

CITY COUNCIL AGENDA

Mayor
Eric Enriquez

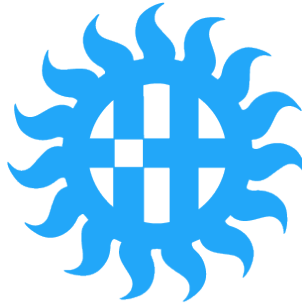
Monday, March 3, 2025 at 1:00 PM

Council Chambers

**CITY HALL
P.O. BOX 20000
LAS CRUCES, NM 88004**

Mayor Pro Tem
Johana Bencomo

Councilors
Cassie McClure
William Mattiace
Becki Graham
Becky Corran
Yvonne Flores



CITY OF LAS CRUCES

**700 N. Main St.
PHONE (575) 541-2067**

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CONSENT AGENDA

Minutes and Items on the Consent Agenda Are Considered Routine Items and Will Be Voted on with One Motion Unless a Councilor Requests That a Specific Item Be Removed. There Will Be No Discussion.

Page

1. OPENING CEREMONIES

- 1.1. Pledge of Allegiance - Councilor Flores.
- 1.2. Presentation of Certificates of Appreciation/Proclamations - Councilor Flores.
- 1.3. Jobs of the Week.
- 1.4. Pets of the Week.

2. CONFLICT OF INTEREST INQUIRY BY MAYOR AS REQUIRED BY LCMC SECTION 2-27 (E)(2)

3. PUBLIC PARTICIPATION

4. ACCEPTANCE OF AGENDA

5. CITY COUNCIL MINUTES

- 5.1. Regular City Council Meeting of February 4, 2025. 3 - 21
[City Council - Feb 04 2025 - Minutes - Pdf](#)
- 5.2. Work Session of February 10, 2025. 22 - 27

6. RESOLUTION(S) AND/OR ORDINANCE(S) FOR CONSENT AGENDA

- 6.1. RESOLUTION NO. 25-100: A RESOLUTION AUTHORIZING THE DESTRUCTION OF RECORDS THAT HAVE MET THEIR LEGAL RETENTION. 28 - 57

[Resolution No. 25-100 - Pdf](#)

7. RESOLUTION(S) AND/OR ORDINANCE(S) FOR DISCUSSION

- 7.1. RESOLUTION NO. 25-101: A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53; TITLE 23, UNITED STATES CODE, OR OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION. 58 - 62

[Resolution No. 25-101 - Pdf](#)

- 7.2. RESOLUTION NO. 25-102: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY) TO ACCEPT GRANT AWARDS FOR VARIOUS CITY DEPARTMENTS THROUGH AN AMENDMENT TO THE CITY'S ADOPTED FISCAL YEAR 2025 BUDGET. 63 - 111

[Resolution No. 25-102 - Pdf](#)

- 7.3. RESOLUTION NO. 25-103: A RESOLUTION AMENDING THE FY2025-2030 CAPITAL IMPROVEMENTS PROGRAM. 112 - 123

[Resolution No. 25-103 - Pdf](#)

8. BOARD APPOINTMENTS

9. NOTICE OF PROPOSED ORDINANCE(S)

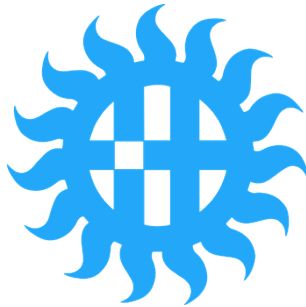
- 1) There will be no public discussion.
2) A Councilor may ask staff for clarification on the proposed ordinance(s).

10. CITY COUNCIL MEMBER BOARD REPORTS AND COMMENT

11. CITY MANAGER REPORT

- 11.1. [Executed Pricing Certificate - Las Cruces GRT Series 2025](#) 124 - 128

12. ADJOURNMENT



MINUTES

City Council

Tuesday, February 4, 2025 @ 1:00 PM

City Council Chambers, City Hall

PRESENT: Mayor Eric Enriquez, Councilor Cassie McClure, Councilor William Mattiace, Councilor Becki Graham, Councilor Johana Bencomo, Councilor Becky Corran, and Councilor Yvonne Flores

ABSENT:

1. OPENING CEREMONIES

1.1 PLEDGE OF ALLEGIANCE - COUNCILOR GRAHAM.

1.2 PRESENTATION OF CERTIFICATES OF APPRECIATION/PROCLAMATIONS - COUNCILOR GRAHAM.

Councilor Graham presented Kayla Maki with a proclamation for Congenital Heart Defect Awareness Week.

Councilor Graham presented Stephanie Blackwood and Mountain View Medical Center with a proclamation for National Heart Month.

Councilor Graham recognized the Accounting Team from the City of Las Cruces for receiving the GFOA Award.

1.3 JOBS OF THE WEEK.

Sarah Raney, New Mexico Workforce Connection presented Jobs of the Week.

1.4 PETS OF THE WEEK.

Carol Nielson, Animal Services Center of the Mesilla Valley presented Pets of the Week.

2. CONFLICT OF INTEREST INQUIRY BY MAYOR AS REQUIRED BY LCMC SECTION 2-27 (E)(2)

2.1

None.

3. PUBLIC PARTICIPATION

3.1

Robert Lee Butler, Member of the Public said my opening statement is, let's hear it for the Aggies. You better get your ticket now. Bill Mattiace will never hear the last of it if this administration does not put animal care on the books, if you don't do that Bill Mattiace will be very upset with you. I appreciate the calendar you gave me Mayor Eric Enriquez from security but I was very disappointed that you all didn't have a black circle on the top left corner of the box of the date you have your meetings because I was here yesterday and I fell all over the floor but I didn't hurt myself. Where is Story? He is looking good. I am donating \$50 to the Chief of Police through the Fire Department. I want you to know that I am very supportive of your community gentlemen and ladies. Now I am going to close. This is a very, very, very beautiful town, city, county all they have to do is say Denver and the whole state is frozen. I am assuming that you all had a very nice trip to Santa Fe. I was happy to hear that. That means we are moving along. I appreciate you very much Eric Enriquez. I have been campaigning for you. I am going to watch the Aggies win. I hope everyone else does too.

Lynn Moorer, Member of the Public said citizens have been requesting a briefing at a city council meeting regarding the new Lead and Copper Rule with public involvement. Here are 52 signatures on petitions further supporting the request. The briefing in November at a city council meeting was flawed and didn't provide any opportunity for the public to ask questions or make comments. It needs a do over. I have explained privately in writing to a staffer in the City Manager's Office offering an additional reason why the briefing needs to be at a city council meeting. City councilors have been going about providing false and misleading information about the rule. The briefing is needed for both city councilors and the public. Notwithstanding our request in my private explanation the City Manager has sent out a notice of some other kind of meeting. A notice that falsely implies that lead is a minuscule problem. It is unfortunate that because of this misguided notice it has become necessary to discuss this bluntly in public. The people of Las Cruces are harmed when city councilors make false representations about something that is critical to public health. As EPA says, there is no safe level of lead in drinking water. It is a matter of great importance when EPA says it is mandatory to get all the lead out. It is not just guidance from the EPA as one councilor is falsely saying. The rule is not optional. It is something that must be done to protect public health regardless of whether you consider this an unfunded mandate. It is dangerous for a councilor to falsely tell people on a radio show that if a property was built after 70's there is virtually no chance their pipes are lead. In Reality lead pipes were not banned until 1986, and lead plumbing fixtures weren't banned until 1998. Her assertion is completely false. Even if councilors have no sense of embarrassment about displaying ignorance the public is harmed because some people might believe they are inaccurate public pronouncements. The councilors need for education regarding the facts about the rule and the true situation in Las Cruces is greater because of their role as public figures who have more powerful microphones. If residents believe a

