - Respiratory Signs - TX     | 2            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 2            |
|  | Medical - Respiratory Signs - Non TX | 4            | 14           | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 18           |
|  | Medical - Ringworm                   | 9            | 46           | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 55           |
|  | Offsite Euthanasia                   | 0            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 0            |
|  | Rabies Suspect - General             | 0            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 0            |
|  | Rabies Suspect - Injured             | 0            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 0            |
|  | Rabies Suspect - Sick/Symptomatic    | 0            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 0            |
|  | Rabies Suspect - Wildlife            | 0            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 0            |
|  | Severe Injuries - Animal Attack      | 1            | 1            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 2            |
|  | Severe Injuries - General            | 3            | 17           | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 20           |
|  | Severe Injuries - Hit By Car         | 5            | 1            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 6            |
|  | Space - Behavior                     | 82           | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 3             | 85           |
|  | Space - General                      | 19           | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 19           |
|  | Space - Medical                      | 24           | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 24           |
|  | Wildlife - Nuisance                  | 0            | 0            | 0         | 0         | 0         | 0         | 0         | 0         | 0             | 0            |
|  | <b>Subtotal Euthanized</b>           | <b>369</b>   | <b>136</b>   | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>5</b>      | <b>510</b>   |
|  | <b>Euthanasia Rate</b>               | <b>26.7%</b> | <b>21.5%</b> | <b>na</b> | <b>na</b> | <b>na</b> | <b>na</b> | <b>na</b> | <b>na</b> | <b>100.0%</b> | <b>24.8%</b> |
|  | <b>Total Outcome</b>                 | <b>1,461</b> | <b>739</b>   | <b>11</b> | <b>1</b>  | <b>2</b>  | <b>1</b>  | <b>24</b> | <b>0</b>  | <b>5</b>      | <b>2,244</b> |

|                    |                                         |              |              |               |               |               |               |               |            |             |              |
|--------------------|-----------------------------------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|------------|-------------|--------------|
| <b>Grand Total</b> | <b>Intake*</b>                          | <b>1,383</b> | <b>633</b>   | <b>5</b>      | <b>1</b>      | <b>1</b>      | <b>3</b>      | <b>24</b>     | <b>0</b>   | <b>5</b>    | <b>2,055</b> |
|                    | <b>Outcome*</b>                         | <b>1,461</b> | <b>739</b>   | <b>11</b>     | <b>1</b>      | <b>2</b>      | <b>1</b>      | <b>24</b>     | <b>0</b>   | <b>5</b>    | <b>2,244</b> |
|                    |                                         |              |              |               |               |               |               |               |            |             |              |
| <b>Statistics</b>  | <b>Live Release Rate</b>                | <b>71.1%</b> | <b>80.8%</b> | <b>100.0%</b> | <b>100.0%</b> | <b>100.0%</b> | <b>100.0%</b> | <b>100.0%</b> | <b>na</b>  | <b>0.0%</b> | <b>74.8%</b> |
|                    | <b>Euthanized, Expired in Care, DOA</b> | <b>376</b>   | <b>141</b>   | <b>1</b>      | <b>0</b>      | <b>0</b>      | <b>0</b>      | <b>1</b>      | <b>0</b>   | <b>5</b>    | <b>524</b>   |
|                    | <b>Average Intake/day</b>               | <b>15.0</b>  | <b>6.9</b>   | <b>0.1</b>    | <b>0.0</b>    | <b>0.0</b>    | <b>0.0</b>    | <b>0.3</b>    | <b>0.0</b> | <b>0.1</b>  | <b>22.3</b>  |
|                    | <b>Average Outcome/day</b>              | <b>15.9</b>  | <b>8.0</b>   | <b>0.1</b>    | <b>0.0</b>    | <b>0.0</b>    | <b>0.0</b>    | <b>0.3</b>    | <b>0.0</b> | <b>0.1</b>  | <b>24.4</b>  |
|                    | <b>Average Euthanizations/day</b>       | <b>4.0</b>   | <b>1.5</b>   | <b>0.0</b>    | <b>0.0</b>    | <b>0.0</b>    | <b>0.0</b>    | <b>0.0</b>    | <b>0.0</b> | <b>0.1</b>  | <b>5.5</b>   |
|                    | <b>Average RTO/day</b>                  | <b>3.1</b>   | <b>0.2</b>   | <b>0.0</b>    | <b>0.0</b>    | <b>0.0</b>    | <b>0.0</b>    | <b>0.0</b>    | <b>0.0</b> | <b>0.0</b>  | <b>3.3</b>   |
|                    | <b>Average Adoptions/day</b>            | <b>3.3</b>   | <b>1.6</b>   | <b>0.1</b>    | <b>0.0</b>    | <b>0.0</b>    | <b>0.0</b>    | <b>0.2</b>    | <b>0.0</b> | <b>0.0</b>  | <b>5.1</b>   |