Agenda Item #5.1.

councilors falsehood that they don't need to do anything if their pipes were installed after the 70s they are put at risk inexcusably. To make it crystal clear the briefing needs to be at a city council meeting, live streamed and recorded so that all councilors are obligated to attend. The hope is that they will learn enough to stop saying false things publicly about the Lead and Copper Rule and its implementation in Las Cruces. With respect whether you want to or not you all need to learn enough to avoid or stop doing damage to the public wellbeing. The public needs the briefing too so that false information can be corrected. They also need the opportunity to ask questions of experts and provide comments to councilors so a much higher level of understanding can be achieved by everyone. As elected representatives you all bear the responsibility to overrule this misguided decision by the City Manager. Please do this on behalf of the public which is looking to you for leadership on this critical public health issue.

Liz Rodriguez-Johnson, Member of Public said it was deeply disturbing to hear the City Manager's ostensible action in the form of an apology at the end of the January 21 city council meeting. The apology was for not making sure the letter Las Cruces Utilities sent out regarding EPA's new Lead and Copper Rule was in Spanish. His justification was that the website can be translated into Spanish is good enough. This is despite the fact that most water users don't even know that Las Cruces Utilities directed a website about the new rule or that the new rule has been issued and what it is about. Without receiving a letter in Spanish, Spanish speakers will not know that they need to hunt down a city website. Because Las Cruces is a majority Hispanic population Las Cruces Utility letters of major import have traditionally been English on one side and Spanish on the other. How can it be decided with respect to the new very important Lead and Copper Rule it is perfectly acceptable to ignore the most basic method of making sure all Hispanics are fully informed. At best it is very misguided decision which shows the lack of sensitivity to the needs of a significant portion of the Las Cruces community. It should not take a regulation mandating you show sensitivity to your community that you serve. If it is the right thing to do you should do the right thing but if the lack of sensitivity is the point, then the point is very, very clear. The notice of a Las Cruces town hall doesn't solve the problem. It doesn't provide the full letter that Spanish speaking residents need to read and study. The notice doesn't alert anyone in English or Spanish why the Lead and Copper Rule is important for the potential health implications. It is very likely to be thrown away without reading or checking the website. If a Spanish speaker checks the website they will discover it is all in English and probably won't even be able to locate the tiny place to click to translate in Spanish. I close by saying an apology is meaningless unless the apologist makes things right. Las Cruces Utilities needs to send out the letter in Spanish immediately. The longer the city resists this the more disrespect you show not just for the non-English speaking Hispanic community but for all of the Las Cruces community.

Nathan Ramirez, Member of the Public said the city is putting out confusing information about the new Lead and Copper Rule. There are questions that need to be answered at a city council meeting by experts. We citizens need an opportunity to ask our questions and receive straight answers. City councilors need to learn the facts too. You are disrespecting a large Hispanic community in Las Cruces when you didn't send out the notification letter in Spanish and English. This problem has been brought

Agenda Item #5.1.

to the council's attention, but the City Manager still refuses to do the right thing. That the city chooses not to send it out in Spanish is immoral and dangerous to many Hispanic citizens. You need to overrule the City Manager and send out the letter in Spanish. I have no confidence that the city's implementation of the new rule is adequate because it can't or it won't get this fundamental of effective communication right. We property owners want to know whether we need to have our water tested to determine if we have lead in our drinking water. The Albuquerque, Bernalillo Water Utility Authority will test a user's water for lead at no cost. In contrast Las Cruces is not providing sampling services for customers properties instead city personnel have said that if we wanted test results we have to contact a lab and pay for a test or purchase a water home test kit for lead. Why isn't Las Cruces doing what Albuquerque is doing? Also, city personnel need to demonstrate their techniques are accurate in determining whether piping contains lead. EPA requires that when water systems classify piping as nonlead it must be supported by evidence based records, methods or techniques to prove that it is not lead. What methods or techniques does the city use to prove that piping is non-lead. If city personnel only checked the meter boxes, I can't see how that constitutes proof their assessments are correct. Pipes might be lead lined on the inside, lead lining is impossible to identify by just looking at the outside of the pipe. The city of Pittsburg discontinued relying on meter box inspections because lead was ultimately found in about 35% of the locations where meter box inspections indicated a non-lead service line. In some locations this happened because of the meter box and a small portion of the service line was replaced but the remainder of the service line was still lead. In closing I ask that a briefing by experts be held at a city council meeting. That you guys get moving and send out a letter in Spanish and stop relying on substandard methods to determine what the pipes are made of.

Juan Garcia, Member of the Public said "US Code Title 8, Section 1325, improper entry by alien, any alien who one, enters or attempts to enter the US at any time or place other than as designated by an immigration officers or two, eludes examination or inspection by immigration officers for the first commission will be fined under Title 18 or imprisoned not more than six months or both". Sooner or later, we learn choices of life come with a price tag. As simple as mouthing off to your mom and quickly learning of her zero tolerance policy or maybe when you thought one more drink wouldn't hurt and find yourself behind bars missing your kids and updating your resume. Consequences, they don't care about excuses or having elected officials attempt to justify illegal actions as we see our progressive friends doing so today. Even though politicians from both parties created this immigration mess at the end of day individuals make the call and they have to live with what comes next. Political excuses for illegal entry into this nation is not the solution, it is a slap in the face to those who invested blood, sweat and tears to migrate legally. Recently in these chambers local doctors urged law makers to fix New Mexico's harsh malpractice laws. From 2017 to 2021 New Mexico lost 30% of its healthcare providers or 711 doctors and a decrease of OBGYNs by 22% during the same period. New Mexico holds the dubious distinction of having the oldest physician workforce in the nation equating to a shortfall of 1,380 doctors and 5,140 nurses by 2035. Exacerbating this issue New Mexico ranks second for medical malpractice lawsuits per million people. Not due to poor practices but a system the incentivizes litigation. The insurance loss ratio is a staggering 183% compared to the national average which is 73.5 for every 100

Agenda Item #5.1.

premiums assures payouts 183. That equals to independent providers paying an annual malpractice cost for approximately \$43,000. The problem worsens with New Mexico's significant Medicaid population. Doctors are leaving due to low Medicaid reimbursement rates, high malpractice insurance cost, complex tax system and over reliance on Medicaid. This is the harsh and sinister reality confronting New Mexico's failed health care system.

Eddie Thomas, Member of the Public said my mortgage payment went up again like it does every year. Why? My property taxes went up along with my homeowner's insurance. I am told everybody's went up. Not to mention my automobile insurance also went up. I live on a fixed income as most people do here in Las Cruces which is why I voted against the GRT increase you proposed last year. This July when it kicks in we will have the highest effective per capita tax rate in the state of New Mexico. I guess the \$28.7 million you took from the Telshor Fund wasn't enough. Are you going to go back and take the remaining \$14 million that is left? What are you going to spend it on? More pet projects like Amador Crossing and Peachtree Canyon whose price tag seems to balloon every time they come up for discussion. Don't get me wrong, I think low-income housing is a noble project given that we have an abundance of homeless but where is the cap on these projects. As of right now we are up to \$300,000 per unit with Amador Crossing alone. That is twice what my house cost me, just do the math, \$15 million for 50 units. What is Peachtree Canyon going to cost us when it is done? Then that is not the end of it because you could have to maintain the peace and order in these complexes otherwise, they will end up like Desert Hope with drugs, fighting, violence, and chaos. You chose to raise the GRT at a time when we are still recovering from Covid and the record inflation of Bidenomics. Frankly I don't know which was worse. Even Senator Hamblen stood right here at this podium and asked you to not raise the GRT. I just about fell out of my chair when I heard that. We live in a poor community where many of the citizens are on some kind of government assistance. Many are below poverty level. Many of us live on fixed incomes. Consequently, we see our discretionary funds dwindle because of inflation and rising taxes. Your progressive tax and spend strategy is hurting the very people that pay the lion's share of taxes. In other words, you are killing the goose that lays the golden egg. In financial terms it is not sustainable. The only thing we are getting from the state is more money for overpriced homeless shelters and an abortion facility nobody here wants. That is \$10 million that could have been spent on something we do need like a mental health/drug rehab clinic to hold drug addicts and alcoholics at least until they dry out to give them a fighting chance to turn their lives around. We already have three abortion facilities. Why do we need another one? I suspect the Governor wants to cash in on the abortion tourism from Texas. Is that what we want to be known for? The abortion and cannabis capital of the Southwest? Now I have nothing against cannabis. They seem to be the only business that is flourishing in Las Cruces, and I am just stating the obvious because we have a cannabis store on every corner, but they pay taxes and take up residence in what would otherwise be an empty plywood windowed store front like the one directly across the street from here. Just go outside and look for yourself.

Lisa De la Paz, Member of the Public said I am a resident of the FYI Community that is next to the Community of Hope. I am here representing the residents of that property. We are tired of what is being done and not being done I should say. The fact

Agenda Item #5.1.

that you do not give the police enough ammunition or equip them with the proper training to deal with the unhomed that are next door to my window. We are right across from Caliches on Valley. We have to deal with the tents, the paraphernalia that is left behind by the unhomed. The defecation and urination they do in the property lines of FYI Community. We are told by the project community that is doing the reach out to this issue that they are very limited not only in help, there is only five of them. That is sad. You have them outnumbered. Your police force is outnumbered by the unhomed. Forget about the criminal activity from others that are not unhomed. The unhomed alone have caused so much and excuse me I am being emotional. I have a granddaughter who is four years old and the community that I live in is nothing but children and we are talking about children that are in high school, middle school and elementary and even to my granddaughter who goes to school right next door to Caliches at the Children's Garden on Valley which is a preschool and daycare. They constantly have to ask me everyday, how is your situation over there? Because they can see it from their windows of their office. The unhomed have even left paraphernalia in our property where our children play. None of us feel safe there anymore. They have torn the fence to get to the Community of Hope. I have been told that this property should have been placed where there is another Camp Hope and that Camp Hope should have been placed where we are at. We make a difference to place a family community with other residents. Not a Camp Hope amongst residents or residents of families in a community of unhomed that are drug addicts. They are not just drug addicts they are mentally incapable to take care of themselves. They are a danger to themselves and others. They fight with weapons. I have videos of them trespassing into our property, going through our little homes with baseball bats and poles and whatever items, knives. I have been attacked there in the one year that I have lived there I have been attacked more than once by the unhomed. They have broken into my window, destroyed the window where I have to have it replaced now by FYI. The city went to go do a city inspection and I showed them this is my view. I am sorry but please do something about it. These children do not need to be growing up watching and feeling like they can't even go outside and play in their own yard that has been gated. Please do something about it for us. This is out of control in the one year that I have been there it has gotten worse. And if you guys could please put a crosswalk or school crossing zone for that Children's Garden because the cars go through there speeding every day or put an officer to see what is going on out there. You guys have my vote in anything that you do but please help us.

Lonnie Montgomery, Member of the Public said I am a follower of Jesus Christ. Today I want to get some questions answered. I want to know why you are for the 15 Minute Village? And I don't know what you call that, is that extra zoning or whatever you want to call it but do we really need to make all neighborhoods open to any kind of dwelling, housing like duplexes, apartments, mobile homes or trailers? Therefore, are you against single family housing? Now do we really need to look at people and say abuelita, you have a single family house you don't need that? We need it for affordable housing or what about that land behind your house abuelito? Do we need it? Yes, we need it. Any place you want to fill in you have a fill in clause according to the city and you can fill it in with apartment housing. Do we need open housing and why? We would walk more as some people say and drive less and get better acquainted with our neighbors. Well in our neighborhood the beautiful place of Estados Serenos we walk, and we talk to our neighbors. Will we have less traffic? No

Agenda Item #5.1.

because no matter what type of dwelling you live in or no matter where you live in Las Cruces you need to use your gas-powered vehicle to go places. I need it to go to church. I need it to visit my best friends across town. I need it to get out of city. I need it to go to my favorite places. New Mexico is not created by God to have or cities to be built European style. We have too much open space and beautiful places to visit to be forced into apartmentated neighborhoods or forced to go to the neighborhood grocery store while we can go someplace else to save less money. In short, we don't want to be in a 15 minute neighborhood with a local dispensary, a local bar, small restaurants with no parking. We have worked really hard to get where we are to earn the money to get our single-family dwellings, and we love it and we don't want it surrounded by lesser homes that take down the prices.

Jim Hoerst, Member of the Public said I am deeply concerned about what I have seen in the news lately. President Musk and President Trump seem to have discarded the Constitution, and they seem to have frozen local grants and funding for anything. I don't know what the impact on this city is and I hope that the city will release a statement soon. I am also very concerned about our immigration policies. Allow me to channel Thomas Jefferson, we hold these truths to be self-evident that all men are created equal, endowed by their creator with certain inalienable rights. Among them life, liberty, and the pursuit of happiness. Councilors, what is the pursuit of happiness? If it doesn't mean human beings have the right to cross political boundaries. America was formed by people who exercise their right to migrate. They migrated here. They built the greatest nation on earth. Immigration is good for a nation. It has been great for our nation. The huddled masses yearning to breathe free actually make very good citizens and very hard workers. We did it here. We proved that inviting the huddled masses yearning to breathe free builds a nation. They have built ours. They are essential to our economy, and we are going to find that our real soon because they are afraid to go to work. They are afraid to go to school. They are afraid to live. That's wrong. You are right to stand against it. Please do so regardless of the financial situation but I would like to know what our plan is and what we expect to happen in the next month or so.

4. READ CLOSED MEETING STATEMENT

4.1 READ FEBRUARY 4, 2025 CLOSED MEETING STATEMENT INTO THE RECORD.

The Las Cruces City Council met in closed session and only discussed those items limited items as stated in the posted notice:

- 1.To discuss the matter of threatened litigation regarding Alexa Gallegos v. City of Las Cruces, which is closed pursuant to NMSA 1978, Section 10-15-1H(7).
2. To discuss pending or threatened litigation regarding Texas v. New Mexico & Colorado, Original No. 141, which is closed pursuant to NMSA 1978, Section 10-15-1H(7).