|        |                                       | Dogs  | Cats  | Rabbits | Reptiles | Pocket<br>Pets | Avian E | Avian<br>L, W | Livestock<br>(horse, goat,<br>sheep, pig) | Wildlife<br>(skunk, bat,<br>coyote, fox) | Other<br>Animals<br>Total | Total |
|--------|---------------------------------------|-------|-------|---------|----------|----------------|---------|---------------|-------------------------------------------|------------------------------------------|---------------------------|-------|
| INTAKE | City of Las Cruces                    |       |       |         |          |                |         |               |                                           |                                          |                           |       |
|        | Owner Surrender                       | 742   | 207   | 7       | 2        | 7              | 0       | 1             | 0                                         | 0                                        | 17                        | 966   |
|        | Returned Adoptions                    | 80    | 15    | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 95    |
|        | Seized/Welfare Hold                   | 229   | 51    | 0       | 0        | 2              | 0       | 0             | 0                                         | 0                                        | 2                         | 282   |
|        | Strays (brought in by the public)     | 730   | 553   | 2       | 1        | 0              | 0       | 1             | 0                                         | 0                                        | 4                         | 1,287 |
|        | Strays (brought in by Animal Control) | 1,119 | 976   | 6       | 3        | 2              | 2       | 15            | 2                                         | 2                                        | 32                        | 2,127 |
|        | Wildlife                              | 0     | 0     | 0       | 1        | 0              | 3       | 5             | 0                                         | 10                                       | 19                        | 19    |
|        | Subtotal City of Las Cruces           | 2,900 | 1,802 | 15      | 7        | 11             | 5       | 22            | 2                                         | 12                                       | 74                        | 4,776 |
|        | Doña Ana County                       |       |       |         |          |                |         |               |                                           |                                          |                           |       |
|        | Owner Surrender                       | 486   | 68    | 0       | 0        | 0              | 0       | 23            | 0                                         | 0                                        | 23                        | 577   |
|        | Returned Adoptions                    | 13    | 3     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 16    |
|        | Seized/Welfare Hold                   | 143   | 10    | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 153   |
|        | Strays (brought in by the public)     | 438   | 299   | 0       | 0        | 0              | 1       | 3             | 0                                         | 0                                        | 4                         | 741   |
|        | Strays (brought in by Animal Control) | 1,650 | 647   | 1       | 0        | 0              | 1       | 2             | 0                                         | 1                                        | 5                         | 2,302 |
|        | Wildlife                              | 0     | 0     | 0       | 0        | 0              | 0       | 4             | 0                                         | 1                                        | 5                         | 5     |
|        | Subtotal Doña Ana County              | 2,730 | 1,027 | 1       | 0        | 0              | 2       | 32            | 0                                         | 2                                        | 37                        | 3,794 |
|        | Anthony, NM - Owner Surrender         | 39    | 7     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 46    |
|        | Return Adoption                       | 0     | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 0     |
|        | Seized/Welfare Hold                   | 6     | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 6     |
|        | Stray - by public                     | 28    | 2     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 30    |
|        | Stray - by Animal Control             | 168   | 23    | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 191   |
|        | Hatch - Owner Surrender               | 8     | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 8     |
|        | Return Adoption                       | 0     | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 0     |
|        | Seized/Welfare Hold                   | 0     | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 0     |
|        | Stray - by public                     | 3     | 4     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 7     |
|        | Stray - by Animal Control             | 4     | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 4     |
|        | Mesilla - Owner Surrender             | 11    | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 11    |
|        | Return Adoption                       | 0     | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 0     |
|        | Seized/Welfare Hold                   | 3     | 1     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 4     |
|        | Stray - by public                     | 14    | 5     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 19    |
|        | Stray - by Animal Control             | 11    | 7     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 18    |
|        | Sunland Park -Owner Surrender         | 32    | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 32    |
|        | Return Adoption                       | 1     | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 1     |
|        | Seized/Welfare Hold                   | 0     | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 0     |
|        | Stray - by public                     | 4     | 2     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 6     |
|        | Stray - by Animal Control             | 49    | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 49    |
|        | WSMR -Owner Surrender                 | 1     | 2     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 3     |
|        | Return Adoption                       | 1     | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 1     |
|        | Seized/Welfare Hold                   | 0     | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 0     |
|        | Stray - by public                     | 1     | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 1     |
|        | Stray - by Animal Control             | 1     | 1     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 2     |
|        | Born In Care                          | 79    | 6     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 85    |
|        | Community Cats                        | 7     | 0     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 7     |
|        | Jurisdiction Unknown/Other            | 10    | 1     | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 11    |
|        | Transfers In                          | 11    | 16    | 0       | 0        | 0              | 0       | 0             | 0                                         | 0                                        | 0                         | 27    |
|        | Total Intake                          | 6,122 | 2,906 | 16      | 7        | 11             | 7       | 54            | 2                                         | 14                                       | 111                       | 9,139 |

| <b>OUTCOME</b><br><i>(city and county)</i> | <b>Admin Missing</b> |            |          |          |           |          |           |          |          |           |              |           |
|--------------------------------------------|----------------------|------------|----------|----------|-----------|----------|-----------|----------|----------|-----------|--------------|-----------|
| Foster-Escaped                             | 1                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            | 1         |
| Foster-Lost Contact                        | 0                    | 5          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            | 5         |
| Foster-Stolen From                         | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            | 0         |
| FTA-Escaped                                | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            | 0         |
| FTA-Lost Contact                           | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            | 0         |
| FTA-Stolen From                            | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            | 0         |
| FTA-Gave Away                              | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            | 0         |
| Offsite-Escaped                            | 1                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            | 1         |
| Offsite-Missing                            | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            | 0         |
| Offsite-Stolen From                        | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            | 0         |
| Shelter-Escaped                            | 2                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            | 2         |
| Shelter-Missing                            | 0                    | 1          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            | 1         |
| Shelter-Stolen From                        | 1                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            | 1         |
| <b>Subtotal Admin Missing</b>              | <b>5</b>             | <b>6</b>   | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b>     | <b>11</b> |
| <b>Adoptions</b>                           | <b>1,356</b>         | <b>575</b> | <b>5</b> | <b>5</b> | <b>14</b> | <b>0</b> | <b>26</b> | <b>0</b> | <b>0</b> | <b>50</b> | <b>1,981</b> |           |
| <b>Expired in Shelter Care</b>             | <b>20</b>            | <b>18</b>  | <b>1</b> | <b>1</b> | <b>0</b>  | <b>0</b> | <b>2</b>  | <b>0</b> | <b>0</b> | <b>4</b>  | <b>42</b>    |           |
| <b>Expired in Foster Care</b>              | <b>2</b>             | <b>17</b>  | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b> | <b>0</b>  | <b>19</b>    |           |
| <b>DOA</b>                                 | <b>0</b>             | <b>0</b>   | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b>     |           |
| <b>Return to Owner</b>                     | <b>1,048</b>         | <b>49</b>  | <b>0</b> | <b>0</b> | <b>0</b>  | <b>1</b> | <b>3</b>  | <b>1</b> | <b>0</b> | <b>5</b>  | <b>1,102</b> |           |
| <b>Transferred Out (Rescues)</b>           | <b>1,564</b>         | <b>700</b> | <b>7</b> | <b>1</b> | <b>3</b>  | <b>1</b> | <b>18</b> | <b>1</b> | <b>0</b> | <b>31</b> | <b>2,295</b> |           |
| <b>Community Cats (TNR)</b>                | <b>0</b>             | <b>879</b> | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b> | <b>0</b>  | <b>879</b>   |           |
| <b>Wildlife Release</b>                    | <b>0</b>             | <b>0</b>   | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>2</b>  | <b>0</b> | <b>0</b> | <b>2</b>  | <b>2</b>     |           |
| <b>Owner Request Euthanasia</b>            | <b>693</b>           | <b>109</b> | <b>0</b> | <b>0</b> | <b>5</b>  | <b>0</b> | <b>3</b>  | <b>0</b> | <b>0</b> | <b>8</b>  | <b>810</b>   |           |
| <b>Euthanized</b>                          | <b>0</b>             | <b>0</b>   | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b>  | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b>     |           |
| Behavior - Aggressive - Dog                | 201                  | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 201          |           |
| Behavior - Aggressive - Other Animals      | 9                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 9            |           |
| Behavior - Aggressive - People             | 45                   | 4          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 49           |           |
| Behavior - Feral                           | 12                   | 95         | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 107          |           |
| Behavior - High Arousal Level              | 1                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 1            |           |
| Behavior - Problem Eliminator              | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            |           |
| Behavior - Resources Guarding              | 22                   | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 22           |           |
| Behavior - Timid                           | 9                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 9            |           |
| Behavior - Timid - Fear Biter              | 181                  | 9          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 190          |           |
| Court Order                                | 10                   | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 10           |           |
| Medical - Distemper Suspect - Resp/GI      | 5                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 5            |           |
| Medical - Distemper - Exposed              | 3                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 3            |           |
| Medical - Distemper - TX                   | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            |           |
| Medical - Distemper - Non TX               | 3                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 3            |           |
| Medical - Failure of Vital Function        | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            |           |
| Medical - Failure To Thrive                | 45                   | 159        | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 204          |           |
| Medical - Felv                             | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            |           |
| Medical - FIV                              | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            |           |
| Medical - General                          | 115                  | 84         | 0        | 0        | 0         | 0        | 1         | 0        | 3        | 4         | 203          |           |
| Medical - Geriatric                        | 24                   | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 24           |           |
| Medical - HW Positive - TX                 | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            |           |
| Medical - HW Positive - Non TX             | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            |           |
| Medical - Mange - TX                       | 0                    | 0          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0         | 0            |           |

|  |                                      |              |              |             |              |           |           |             |           |               |              |              |
|--|--------------------------------------|--------------|--------------|-------------|--------------|-----------|-----------|-------------|-----------|---------------|--------------|--------------|
|  | Medical - Mange - Non TX             | 0            | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 0            |
|  | Medical - Mass                       | 1            | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 1            |
|  | Medical - Neurological               | 0            | 1            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 1            |
|  | Medical - Organ Failure              | 0            | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 0            |
|  | Medical - Parvo - Exposed            | 29           | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 29           |
|  | Medical - Parvo - TX                 | 0            | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 0            |
|  | Medical - Parvo - Non TX             | 227          | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 227          |
|  | Medical - Pregnant                   | 0            | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 0            |
|  | Medical - Prolapse                   | 0            | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 0            |
|  | Medical - Respiratory Signs - TX     | 3            | 2            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 5            |
|  | Medical - Respiratory Signs - Non TX | 24           | 111          | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 135          |
|  | Medical - Ringworm                   | 21           | 119          | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 140          |
|  | Offsite Euthanasia                   | 0            | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 0            |
|  | Rabies Suspect - General             | 2            | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 2            |
|  | Rabies Suspect - Injured             | 0            | 3            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 3            |
|  | Rabies Suspect - Sick/Symptomatic    | 0            | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 0            |
|  | Rabies Suspect - Wildlife            | 0            | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 4             | 4            | 4            |
|  | Severe Injuries - Animal Attack      | 6            | 3            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 9            |
|  | Severe Injuries - General            | 33           | 76           | 1           | 0            | 0         | 0         | 2           | 0         | 1             | 4            | 113          |
|  | Severe Injuries - Hit By Car         | 25           | 15           | 0           | 1            | 0         | 0         | 0           | 0         | 1             | 2            | 42           |
|  | Space - Behavior                     | 457          | 1            | 0           | 0            | 0         | 0         | 0           | 0         | 3             | 3            | 461          |
|  | Space - General                      | 261          | 1            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 262          |
|  | Space - Medical                      | 132          | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 0             | 0            | 132          |
|  | Wildlife - Nuisance                  | 0            | 0            | 0           | 0            | 0         | 0         | 0           | 0         | 3             | 3            | 3            |
|  | <b>Subtotal Euthanized</b>           | <b>1,906</b> | <b>683</b>   | <b>1</b>    | <b>1</b>     | <b>0</b>  | <b>0</b>  | <b>3</b>    | <b>0</b>  | <b>15</b>     | <b>20</b>    | <b>2,609</b> |
|  | <b>Euthanasia Rate</b>               | <b>31.1%</b> | <b>23.5%</b> | <b>6.3%</b> | <b>14.3%</b> | <b>na</b> | <b>na</b> | <b>5.6%</b> | <b>na</b> | <b>107.1%</b> | <b>18.0%</b> | <b>28.5%</b> |
|  | <b>Total Outcome</b>                 | <b>6,594</b> | <b>3,036</b> | <b>14</b>   | <b>8</b>     | <b>22</b> | <b>2</b>  | <b>57</b>   | <b>2</b>  | <b>15</b>     | <b>120</b>   | <b>9,750</b> |

|                    |                                         |              |              |              |              |               |               |              |               |             |              |              |
|--------------------|-----------------------------------------|--------------|--------------|--------------|--------------|---------------|---------------|--------------|---------------|-------------|--------------|--------------|
| <b>Grand Total</b> | <b>Intake*</b>                          | <b>6,122</b> | <b>2,906</b> | <b>16</b>    | <b>7</b>     | <b>11</b>     | <b>7</b>      | <b>54</b>    | <b>2</b>      | <b>14</b>   | <b>111</b>   | <b>9,139</b> |
|                    | <b>Outcome*</b>                         | <b>6,594</b> | <b>3,036</b> | <b>14</b>    | <b>8</b>     | <b>22</b>     | <b>2</b>      | <b>57</b>    | <b>2</b>      | <b>15</b>   | <b>120</b>   | <b>9,750</b> |
|                    |                                         |              |              |              |              |               |               |              |               |             |              |              |
| <b>Statistics</b>  | <b>Live Release Rate</b>                | <b>67.5%</b> | <b>76.2%</b> | <b>92.3%</b> | <b>85.7%</b> | <b>100.0%</b> | <b>100.0%</b> | <b>94.2%</b> | <b>100.0%</b> | <b>0.0%</b> | <b>81.5%</b> | <b>70.7%</b> |
|                    | <b>Euthanized, Expired in Care, DOA</b> | <b>1,928</b> | <b>718</b>   | <b>2</b>     | <b>2</b>     | <b>0</b>      | <b>0</b>      | <b>5</b>     | <b>0</b>      | <b>15</b>   | <b>24</b>    | <b>2,670</b> |
|                    | <b>Average Intake/day</b>               | <b>22.3</b>  | <b>10.6</b>  | <b>0.1</b>   | <b>0.0</b>   | <b>0.0</b>    | <b>0.0</b>    | <b>0.2</b>   | <b>0.0</b>    | <b>0.1</b>  | <b>0.4</b>   | <b>33.4</b>  |
|                    | <b>Average Outcome/day</b>              | <b>24.1</b>  | <b>11.1</b>  | <b>0.1</b>   | <b>0.0</b>   | <b>0.1</b>    | <b>0.0</b>    | <b>0.2</b>   | <b>0.0</b>    | <b>0.1</b>  | <b>0.4</b>   | <b>35.6</b>  |
|                    | <b>Average Euthanizations/day</b>       | <b>7.0</b>   | <b>2.5</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>    | <b>0.0</b>    | <b>0.0</b>   | <b>0.0</b>    | <b>0.1</b>  | <b>0.1</b>   | <b>9.5</b>   |
|                    | <b>Average RTO/day</b>                  | <b>3.8</b>   | <b>0.2</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>    | <b>0.0</b>    | <b>0.0</b>   | <b>0.0</b>    | <b>0.0</b>  | <b>0.0</b>   | <b>4.0</b>   |
|                    | <b>Average Adoptions/day</b>            | <b>4.9</b>   | <b>2.1</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.1</b>    | <b>0.0</b>    | <b>0.1</b>   | <b>0.0</b>    | <b>0.0</b>  | <b>0.2</b>   | <b>7.2</b>   |