5. ACCEPTANCE OF AGENDA

Councilor Johana Bencomo moved, seconded by Councilor Becki Graham, to

accept the agenda as presented.

RESULT:	Carried
MOVER:	Councilor Johana Bencomo
SECONDER:	Councilor Becki Graham
AYES:	Mayor Eric Enriquez, Councilor Cassie McClure, Councilor William Mattiace, Councilor Becki Graham, Councilor Johana Bencomo, Councilor Becky Corran, and Councilor Yvonne Flores

6. CITY COUNCIL MINUTES

6.1 REGULAR MEETING OF JANUARY 6, 2025.

6.2 SPECIAL MEETING OF JANUARY 13, 2025.

7. RESOLUTION(S) AND/OR ORDINANCE(S) FOR CONSENT AGENDA

7.1 RESOLUTION NO. 25-090: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY) TO ACCEPT GRANT AWARDS FOR VARIOUS CITY DEPARTMENTS THROUGH AN AMENDMENT TO THE CITY'S ADOPTED FISCAL YEAR 2025 BUDGET.

8. RESOLUTION(S) AND/OR ORDINANCE(S) FOR DISCUSSION

8.1 PUBLIC HEARING REQUIRED. RESOLUTION NO. 25-091: A RESOLUTION APPROVING THE REQUEST FOR A TRANSFER OF OWNERSHIP OF DISPENSER LIQUOR LICENSE NO. DIS-000381 WITH PACKAGE SALES ONLY TO NEW MEXICO COMPANY OPERATIONS, LLC., D/B/A NACHO SHELL LOCATED AT 2512 E. LOHMAN AVENUE, LAS CRUCES, NM. 88001.

Public hearing began at 1:52 p.m. There was no one for or against. Public hearing ended at 1:52 p.m.

Adam Ochoa, Senior Urban Planner gave the overhead presentation.

Councilor Johana Bencomo moved, seconded by Councilor Becky Corran, to Approve Resolution No. 25-091.

RESULT:	Carried
MOVER:	Councilor Johana Bencomo
SECONDER:	Councilor Becky Corran
AYES:	Mayor Eric Enriquez, Councilor Cassie McClure, Councilor William Mattiace, Councilor Becki Graham, Councilor Johana Bencomo, Councilor Becky Corran, and Councilor Yvonne Flores

8.2 PUBLIC HEARING REQUIRED. RESOLUTION NO. 25-092: A RESOLUTION APPROVING THE REQUEST FOR A TRANSFER OF OWNERSHIP OF DISPENSER LIQUOR LICENSE NO. DIS-000074 WITH PACKAGE SALES ONLY TO NEW MEXICO COMPANY OPERATIONS, LLC., D/B/A UNIVERSITY SHELL LOCATED AT 1305 S. SOLANO DRIVE, LAS CRUCES, NM. 88001.

Public hearing began at 1:54 p.m. There was no one for or against. Public hearing ended at 1:55 p.m.

Adam Ochoa, Senior Urban Planner gave the overhead presentation.

Councilor Flores asked did you ask the church how they felt about the proximity of a liquor license in that location?

Adam Ochoa said letters were sent out to all property owners within 300 feet of this subject property making them aware of the proposed liquor license. Again, the liquor license already exists on this property. It is just a transfer of ownership is what it is.

Councilor Flores asked the transfer of ownership also gives them the option to say no?

Adam Ochoa said that is correct.

Councilor Flores asked you didn't get any responses on that?

Adam Ochoa said there was no public input at all.

Councilor Johana Bencomo moved, seconded by Councilor Becky Corran, to Approve Resolution No. 25-092.

RESULT:	Carried
MOVER:	Councilor Johana Bencomo
SECONDER:	Councilor Becky Corran
AYES:	Mayor Eric Enriquez, Councilor Cassie McClure, Councilor William Mattiace, Councilor Becki Graham, Councilor Johana Bencomo, Councilor Becky Corran, and Councilor Yvonne Flores

8.3 PUBLIC HEARING REQUIRED. RESOLUTION NO. 25-093: A RESOLUTION APPROVING THE REQUEST FOR A TRANSFER OF OWNERSHIP OF DISPENSER LIQUOR LICENSE NO. DIS-000272 WITH PACKAGE SALES ONLY TO NEW MEXICO COMPANY OPERATIONS, LLC., D/B/A COUNTRY CLUB SHELL LOCATED AT 2901 N. MAIN STREET, LAS CRUCES, NM. 88005.

Public hearing began at 1:58 p.m. There was no one for or against. Public hearing ended at 1:58 p.m.

Adam Ochoa, Senior Urban Planner gave the overhead presentation.

Councilor Mattiace asked do you have any idea what the liquor licenses cost today?

Adam Ochoa said there have been changes that the state has done themselves, including the name of certain liquor licenses as well and how they are numbering them now. The actual cost unfortunately I am not aware of. The city's fees have remained the same, but I am not aware of any changes that the state has at this time.

Councilor Johana Bencomo moved, seconded by Councilor Becky Corran, to Approve Resolution No. 25-093.

RESULT:	Carried
MOVER:	Councilor Johana Bencomo

SECONDER:	Councilor Becky Corran
AYES:	Mayor Eric Enriquez, Councilor Cassie McClure, Councilor William Mattiace, Councilor Becki Graham, Councilor Johana Bencomo, Councilor Becky Corran, and Councilor Yvonne Flores

8.4 PUBLIC HEARING REQUIRED. RESOLUTION NO. 25-094: A RESOLUTION APPROVING THE REQUEST FOR A TRANSFER OF OWNERSHIP OF DISPENSER LIQUOR LICENSE NO. DIS-000414 WITH PACKAGE SALES ONLY TO NEW MEXICO COMPANY OPERATIONS, LLC., D/B/A TRIVIZ SHELL LOCATED AT 3040 N. MAIN STREET, LAS CRUCES, NM. 88001.

Public hearing began at 2:01 p.m. There was no one for or against. Public hearing ended at 2:01 p.m.

Adam Ochoa, Senior Urban Planner gave the overhead presentation.

Councilor Johana Bencomo moved, seconded by Councilor Becky Corran, to Approve Resolution No. 25-094.

RESULT:	Carried
MOVER:	Councilor Johana Bencomo
SECONDER:	Councilor Becky Corran
AYES:	Mayor Eric Enriquez, Councilor Cassie McClure, Councilor William Mattiace, Councilor Becki Graham, Councilor Johana Bencomo, Councilor Becky Corran, and Councilor Yvonne Flores

8.5 PUBLIC HEARING REQUIRED. RESOLUTION NO. 25-095: A RESOLUTION APPROVING THE REQUEST FOR A TRANSFER OF OWNERSHIP OF DISPENSER LIQUOR LICENSE NO. RET-000005 WITH PACKAGE SALES ONLY TO NEW MEXICO COMPANY OPERATIONS, LLC., D/B/A HOLIDAY SHELL LOCATED AT 2645 S. VALLEY DRIVE, LAS CRUCES, NM. 88001.

Public hearing began at 2:03 p.m. There was no one for or against. Public hearing ended at 2:03 p.m.

Adam Ochoa, Senior Urban Planner gave the overhead presentation.

Councilor Johana Bencomo moved, seconded by Councilor Becky Corran, to Approve Resolution No. 25-095.