**MEMORANDUM**

**To:** Animal Services Center of Mesilla Valley Board of Supervisors

**From:** Joshua Saffell, Accounting Supervisor

**Initials:** JS

**Date:** January 10, 2025

**Subject:** Animal Service Center of the Mesilla Valley (ASCMV)  
Financial Report for December 31, 2024 – Unaudited

Attached are the unaudited financial results of the Animal Service Center operations for the period ended December 31, 2024. Key observations include:

**Statement of Net Position (Page 1):**

- Cash in the General Fund stands at \$1,043,776 contributing to total assets of \$1,359,732.
- Revenue collected in advance from grants was reported at \$139,554, resulting in total liabilities of \$271,343.
- The unassigned fund balance ended at \$1,088,389.

**Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual (Page 2):**

- Budget Parameter for the period was 50%.
- Year-to-date (YTD) operating revenues in the General Fund were \$2,664,350 which was 54.0% of budget.
- YTD operating expenditures ended at \$2,127,697 or 43.1% of the budget.
- The net change in fund balance for the period was \$536,653.



### Revenues

- Operating revenues were at 54.0% primarily due to the initial 22.0% contribution from Dona Ana County and the City of Las Cruces, as outlined in the Joint Powers Agreement (JPA).
- Revenues that did not meet the 50.0% budget target included the following:
  - Vaccinations
  - Pet micro-chipping
  - Return-to-owner fees
  - City of Anthony
  - Village of Hatch
  - Animal Shelter Services

### Expenditures

- Other than insurance, all expenditures were below the 50% parameter.

### Grants

- The Grants and Donations Schedule, page 8, provides a summary of grants and donations received.

Thank you for your continued support and dedication to the ASCMV.

**cc** Josie Trevino, Comptroller  
**cc:** Laura Holguin, Assistant Director of Finance

**Initials:** JT  
**Initials:** LH  
Laura Holguin

**Animal Service Center of the Mesilla Valley**  
**Statement of Net Position**  
**December 31, 2024 (Unaudited)**

|                                           | <b><u>Fund 7440</u></b><br><b><u>General Fund</u></b> | <b><u>Fund 7441</u></b><br><b><u>Capital Projects</u></b> | <b><u>Fund 9440</u></b><br><b><u>Capital Assets</u></b> | <b><u>Statement</u></b><br><b><u>of</u></b><br><b><u>Net Position</u></b> |
|-------------------------------------------|-------------------------------------------------------|-----------------------------------------------------------|---------------------------------------------------------|---------------------------------------------------------------------------|
| <b>Assets</b>                             |                                                       |                                                           |                                                         |                                                                           |
| Current assets                            |                                                       |                                                           |                                                         |                                                                           |
| Pooled cash & investments                 | \$ 1,043,776                                          | \$ 28,012                                                 | \$ -                                                    | \$ 1,071,788                                                              |
| Accounts receivable                       | 315,956                                               | -                                                         | -                                                       | 315,956                                                                   |
| Total current assets                      | <u>1,359,732</u>                                      | <u>28,012</u>                                             | <u>-</u>                                                | <u>1,387,744</u>                                                          |
| Capital assets                            |                                                       |                                                           |                                                         |                                                                           |
| Equipment, net                            | -                                                     | -                                                         | 277,434                                                 | 277,434                                                                   |
| <b>Total assets</b>                       | <b><u>1,359,732</u></b>                               | <b><u>28,012</u></b>                                      | <b><u>277,434</u></b>                                   | <b><u>1,665,178</u></b>                                                   |
| <b>Liabilities</b>                        |                                                       |                                                           |                                                         |                                                                           |
| Current liabilities                       |                                                       |                                                           |                                                         |                                                                           |
| Accounts payable                          | (4,990)                                               | -                                                         | -                                                       | (4,990)                                                                   |
| Accrued payroll and other                 | 136,779                                               | -                                                         | -                                                       | 136,779                                                                   |
| Revenue collected in advance              | 139,554                                               | -                                                         | -                                                       | 139,554                                                                   |
| <b>Total current liabilities</b>          | <b><u>271,343</u></b>                                 | <b><u>-</u></b>                                           | <b><u>-</u></b>                                         | <b><u>271,343</u></b>                                                     |
| <b>Fund balance/Net position</b>          |                                                       |                                                           |                                                         |                                                                           |
| Restricted                                | -                                                     | 28,012                                                    | -                                                       | 28,012                                                                    |
| Unassigned                                | 1,088,389                                             | -                                                         | 277,434                                                 | 1,365,823                                                                 |
| <b>Total Fund balance/Net position</b>    | <b><u>1,088,389</u></b>                               | <b><u>28,012</u></b>                                      | <b><u>277,434</u></b>                                   | <b><u>1,393,835</u></b>                                                   |
| <b>Total Liabilities and Fund Balance</b> | <b><u>\$ 1,359,732</u></b>                            | <b><u>\$ 28,012</u></b>                                   | <b><u>\$ 277,434</u></b>                                | <b><u>\$ 1,665,178</u></b>                                                |