RESULT:	Carried
MOVER:	Councilor Johana Bencomo
SECONDER:	Councilor Becky Corran
AYES:	Mayor Eric Enriquez, Councilor Cassie McClure, Councilor William Mattiace, Councilor Becki Graham, Councilor Johana Bencomo, Councilor Becky Corran, and Councilor Yvonne Flores

8.6 RESOLUTION NO. 25-096: A RESOLUTION URGING THE NEW MEXICO LEGISLATURE TO CREATE AN ALCOHOL HARMS ALLEVIATION FUND TO REDUCE ALCOHOL-RELATED HARMS IN OUR COMMUNITIES.

Sergio Ruiz, Policy Analyst gave the overhead presentation.

Councilor Corran said I know that there are several things being discussed in the legislature. This is really just a support for the general idea of considering something

Agenda Item #5.1.

that addresses alcohol use as it relates to income that might come from alcohol taxes? Am I understanding that? Not as a proposal but as a support of a general idea?

Mayor Enriquez said yes, I believe so.

Councilor Flores said I know that Representative Ferrary is very much against drunk drivers, she and her husband Rich were initially about 10 to 15 years ago very much involved with DWI stuff, but my question is has Mrs. Ferrary or Representative Ferrary or anybody else in the legislature, does anybody else support this?

Sergio Ruiz said yes. Apart from Representative Ferrary we also have Senator Antoinette Sedillo Lopez and Senator Shannon Pinto that are supporting this initiative.

Councilor Flores asked do you know any proposed legislation have been drafted?

Sergio Ruiz said last year there was two legislative pieces, HB 179 and SB 147 unfortunately as vetoed by the Governor.

Councilor Flores asked were those the ones that were increasing taxes on alcohol?

Sergio Ruiz said yes. I believe the main theme of that was going to be to increase the sales taxes on alcohol.

Kai Miller, Member of the Public said I am a licensed therapist and substance abuse counselor. I am also a recovering drug addict and alcoholic here to urge you to support the resolution. New Mexico has had the highest rate of alcohol related deaths in the country since 1997. Even before that we ranked first, second, and third every year since 81. While much attention has been given to the opioid crisis rightfully so, alcohol still kills New Mexicans at twice the rate of overdose deaths. Alcohol related harm is not just about health it is about the very day issues we struggle with every day. Like we heard about today, crime, homelessness, mental illness, child abuse, domestic violence and if we are serious about addressing the crisis we just can't ignore the alcohol factor. The price of alcohol today will determine what our communities look like in the years to come. Right now, we are doing the opposite by failing to adjust the taxes for inflation. We are effectively making alcohol cheaper. The choice has consequences. I hear over and over that we don't have enough treatment beds. I see firsthand as I work with people and help to navigate a complicated and inadequate system of care. Although in Las Cruces we did just open a 54 bed inpatient treatment facility, and it opened in September. I am currently working there as a licensed therapist. Even those motivated to get help the resources often don't exist. So, I ask where do those who speak loudly about crime, safety, and homelessness think the money is going to come from to fix the problems? Right now, every taxpayer is already paying about \$1,000 a year to cover the cost of alcohol related harm and for that we get the worst alcohol death rates in the country. So, it's not working. Instead let's shift that burden and make those dollars go towards prevention, treatment, recovery. An alcohol tax increase would ensure that those who drink the most contribute the most. Not just to offset harm but to fund real solutions. It

Agenda Item #5.1.

is not just a tax, it is a common-sense public health measure that will save lives, protect our communities. Just asking for your support to push this resolution at the state level.

Councilor Mattiace asked can you just tell us more about the 54 beds?

Kai Miller said it is owned by Summit Behavioral Health, the same people who own Peak Behavioral and our Crisis Triage Center. So right now, we do up to 90 days inpatient treatment. We are taking primarily only Medicaid at this point. We opened in September. We are not at full capacity, functioning at full capacity yet. We have 25. We still have quite the waiting list. I don't think we are going to have a problem filling every bed. It is just a systemic problem. We are getting a ton of homeless people. We are getting a ton of people released from jail who are still homeless and once they complete the program and then the next step is where do they go from there, the housing issue. There is not enough sober living homes in town. I think that even an alcohol tax if it generated the revenue that it might we could support some sober living homes, we could support some more after care options which has shown to promote long term sobriety. I am a product of that myself.

Councilor Flores asked what if we were to approve this as a body what impact would it have? Where does it go from here?

Matthew Gloudemans, Member of the Public said I am a District Legislative Aide for Representative Ferrary. As far as hitting the ends and outs of the bill that is what is being worked on right now and I do want to give some clarity. There is also a Representative Liz Thompson and Representative Wanda Johnson that are co-sponsors of this, and they are working with other legislators as well to kind of get the sausage making process figured out. As far as revenue for the state goes it would come from potentially two different sources. One could be an excise tax which has now been raised since 1993 on alcohol sales and the other would come from a sales tax and those numbers are being worked out and could bring as much as \$200 million into the state for treatment, for tribes, for pueblos, for local DWI funds.

Councilor Flores asked is there some movement out there that indicates that this will be supported?

Matthew Gloudemans said the two groups are kind of working together to do a hybrid bill. I would be happy to share with you and anybody else who may want a copy of it as well. There is a hybrid bill proposal back in December to the interim Stabilization Revenue Committee and so again it is kind of the percentages that are being worked out but the groups are working together.

Councilor Bencomo said I generally have a hard time voting on something like this when there is no bill yet. There is no piece of legislation yet that I haven't been able to read to say support or not, but I just want to reiterate that this is in support of the idea of creating some sort of fund to support with programs of what you are talking about. So, I just even wanted to say that for myself and for the public again there is no piece of legislature that has been formally introduced yet. There is still time, but I just want

to make that note.

Councilor Becki Graham moved, seconded by Councilor Becky Corran, to Approve Resolution No. 25-096.

RESULT:	Carried
MOVER:	Councilor Becki Graham
SECONDER:	Councilor Becky Corran
AYES:	Mayor Eric Enriquez, Councilor Cassie McClure, Councilor William Mattiace, Councilor Becki Graham, Councilor Johana Bencomo, Councilor Becky Corran, and Councilor Yvonne Flores

9. BOARD APPOINTMENTS

9.1 SCOTT ESCHENBRENNER

Councilor Becki Graham moved, seconded by Councilor Yvonne Flores, to appoint Scott Eschenbrenner to the University District Citizen Design Review Committee.

RESULT:	Carried
MOVER:	Councilor Becki Graham
SECONDER:	Councilor Yvonne Flores
AYES:	Mayor Eric Enriquez, Councilor Cassie McClure, Councilor William Mattiace, Councilor Becki Graham, Councilor Johana Bencomo, Councilor Becky Corran, and Councilor Yvonne Flores

10. NOTICE OF PROPOSED ORDINANCE(S)

- 1) There will be no public discussion.
- 2) A Councilor may ask staff for clarification on the proposed ordinance(s).

10.1 COUNCIL BILL NO. 25-019; ORDINANCE NO. 3090: AN ORDINANCE REPEALING CHAPTERS 32,33,34,35,36,37,38,39, AND 40 OF THE LAS CRUCES MUNICIPAL CODE, IN ITS ENTIRETY, AND REPLACING WITH CHAPTERS 32,33,34,35,36,37, AND 38 OF THE LAS CRUCES MUNICIPAL CODE (LCMC) AND ADOPTING THE ZONING MAP AS PRESENTED.

Council agreed to bring it forward.

11. CITY COUNCIL MEMBER BOARD REPORTS AND COMMENT

11.1 COUNCILOR MCCLURE

I just want to thank staff, particularly Carol Brey who set up a meeting on Friday with Nathan Small to discuss quality of life issues in particular the library. We have a lot of issues within our city but we can't forget about some of the things that keep democracy going which is the library. So, we had some good meetings peppered throughout Friday, on Monday I will speak a little bit more at another point once I kind of absorbed it but I also appreciate that we kind of went in mass to also meet with Nathan Small about all legislative priorities that we have for the city. I think it went well. I came away thinking that our legislators that have a way with a sort of 30,000 foot view of things are acquiescing to understanding that there are things that at a granular level that we deal with that look different so I think that they are understanding that is a process that have a barrier, we have a barrier of seeing their

Agenda Item #5.1.

way. So, I think it has been productive and I am very grateful for staff making all those connections.

11.2 COUNCILOR MATTIACE

I spent some time with some legislators, but I spent a little more time with a gentleman from El Paso Electric Company. Maybe Chris, you could help me with this one and I shared it with the Mayor. I would like to see that opportunity for Las Cruces to attract more companies, more corporations, and large manufacturing companies into the city. Especially in our Industrial Park. So, if you could give me a detailed explanation of why and how we get more power out there, more electricity so we have the capacity to actually attract these companies and the reason for my priority on this is we have unhoused, we have people that don't have jobs, we have people that need jobs and maybe it can be a dual purpose. If we can create bigger companies to where they can hire 400, 500, 600 people like Santa Teresa and El Paso is doing maybe we can also create some jobs for those that need the jobs that would rather not be panhandling or working for money because there is no jobs here. There is not enough and so jobs to me is a big priority right now. More jobs, better jobs, better paying jobs for the city of Las Cruces and I would like to see that growth and then with that growth we would be able to have more housing because these people would be able to afford a home so if Chris, you could help me with that, Mayor, council. Maybe a priority for the Industrial Park to attract some bigger and better paying jobs. I didn't even know about this power issue, I believe it was Rico Gonzalez brought out. We can't wait till 2029, 2030. I don't know what year he gave me. At 78 years old I can't be looking down the road ten years I would like to see something happen into 2025.

11.3 COUNCILOR GRAHAM

Echoing Councilor McClure on all fronts I too am tired but am very grateful for the time I got to spend in Santa Fe and especially our group that I got to go around with, Christine, Ikani. Chief Story was there, JC, Chris but especially a big shout-out for Assistant City Manager Sonya Delgado. You know when you have that person that anticipates every question that you are going to ask and then quietly slips a piece of paper in your hand with all of the answers on it and then you kind of look like a baller even though you are not and Sonya I just absolutely appreciate the way that you were arming us with the information that was prepared at exactly the right time and it made me look way smarter than I actually was so. Shoutout to all staff but especially to Sonya. I just noticed your care and commitment over the weekend, and I wanted to shout it out.

11.4 COUNCILOR CORRAN

I also wanted to shout out to the staff for this and giving us all the materials that we needed to make meaningful cases in Santa Fe. We were there a little bit earlier last week. Especially in our case Natalie joined us as well for earlier in the week and we really had very impactful conversations along with Nicole Martinez from Community of Hope who was really just finishing the point in time count related to homeless folks in the community and so I think that those conversations as we continue to talk to all the legislators are really powerful and also I just want to say that Las Cruces is really considered a place where we are doing I want to say everything right, we are really working on every level of addressing housing, homelessness, employment, zoning reform and it was good to meet with legislators and the administrative folks who see that Las Cruces is the place where we can be leaders in the state even if they forget

Agenda Item #5.1.

we exist like 90% of the time. I really appreciate the staff who helped prepare us for that.

I do really quickly want to talk about the Lead and Copper thing. Since clearly, I am the one who needs to be educated on that particular topic. We do have that set up for March 4th. The community will be able to participate. I will be there getting educated so as was requested here in City Hall from 6 to 8, March 4th. There will be a bunch of experts from both city Utilities and state level environmental health folks and ability for the public to engage on those questions, so it is addressing it in a more thorough way that I think would have happened at a council meeting in any case since we can't really have conversations in city council meetings as has been alluded to. So, this would be a good place to have those conversations, and I will be there to learn. So, thank you for setting that up.

11.5 COUNCILOR FLORES

I wanted to raise the issue that Councilor Mattiace brought up. I have been the liaison to the Airport Advisory Board and one of the things that we and it is purifiable to the Industrial Park, but it is that area and there has been a lot of presentations on planners that have looked at it and I know that there was you may all recall it was during Covid there was a big company that was going to come out here but it required storage of some sort. I think they were able to get that going but there was a big problem, there has been a problem with not getting enough infrastructure there like electricity and I know that when Ifo was City Manager he with his vast experience and all he actually met with EPE, I don't know if it was Rico. The vision that Ifo had is that we needed more electricity. We don't have the power and that is what is coming up again. So, it hasn't changed in seven or eight years as long as I have been here and I just don't know how that is going to be resolved. I think it has to do a lot with El Paso Electric is able to provide and what we ask for, what we will get are two different things, but I definitely believe that we all know that we need more employment opportunities for our residents and people outside of the city limits. I mean they contribute in so many ways when you have commuters coming in and then they might even move into our city but is just something that I wanted to put out there and I know that Chris Faivre and Elizabeth, I think are aware of that situation. That is something that we definitely need to look into in terms of getting more power. I just want to say that Rico mentioned to Councilor Mattiace that we needed more power presumably electrical power and when we tried to get it it was a no go project. If Rico you are listening, if you want to talk about it talk to Chris or Elizabeth, not me.

11.6 COUNCILOR BENCOMO

I also want to thank staff and Larry specifically for supporting Councilor Corran and I while we were in Santa Fe last Thursday. It is quite an exhausting day to be there all day but it felt really fruitful and felt really great especially because we were there with also Natalie Green and Nicole Martinez and we were able to have great conversations with Representative Small and the Governor's housing staff on all of the things that we are doing well and all of the funding opportunities that they can be a part of and join us on this journey and we honestly had a really power conversation with Representative Small, Chair of the Appropriations Committee who had a really interesting challenge to us and he said that the city of Albuquerque had gone to the

Agenda Item #5.1.

legislature with an ask, with a pretty big ask and said this is our challenge and the city of Albuquerque and right in that conversation I am so grateful that we were with folks like Natalie who know this like the back of her hand and you know we were able to say if the city of Las Cruces is able to get \$10 million we would be able to complete a significant portion of our housing projects that we currently have planned. That we currently have the infrastructure for and so today some of us will be giving a comment during the Appropriations Committee to make this ask and hopefully get that additional \$10 million coming to the Las Cruces Affordable Housing Trust Fund so be on the lookout for that. Going to the Round House is really overwhelming and that is why I am so grateful to be able to go with someone like Larry Horan, our Lobbyist so that we can have these very productive conversations about not only our capital outlay priorities, these kinds of priorities and of course our policy priorities. Which by the way I am very late to this but the New Mexico nmlegis.gov website has a great tool called My Round House, where you can create your own account and then be able to follow specific pieces of legislation. I currently have it filled in with legislation like HB 4 which is criminal competency, several key pieces of legislation on housing, immigration and something that I really wanted to put on our radar because it absolutely needs to be is Senate Bill 1, 2, and 3. It is the single largest investment in our behavioral health system that I have ever seen and those bills are good, important and powerful and we should be keeping a close eye on them as well as they will have a very large impact on our community but the entire state as well. I was able to join Chief Story also last week to give public comments and support of HB 4 for the criminal competency legislation and I am sure that will be moving very quickly as my understanding all public safety pieces of legislation are.