**Animal Service Center of the Mesilla Valley  
General Fund Statement of Revenues, Expenditures,  
and Changes in Fund Balance - Budget and Actual  
For the Period Ended December 31, 2024 (Unaudited)**

|                                            | <u>Budget</u>    | <u>Actual</u>       | <u>Actual/Bgt %</u> |
|--------------------------------------------|------------------|---------------------|---------------------|
| <b>Revenues:</b>                           |                  |                     |                     |
| Vaccinations                               | \$ 40,000        | \$ 11,411           | 28.5%               |
| Pet micro-chip                             | 20,000           | 6,296               | 31.5%               |
| Onsite adoptions                           | 110,000          | 67,067              | 61.0%               |
| Return to owner-DAC                        | 15,800           | 5,564               | 35.2%               |
| Return to owner-CLC                        | 25,800           | 8,733               | 33.8%               |
| Spay/neuter                                | 65,000           | 35,167              | 54.1%               |
| Dona Ana County                            | 2,220,136        | 1,275,569           | 57.5%               |
| City of Las Cruces                         | 2,220,136        | 1,176,775           | 53.0%               |
| City of Anthony                            | 8,000            | 2,900               | 36.3%               |
| Donations & memorials                      | 40,000           | 20,989              | 52.5%               |
| Grant revenue                              | 136,154          | -                   | -                   |
| City of Sunland Park                       | 2,658            | 1,450               | 54.6%               |
| Village of Hatch                           | 300              | -                   | 0.0%                |
| Animal Shelter Services                    | 12,000           | 5,210               | 43.4%               |
| Investment income                          | -                | 28,357              | -                   |
| Other revenue                              | 15,909           | 18,862              | 118.6%              |
| <b>Total revenues</b>                      | <b>4,931,893</b> | <b>2,664,350</b>    | <b>54.0%</b>        |
| <b>Expenditures:</b>                       |                  |                     |                     |
| Salary                                     | 2,529,515        | 1,194,373           | 47.2%               |
| Benefits                                   | 1,063,970        | 435,375             | 40.9%               |
| Temp agency services                       | 8,000            | -                   | 0.0%                |
| Repairs and maintenance                    | 40,216           | 11,053              | 27.5%               |
| Services                                   | 647,398          | 269,151             | 41.6%               |
| Supplies                                   | 399,803          | 161,376             | 40.4%               |
| Insurance                                  | 67,200           | 43,489              | 64.7%               |
| Travel                                     | 13,988           | 6,598               | 47.2%               |
| Transportation                             | 19,000           | 5,423               | 28.5%               |
| Capital                                    | 136,154          | -                   | 0.0%                |
| Other                                      | 6,650            | 859                 | 12.9%               |
| <b>Total expenditures</b>                  | <b>4,931,894</b> | <b>2,127,697</b>    | <b>43.1%</b>        |
| Net change in fund balance                 | (1)              | 536,653             |                     |
| Fund balance- beginning of the year        |                  | 551,736             |                     |
| <b>Fund balance- end of current period</b> |                  | <b>\$ 1,088,389</b> |                     |

|                         |              |
|-------------------------|--------------|
| <b>BUDGET PARAMETER</b> | <b>50.0%</b> |
|-------------------------|--------------|

**Animal Service Center of the Mesilla Valley**  
**Statement of Revenues, Expenditures,**  
**and Changes in Fund Balance - Budget and Actual - Executive Director**  
**For the Period Ended December 31, 2024 (Unaudited)**

|                           | <u>Budget</u>     | <u>Actual</u> | <u>Actual/Bgt %</u> |
|---------------------------|-------------------|---------------|---------------------|
| <b>Expenditures</b>       |                   |               |                     |
| Salary                    | \$ 133,707        | 58,494        | 43.7%               |
| Benefits                  | 63,113            | 28,530        | 45.2%               |
| Services                  | 500               | 54            | 10.8%               |
| Supplies                  | 3,125             | 1,298         | 41.5%               |
| Travel                    | 1,488             | 1,268         | 85.2%               |
| Capital                   | 136,154           | -             | 0.0%                |
| Other                     | 750               | 24            | 3.2%                |
| <b>Total expenditures</b> | <b>\$ 338,837</b> | <b>89,668</b> | <b>26.5%</b>        |
| <b>BUDGET PARAMETER</b>   |                   |               | <b>41.7%</b>        |

**Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
and Changes in Fund Balance - Budget and Actual - Medical Director  
For the Period Ended December 31, 2024 (Unaudited)**

|                           | <u>Budget</u>       | <u>Actual</u>     | <u>Actual/Bgt %</u> |
|---------------------------|---------------------|-------------------|---------------------|
| <b>Expenditures</b>       |                     |                   |                     |
| Salary                    | \$ 687,418          | 295,410           | 43.0%               |
| Benefits                  | 264,453             | 92,447            | 35.0%               |
| Services                  | 190,400             | 46,698            | 24.5%               |
| Supplies                  | 171,542             | 71,014            | 41.4%               |
| Travel                    | 10,000              | 3,103             | 31.0%               |
| Other                     | 4,000               | 475               | 11.9%               |
| <b>Total expenditures</b> | <b>\$ 1,327,813</b> | <b>\$ 509,147</b> | <b>38.3%</b>        |

**Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
and Changes in Fund Balance - Budget and Actual - Kennel Director  
For the Period Ended December 31, 2024 (Unaudited)**

|                           | <u>Budget</u>       | <u>Actual</u>  | <u>Actual/Bgt %</u> |
|---------------------------|---------------------|----------------|---------------------|
| <b>Expenditures</b>       |                     |                |                     |
| Salary                    | \$ 1,067,377        | 537,952        | 50.4%               |
| Benefits                  | 441,895             | 191,922        | 43.4%               |
| Temp agency services      | 8,000               | -              | 0.0%                |
| Repairs and maintenance   | 40,216              | 11,053         | 27.5%               |
| Services                  | 5,000               | 1,468          | 29.4%               |
| Supplies                  | 178,436             | 73,639         | 41.3%               |
| Travel                    | 2,500               | 2,188          | 87.5%               |
| Transportation            | 19,000              | 5,423          | 28.5%               |
| Other                     | 700                 | -              | 0.0%                |
| <b>Total expenditures</b> | <b>\$ 1,763,124</b> | <b>823,644</b> | <b>46.7%</b>        |

**Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
and Changes in Fund Balance - Budget and Actual - Administrative Operations  
For the Period Ended December 31, 2024 (Unaudited)**

|                           | <u>Budget</u>              | <u>Actual</u>            | <u>Actual/Bgt %</u> |
|---------------------------|----------------------------|--------------------------|---------------------|
| <b>Expenditures</b>       |                            |                          |                     |
| Salary                    | \$ 641,013                 | 302,276                  | 47.2%               |
| Benefits                  | 294,509                    | 122,458                  | 41.6%               |
| Services                  | 451,498                    | 220,932                  | 48.9%               |
| Supplies                  | 46,700                     | 15,424                   | 33.0%               |
| Travel                    | -                          | 40                       | N/A                 |
| Other                     | 1,200                      | 360                      | 30.0%               |
| <b>Total expenditures</b> | <u><b>\$ 1,502,120</b></u> | <u><b>\$ 704,980</b></u> | <u><b>46.9%</b></u> |

**Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
For the Period Ended December 31, 2024 (Unaudited)**

|                           | <b>General Fund<br/>7440<br/>Budget</b> | <b>July 2024</b> | <b>August 2024</b> | <b>September 2024</b> | <b>October 2024</b> | <b>November 2024</b> | <b>December 2024</b> | <b>Total</b>     | <b>Actual/Bgt %</b> |
|---------------------------|-----------------------------------------|------------------|--------------------|-----------------------|---------------------|----------------------|----------------------|------------------|---------------------|
| <b>Revenues</b>           |                                         |                  |                    |                       |                     |                      |                      |                  |                     |
| Vaccinations              | \$ 40,000                               | \$ 755           | \$ 916             | \$ 480                | \$ 7,374            | \$ 990               | \$ 896               | \$ 11,411        | 28.5%               |
| Pet micro-chip            | 20,000                                  | 830              | 1,020              | 336                   | 2,270               | 990                  | 850                  | 6,296            | 31.5%               |
| Onsite adoptions          | 110,000                                 | 6,305            | 14,148             | 14,220                | 15,990              | 11,629               | 4,775                | 67,067           | 61.0%               |
| Return to owner-DAC       | 15,800                                  | 965              | 1,190              | 699                   | 940                 | 950                  | 820                  | 5,564            | 35.2%               |
| Return to owner-CLC       | 25,800                                  | 1,905            | 1,480              | 899                   | 1,263               | 1,164                | 2,022                | 8,733            | 33.8%               |
| Spay/neuter               | 65,000                                  | 4,597            | 7,955              | 3,196                 | 6,729               | 8,815                | 3,875                | 35,167           | 54.1%               |
| Dona Ana County           | 2,220,136                               | 488,430          | 157,428            | 157,428               | 157,427             | 157,428              | 157,428              | 1,275,569        | 57.5%               |
| City of Las Cruces        | 2,220,136                               | 450,600          | 450,601            | 450,600               | (465,496)           | 145,235              | 145,235              | 1,176,775        | 53.0%               |
| City of Anthony           | 8,000                                   | -                | -                  | 1,500                 | -                   | 1,400                | -                    | 2,900            | 36.3%               |
| Donations & memorials     | 40,000                                  | 3,607            | 729                | 1,238                 | 4,072               | 4,101                | 7,242                | 20,989           | 52.5%               |
| Grant revenue             | 136,154                                 | -                | -                  | -                     | -                   | -                    | -                    | -                | -                   |
| City of Sunland Park      | 2,658                                   | -                | -                  | 500                   | -                   | 650                  | 300                  | 1,450            | 54.6%               |
| Village of Hatch          | 300                                     | -                | -                  | -                     | -                   | -                    | -                    | -                | 0.0%                |
| Animal Shelter Services   | 12,000                                  | 1,085            | 950                | 775                   | 800                 | 725                  | 875                  | 5,210            | 43.4%               |
| Investment income         | -                                       | 2,751            | -                  | 12,190                | -                   | 9,727                | 3,689                | 28,357           | 100.0%              |
| Other revenue             | 15,909                                  | 3,758            | 4,188              | 3,222                 | 3,069               | 2,569                | 2,056                | 18,862           | 118.6%              |
| <b>Total revenues</b>     | <b>4,931,893</b>                        | <b>965,588</b>   | <b>640,605</b>     | <b>647,283</b>        | <b>(265,562)</b>    | <b>343,804</b>       | <b>328,007</b>       | <b>2,664,350</b> | <b>54.0%</b>        |
| <b>Expenditures</b>       |                                         |                  |                    |                       |                     |                      |                      |                  |                     |
| Salary                    | \$ 2,529,515                            | \$ 100,129       | \$ 294,306         | \$ 196,208            | \$ 194,804          | \$ 202,594           | \$ 206,332           | \$ 1,194,373     | 47.2%               |
| Benefits                  | 1,063,970                               | 35,599           | 107,473            | 72,005                | 71,514              | 73,874               | 74,911               | 435,375          | 40.9%               |
| Temp agency services      | 8,000                                   | -                | -                  | -                     | -                   | -                    | -                    | -                | 0.0%                |
| Repairs and maintenance   | 40,216                                  | -                | 935                | 3,999                 | 609                 | 2,969                | 2,541                | 11,053           | 27.5%               |
| Services                  | 647,398                                 | 29,638           | 37,234             | 44,975                | 56,077              | 58,345               | 42,882               | 269,151          | 41.6%               |
| Supplies                  | 399,803                                 | -                | 13,273             | 62,118                | 32,000              | 38,614               | 15,371               | 161,376          | 40.4%               |
| Insurance                 | 67,200                                  | 1,696            | 8,001              | 3,000                 | 4,724               | 69,824               | (43,756)             | 43,489           | 64.7%               |
| Travel                    | 13,988                                  | 247              | 1,796              | 3,265                 | 721                 | 373                  | 196                  | 6,598            | 47.2%               |
| Transportation            | 19,000                                  | -                | 568                | 1,627                 | 933                 | 933                  | 1,362                | 5,423            | 28.5%               |
| Capital                   | 136,154                                 | -                | -                  | -                     | -                   | -                    | -                    | -                | 0.0%                |
| Other                     | 6,650                                   | -                | -                  | 349                   | 150                 | 360                  | -                    | 859              | 12.9%               |
| <b>Total expenditures</b> | <b>4,931,894</b>                        | <b>167,309</b>   | <b>463,586</b>     | <b>387,546</b>        | <b>361,532</b>      | <b>447,886</b>       | <b>299,839</b>       | <b>2,127,697</b> | <b>43.1%</b>        |
| Change in fund balance    | \$ (1)                                  | \$ 798,279       | \$ 177,019         | \$ 259,737            | \$ (627,094)        | \$ (104,082)         | \$ 28,168            | \$ 536,653       |                     |

**Animal Service Center of the Mesilla Valley  
Grants and Donations Schedule  
as of December 31, 2024**

| Fund | Project    | Project Name        | Award Amount | Life-to-Date Expenditures | Remaining Balance | Type        | End Date    | Purpose                                                                                                                               |
|------|------------|---------------------|--------------|---------------------------|-------------------|-------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 7440 | 74223      | Humane Society      | \$ 2,400     | -                         | \$ 2,400          | Local Grant | Until Spent | Awarded to sponsor ASCMV employees to attend the HSUS Animal Care Expo in New Orleans, LA in April 2023.                              |
| 7440 | 74230      | PETCO LOVE AWO 2022 | \$ 75,000    | 48,846                    | \$ 26,154         | Local Grant | Until Spent | Petco Love 2022 Animal Welfare Organization (AWO) grant cycle award to be used for any lifesaving purpose.                            |
| 7440 | 74240      | PETCO LOVE 2023 AWO | \$ 110,000   | 72,207                    | \$ 37,793         | Local Grant | 4/30/2025   | AWO Grant award to be used for lifesaving purposes. Focus is to be able to purchase an adoption trailer for off-site adoption events. |
| 7440 | Unassigned | Pet Smart Charities | \$ 1,000     | -                         | \$ 1,000          | Local Grant | Until Spent | Incentive received for adoptions at PetSmart.                                                                                         |