The last thing I wanted to talk about was, Mayor and City Manager I would like to request a Work Session/conversation on an ordinance that I shared with some staff already that was passed in Albuquerque a few weeks ago on that they passed a bill that creates penalties for landlords who have vacant dilapidated buildings in the select area of downtown. Up until recently I thought perhaps that was not something we could do but it did pass in Albuquerque and just in some brief conversations with Chris Faivre I think that this is something that we can really attempt here especially if we designate certain areas for that kind of penalty whether it is the MRA or the infill or also downtown or all of the above or before we take it city wide but I really would like to have a Work Session on this and I had passed that news article to key staff and so that is something that I would love to request.

11.7 MAYOR ENRIQUEZ

Just again I want to note and say thank you to staff and council for great representation up in Santa Fe and especially during the Las Cruces Days. I think that there was a lot accomplished, a lot of visits, a lot of requests, a lot of input, trying to justify the needs that we have here in Las Cruces. So, I thank you all, especially the council, for being out there for participating and representing and staff as well. Also, we had great presentations and participation from all Las Cruces. We thank Chamber for setting it up, but we had hospitals, Mountain View, Memorial Medical, we had Las Cruces Public Schools, NMSU was there, the Burrell College was there, Dona Ana County was there and it was great to see how many people really care about what we all want and that is a better Las Cruces. It's a better Dona Ana County and so we will continue to work at that. I know that there will be other resolutions coming up, other

bills to support and if those are things that we are asking for and things that we are in favor of absolutely we are going to bring them and help our legislators to get them through by justifying that Las Cruces is in favor of those to. So, we will continue to move in that direction.

12. CITY MANAGER REPORT

12.1 IKANI TAUMOEPEAU

I would be remiss if I didn't share a little bit about Las Cruces Days. I do appreciate the 14 people and delegation that went from our Library/Museum team. I do have to represent for the community collaboration because we can't do it without you all. These are the Friends of the Library and Museum Foundation along with our executive Quality of Life staff and our library staff and museum staff. Thank you so much for making the time to go up. Every legislator or representative that we met with during this past weekend mentioned how impressed they were about that delegation, about the library so there is a lot of momentum, a lot of positive vibes with the library and museum. So great job and then also every time we met with legislators it felt like we were all in line. We intentionally years back when Ifo was here I was new to the state, he was new to the state and we were trying to figure out what is the strategy to the Round House and trying to figure it out and I am not saying that we solved it but working together in collaboration not only during Las Cruces Days but also throughout the year. It is all about relationships. These legislators, they are humans, they have passions, they have priorities, and these are things that what they have told us early on is come connect with us throughout the year. Not just us as executive staff but you as councilors, you as elected officials, your connections are so important, so critical and together with foundations and Friends of the Library and museums and others that I haven't named I just want to say thank you for being intentional. I take that as a huge win. Later this month funds will be appropriated to legislators and they have asked us to come back and return and continue to be in the forefront and I know others have already put that on your calendar so I just want to let the community know and those in the audience that there is intention coming from the dais and we appreciate the guidance and direction from the elected officials.

Last, I would like to recognition, we have our new Finance Director. I will share just a brief bio on her then we will ask her to come up and share a few words with you all. She is here in the audience, and I will ask her to share a few words with us. Her name is Lesley Doyle. Our new Finance Director has over 25 years of experience in governmental accounting and financial management. Most recently serving as the Chief Finance Officer for Deming Public Schools. In 2004 Leslie joined New Mexico State University promoting over the years to various positions including Director of Accounting and Financial Reporting. Since 2017 Lesley has worked as CFO for the Deming Public School District in Southern New Mexico serving large at risk populations. In this role she managed the school district's budget and oversaw all finance related departments including financial reporting, cash management, payroll, accounts payable, and procurement. She played a crucial role in analyzing and implementing school board policies, providing financial training to district administration and working with the finance advisors to issue long term debt. Lesley's educational background includes a Bachelor in Accountancy, a Master of Business Administration from NMSU. So, Lesley, as you walk up and share a few words I would

Agenda Item #5.1.

be remiss if I didn't share appreciation and support for Laura as well. Laura Holguin if you would like to stand up for everyone to recognize you. A round of applause for her. I would like to take the opportunity at this time to recognize her for her assistance as Interim Finance Director as we took weeks and a few months to select Lesley. There was various candidates. It was a great selection pool but we appreciate the smooth transition thanks to Laura we could not have done it without her. The great thing is that she is our Deputy Director in Finance and she will continue to be there and she is ensuring a smooth transition. We appreciate you so much and your contribution.

Lesley Doyle, Director of Finance said I started with the City of Las Cruces actually as a co-op, way more years ago than I would like to admit but it is nice to come home. I have spent the last seven plus years in Deming, and it is both humbling and exciting to be able to come back and serve the citizens of Las Cruces. I will say I am very impressed by the staff as evidenced by the award that was received, and I am looking forward to working with each of you and please reach out with any questions.

Ikani Taumoepeau said there is one more, Housing. Fantastic news as well. City of Las Cruces is receiving a huge recognition here and thanks to our Housing Department. We will be recognized at this year's National Community Development Association Conference in Washington D.C. for the role it played in the expansion of Casa de Peregrinos Food Pantry using Community Development Block Grant CDBG Funds. The city will receive the Audrey Nelson Award on February 7, 2025. The award was named after Audrey Nelson, the first Deputy Executive Secretary of NCDA to recognize exemplary use of CDBG Funds which address the needs of low/moderate income families, homes and neighborhoods. The award celebrates her legacy and impactful work and organizations that continue her mission of creating stronger more equitable inclusive communities. So, we won this award, and Natalie will be receiving this on behalf of Housing. So, a round of applause for Natalie and the group. Thank you so much. Just to let you know we are a population of 100,000 but there are other recipients as well, larger cities. We have Tuscaloosa, we have Detroit, we have Pasco County, Florida, we have Orlando, and we have the city of Albuquerque. Huge cities but in comparison and of our size we have fantastic staff and talents that are competing against other larger cities that are much larger than ours in the nation so recognition and kudos to a great team, to Natalie and the Housing team.

Mayor Enriquez said I just want to also mention again the City Manager reminded me when he said that it is a yearlong process getting to know our legislators, our senators, our representatives and talking to the Chamber looks like this year in the summer they want to have a Las Cruces Day in Las Cruces. So that we can invite the legislators to be here and we can start addressing some of the things that we completed but some of the other projects that we are looking at moving forward within some of the needs in Las Cruces.

13. ADJOURNMENT

13.1

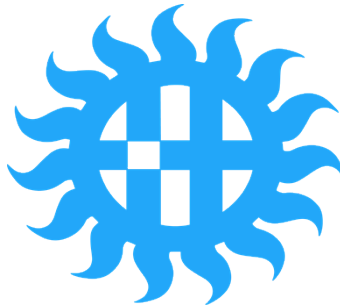
Councilor Becki Graham moved, seconded by Councilor Johana Bencomo, to Adjourn at 2:44 p.m.