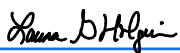
**Total \$ 67,347**

**Signature:**   
Joshua Saffell (Jan 10, 2025 12:12 MST)

**Email:** jsaffell@lascruces.gov

**Signature:**   
Josie Trevino (Jan 10, 2025 12:38 MST)

**Email:** jotrevino@lascruces.gov

**Signature:**   
Laura Holguin (Jan 10, 2025 12:54 MST)

**Email:** lholguin@lascruces.gov

# ASCMV FIN STMTS December 2024

Final Audit Report

2025-01-10

|                 |                                              |
|-----------------|----------------------------------------------|
| Created:        | 2025-01-10                                   |
| By:             | Joshua Saffell (jsaffell@las-cruces.org)     |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAYplObyMbsaVKkthmKlk5jpHz9AeINT0G |

## "ASCMV FIN STMTS December 2024" History

-  Document created by Joshua Saffell (jsaffell@las-cruces.org)  
2025-01-10 - 7:00:16 PM GMT- IP address: 216.161.40.11
-  Document emailed to jsaffell@lascruces.gov for signature  
2025-01-10 - 7:03:47 PM GMT
-  Email viewed by jsaffell@lascruces.gov  
2025-01-10 - 7:09:38 PM GMT- IP address: 216.161.40.11
-  Signer jsaffell@lascruces.gov entered name at signing as Joshua Saffell  
2025-01-10 - 7:12:32 PM GMT- IP address: 216.161.40.11
-  Document e-signed by Joshua Saffell (jsaffell@lascruces.gov)  
Signature Date: 2025-01-10 - 7:12:34 PM GMT - Time Source: server- IP address: 216.161.40.11
-  Document emailed to jotrevino@lascruces.gov for signature  
2025-01-10 - 7:12:40 PM GMT
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-  Signer jotrevino@lascruces.gov entered name at signing as Josie Trevino  
2025-01-10 - 7:38:29 PM GMT- IP address: 76.127.59.203
-  Document e-signed by Josie Trevino (jotrevino@lascruces.gov)  
Signature Date: 2025-01-10 - 7:38:31 PM GMT - Time Source: server- IP address: 76.127.59.203
-  Document emailed to Laura Holguin (lholguin@lascruces.gov) for signature  
2025-01-10 - 7:38:35 PM GMT
-  Email viewed by Laura Holguin (lholguin@lascruces.gov)  
2025-01-10 - 7:49:49 PM GMT- IP address: 216.161.40.11

## Agenda Item #6.3.



Document e-signed by Laura Holguin (lholguin@lascruces.gov)

Signature Date: 2025-01-10 - 7:54:54 PM GMT - Time Source: server- IP address: 216.161.40.11



Agreement completed.

2025-01-10 - 7:54:54 PM GMT





2025-01

# ASCMV Action and Executive Summary

Type of Action:  
☒ Resolution  
☐ Ordinance  
☐ TIDD Resolution

|              |                                                                                                                                                                                                |                   |                  |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|
| District:    | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> N/A |                   |                  |
| 1st Reading: |                                                                                                                                                                                                | Adopted:          | January 16, 2025 |
| Drafter:     | Bernice Navarro                                                                                                                                                                                | Department:       | Administration   |
| Program:     | ASCMV                                                                                                                                                                                          | Line of Business: |                  |
| Title:       | A RESOLUTION APPROVING THE 2025 HOLIDAY/CLOSURE SCHEDULE FOR THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY                                                                                  |                   |                  |

TYPE OF ACTION:    ☒ Administrative    ☐ Legislative    ☐ Quasi-Judicial

**PURPOSE(S) OF ACTION:**  
To establish and approve the holidays and floating holidays/facility closure schedule for the 2025 calendar year to be observed by the ASCMV.

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**  
On an annual basis, the ASCMV is required to pass a resolution establishing the days that the Center will be closed for the calendar year. The ASCMV is closed for the majority of the same holidays that the City of Las Cruces is closed, with some exceptions. The City observes an extra day for the holidays of Thanksgiving and Christmas. Because the Center cares for live animals, it is not possible for the Center to be closed for 2 or more consecutive days. Therefore, this resolution establishes the closure for regular holidays, plus 2 floating holidays.

**SUPPORT INFORMATION:**  
[Resolution 2025-01 Exhibit "A"](#)

**COMMITTEE/BOARD REVIEW:**  
None

**DOES THIS AMEND THE BUDGET?:**  
☐ Yes  
☒ No

**Does this action amend the Capital Improvement Plan (CIP)?**  
☐ Yes  
☒ No

**Does this action align with Elevate Las Cruces?**  
☐ Yes  
☒ No

## Agenda Item #8.1.

### **OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will approve the Resolution and adopt the 2025 holiday/closure schedule.
2. Vote "No"; this will decline accepting the 2025 holiday/closure schedule.
3. Vote to "Amend"; this will require direction from the ASCMV Board to staff.
4. Vote to "Table"; this could delay approved closure dates and will require direction from the ASCMV Board to staff.

**RESOLUTION 2025-01**

**A RESOLUTION APPROVING THE 2025 HOLIDAY/CLOSURE SCHEDULE FOR THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY**

The Animal Services Center of the Mesilla Valley (ASCMV) Board of Directors is informed that:

**WHEREAS**, the ASCMV deems it necessary to establish a Holiday/Closure schedule for the 2025 calendar year to be observed by the Animal Services Center of the Mesilla Valley; and

**WHEREAS**, the ASCMV deems this schedule to be in the best interest of the public and employees.

**NOW, THEREFORE**, Be it Resolved by the Board of Directors of the Animal Services Center of the Mesilla Valley:

**(I)**

**THAT** the ASCMV 2025 Holiday/Closure schedule is approved as shown in Exhibit "A" hereto attached.

**(II)**

**THAT** in the event the services of any Animal Services Center of the Mesilla Valley employee(s) is/are necessary on any of the holidays listed, compensation shall be made at the approved holiday rate that has been established.

**(III)**

**THAT** ASCMV staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

**DONE AND APPROVED this** day of

Agenda Item #8.1.

APPROVED

\_\_\_\_\_

ATTEST:

\_\_\_\_\_

**Moved by:**

**Seconded by:**

**AYES**

**NAYS**

## ASCMV 2025 HOLIDAY/CLOSURE SCHEDULE

January 1, 2025 through December 31, 2025

| <u>HOLIDAY</u>              | <u>DATE OF OBSERVANCE</u>   |        |
|-----------------------------|-----------------------------|--------|
| New Year's Day              | Wednesday, January 1, 2025  | Closed |
| Martin Luther King Jr. Day  | Monday, January 20, 2025    | Closed |
| President's Day             | Monday, February 17, 2025   | Closed |
| Easter                      | Sunday, April 20, 2025      | Closed |
| Memorial Day                | Monday, May 26, 2025        | Closed |
| Juneteenth Independence Day | Thursday, June 19, 2025     | Closed |
| Independence Day            | Friday, July 4, 2025        | Closed |
| Labor Day                   | Monday, September 1, 2025   | Closed |
| Indigenous Peoples' Day     | Monday, October 13, 2025    | Closed |
| Veterans Day                | Tuesday, November 11, 2025  | Closed |
| Thanksgiving Day            | Thursday, November 27, 2025 | Closed |
| Christmas Day               | Thursday, December 25, 2025 | Closed |

### FLOATING HOLIDAYS

2-8 hour days for full time employees

2-4 hour days for part time employees

|                      |                              |      |
|----------------------|------------------------------|------|
| Thanksgiving Holiday | Friday, November 28, 2025    | Open |
| Winter Holiday       | Wednesday, December 24, 2025 | Open |





2025-02

# ASCMV Action and Executive Summary

Type of Action:  
☒ Resolution  
☐ Ordinance  
☐ TIDD Resolution

|              |                                                                                                                                                                                                |                   |                  |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|
| District:    | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> N/A |                   |                  |
| 1st Reading: |                                                                                                                                                                                                | Adopted:          | January 16, 2025 |
| Drafter:     | Bernice Navarro                                                                                                                                                                                | Department:       | Administration   |
| Program:     | ASCMV                                                                                                                                                                                          | Line of Business: |                  |
| Title:       | A RESOLUTION PROVIDING FOR DETERMINATION OF REASONABLE NOTICE OF MEETINGS AND MEETING DATE OF THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY BOARD OF DIRECTORS                              |                   |                  |

TYPE OF ACTION:    ☒ Administrative    ☐ Legislative    ☐ Quasi-Judicial

**PURPOSE(S) OF ACTION:**  
To approve reasonable notice requirements for the Animal Services Center of the Mesilla Valley Board of Directors regular meetings.

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**  
On an annual basis, the ASCMV Board of Directors is required to pass a resolution to determine reasonable notice of meetings of the ASCMV Board of Directors.

This resolution follows the guidelines required in the Open Meetings Act, and includes an amendment passed by House Bill 21 that requires final agendas be available 72 hours prior to a meeting, except in the case of an emergency. Procedures for posting notices of regularly scheduled open meetings, closed meetings, work sessions, special meetings, and emergency meetings are covered in this resolution.

**SUPPORT INFORMATION:**  
[Resolution 2025-02 Exhibit A](#)

**COMMITTEE/BOARD REVIEW:**  
None

**DOES THIS AMEND THE BUDGET?:**  
☐ Yes  
☒ No

**Does this action amend the Capital Improvement Plan (CIP)?**  
☐ Yes  
☒ No

**Does this action align with Elevate Las Cruces?**  
☐ Yes

## Agenda Item #8.2.

☒ No

### **OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will approve the resolution and adopt the reasonable notice requirements for 2025.
2. Vote "No"; this is not an option.
3. Vote to "Amend"; this will require direction from the ASCMV Board to staff.
4. Vote to "Table"; this could delay the implementation of the ASCMV's required reasonable notice for 2025 and will require direction from the ASCMV Board to staff.

**RESOLUTION 2025-02**

**A RESOLUTION PROVIDING FOR DETERMINATION OF REASONABLE NOTICE OF MEETINGS AND MEETING DATE OF THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY BOARD OF DIRECTORS**

The Animal Services Center of the Mesilla Valley (ASCMV) Board of Directors is informed that:

**WHEREAS**, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

**WHEREAS**, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

**WHEREAS**, House Bill 21 amended the Open Meetings Act (OMA) to increase the time that public bodies must make the final agenda available from at least 24 hours prior to a meeting to at least 72 hours, except in the case of an emergency; and

**WHEREAS**, Section 10-15-1 (D) of the open Meetings Act requires the Board of Directors of the Animal Services Center of the Mesilla Valley to determine annually what constitutes reasonable notice of its public meetings; and

**WHEREAS**, Section 10-15-1(F) also requires that agendas be posted on the public body's website within the specified time periods if a website is maintained.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Animal Services Center of the Mesilla Valley:

(I)

**THAT** all meetings shall be held at the City Council Chambers, City Hall, 700 N. Main St., Las Cruces, New Mexico at 9:00 a.m. or as indicated in the meeting notice.

(II)

**THAT** unless otherwise specified, regular meetings shall be held quarterly on the fourth Thursday of the month as referenced in exhibit "A". The agenda will be available at least seventy-two hours prior to the meeting. The notice shall indicate how a copy of the agenda may be obtained.

(III)

**THAT** special meetings may be called by the chairman or a majority of the members upon three days notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four hours before any special meeting.

(IV)

## Agenda Item #8.2.

**THAT** emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Board of Directors of the Animal Services Center of the Mesilla Valley will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon twenty-four hours notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.

### (V)

**THAT** for the purposes of regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place and agenda is posted in the following locations: Branigan Library, City of Las Cruces Clerks Office, the Doña Ana County Clerks Office and on the ASCMV's website.

### (VI)

**THAT** for the purposes of special meetings and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place and agenda is posted in the following locations: Branigan Library, City of Las Cruces Clerks Office, the Doña Ana County Clerks Office and on the ASCMV's website.

### (VII)

**THAT** in addition to the information specified above, all notices shall include the following language:  
*If You Need an Accommodation for a Disability to Enable You to Fully Participate in the Event  
Please Contact Us 48 Hours Before the Event at 382-0018/v or 541-2128/tty.*

### (VIII)

**THAT** the Board of Directors of the Animal Services Center of the Mesilla Valley may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act:

(a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Board of Directors of the Animal Services Center of the Mesilla Valley taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.

(b) If a closed meeting is conducted when the Board of Directors of the Animal Services Center of the Mesilla Valley is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.

(c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

(d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the Board of Directors of the Animal Services Center of the Mesilla Valley in an open public meeting.

### (XI)

Agenda Item #8.2.

**THAT** ASCMV staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

**DONE AND APPROVED** this    day of

APPROVED

\_\_\_\_\_

ATTEST:

\_\_\_\_\_

**Moved by:**

**Seconded by:**

**AYES**

**NAYS**



**2025 Regular ASCMV Board of Directors Meeting Schedule**

Thursday, January 16, 2025

Thursday, April 24, 2025

Thursday, July 24, 2025

Thursday, October 23, 2025