Agenda Item #5.1.

RESULT:	Carried
MOVER:	Councilor Becki Graham
SECONDER:	Councilor Johana Bencomo
AYES:	Mayor Eric Enriquez, Councilor Cassie McClure, Councilor William Mattiace, Councilor Becki Graham, Councilor Johana Bencomo, Councilor Becky Corran, and Councilor Yvonne Flores

Mayor

City Clerk



MINUTES

Work Session

Monday, February 10, 2025 @ 1:00 PM

City Council Chambers, City Hall

PRESENT: Councilor Johana Bencomo, Councilor Yvonne Flores, Councilor Becki Graham, Mayor Eric Enriquez, Councilor Cassie McClure, and Councilor William Mattiace

ABSENT: Councilor Becky Corran

1. JOBS OF THE WEEK

1.1

Sarah Raney, New Mexico Workforce Connection presented Jobs of the Week.

2. PETS OF THE WEEK

2.1

Carol Nielson, Animals Services Center of the Mesilla Valley presented Pets of the Week.

3. AGENDA ITEM

3.1 REVIEW EL PASO ELECTRIC COMPANY FRANCHISE AGREEMENT.

Adrian Widmer, Utilities Director gave the overhead presentation.

Councilor Flores asked so, the franchise, the benefits that the city gets, is the money? What are the terms of the franchise?

Adrienne Widmer said it's pretty much a typical franchise that includes the grant of authority that El Paso Electric can be here and actually provide electric service so that they have overhead, underground, they've got the substations and so forth. There are things where the city and the company are going to comply with all present and future laws. There's a lot of information in there. There's requirements of record drawings and to get those to us in a timely manner and then that any kind of installation work it's going to be done in intelligence, we have indemnification for each other. El Paso

Agenda Item #5.2.

Electric is going to furnish service, under rules and regulations. They're going to go out, like they do now, if there are trees in the way of their lines, they are going to trim them. Just the typical franchise agreement. We're here in your city's right of way and we are providing service, and we are going to give you X amount of money.

Councilor Flores asked so, you said that one of the terms is indemnification for both parties? What does that cover? Is it specific? I mean if there is malfeasance on any part.

Adrienne Widmer said so, it is subject to any applicable laws and regulations of the state of New Mexico, or the customer rules of service, and the company shall indemnify and hold harmless the city, its governing body, officers, agents and employees from and against any and all claims or obligations caused by acts of negligence of the company, its officers, agents or employees, contractors or subcontractors in connection with the installation, repair, operation or maintenance of any of the company's facilities or on any work done as authorized or required by this franchise. The city shall give prompt notice to the company if any claim or suit arising under this franchise and the company and/or its issuer shall have the option to compromise and defend the same to the extent of their own interests. Nothing in this section shall be construed to depart from the present or future law of New Mexico concerning contribution among or between joint tortfeasors.

Councilor Flores asked joint tortfeasors in so far as a lawsuit coming from a third party?

Henry Becker, Assistant City Attorney said a tortfeasor is an individual found responsible for harm against another individual, in this case I believe the indemnification language refers to multiple people who are their actions are jointly affecting the El Paso Electric line and so, I had my own question about that provision, but we will get back to you about that with the meaning so that might mean, as far as that indemnification provision is concerned. Generally speaking, this indemnification provision is to make sure that El Paso Electric indemnifies the City against claims against the City. So, El Paso Electric, if any claims were successful, would be paying for those.

Councilor Flores said but then that brings El Paso Electric to defend that.

Henry Becker said correct.

Councilor Flores said so then it just turns into a lot of litigation.

Henry Becker said as it commonly does, Councilor, there will be litigations sooner or later someone will bring claims.

Councilor Flores asked so, in your reading of this, does it in any way bind the city, it's 'til many years from now, right? Another twenty years from now, I think?

Adrienne Widmer said twenty years after it is fully executed between the Mayor and El

Agenda Item #5.2.

Paso Electric.

Councilor Flores asked yeah, so, that indemnification agreement can be relied upon if there is a lawsuit against the City, against El Paso Electric and that party suing would be whoever? I'm just trying to understand exactly what the benefits are of being indemnified. It seems like if someone is a wrongdoer, but they're indemnified, how do you get any relief?

Henry Becker said the indemnification provision is a standard one for cities and municipalities, so what it does is if there is a claim against the City, say, I'm just making it up, someone hits a powerline, something like that, loses power and there are damages associated. An individual can sue the City, I don't mean they may have a good reason to, but they may, for some reason, and then this indemnification provision allows the City to rely on El Paso Electric to pay any damages that are actually established in a judgement. It's entirely hypothetical, but yes, we can rely on this indemnification provision for that reason.

Councilor Flores asked ok what is the benefit to El Paso Electric? I mean, that's our benefit, the City's benefit, being indemnified, what's their benefit?

Rico Gonzales, El Paso Electric, said your question is specific to the indemnification. What's the benefit for us to have that in there, or the benefit overall for having a franchise agreement with the City?

Councilor Flores asked well, I guess it encompasses both, Mr. Gonzales, but the indemnification part, is it automatic, is it just as our legal councilor noted? If there is an accident, an electrical line goes down, or something, then the City is indemnified from being sued by the tortfeasor. And then El Paso Electric would be totally responsible for defending against it or what?

Rico Gonzales said I don't know if I'll go into specifics of whether someone is sued if they have the right to sue the City or El Paso Electric. What I will say is in looking at other franchises, indemnification for the municipality who is signing on to the franchise has always been part of franchises that I have seen. I think from a more specific perspective of indemnification, and the value of that to El Paso Electric, if it pleases the council, I'm happy to bring in our counsel to talk about that a little bit more from a historical perspective and maybe a legal perspective, but there's always been in any franchise and I've now worked on Mesilla's, Anthony's, Sunland Park's, a few of the counties we serve, this indemnification language is part of having the franchise agreement.

Councilor Flores asked are there any terms in that agreement that would allow, well there would have to be litigation if there were any questions as to whether there should be or not be indemnification, right? Or does it just go to an arbitrator?

Rico Gonzales said I don't know the answer to that question. So, I'll have to get that to you, but I'll get that to you as soon as this afternoon. To the benefit of the franchise, for El Paso Electric, so, we serve this territory, it's a territory that the state has provided to us and the franchise provides for our trucks to be able to be in the

Agenda Item #5.2.

roadways of the city to be able to provide service to your constituents and our customers for the extended period of time. And it also gives our crews and leadership the ability to have something written down that says this is the way that we are going to be doing our work. So, we are not necessarily needing to go through permitting for every single piece of work that we do. It also allows us to be in an emergency in roadways incase something happens with the line or the like. So, from our perspective, it's a very valuable tool to getting the work done that we need to do in the long-term piece, and to that end, that's where we agree to collect the franchise agreement funds and get them over to the City and as a piece of ensuring that it's compensated one way or another being in the roadways and alleyways and the like of the City.

Councilor Flores asked so, it sounds like it's a one-way benefit for the City or is there a benefit to EPE?

Rico Gonzales said all of that is the benefit that we see.

Councilor Flores asked to avoid litigation?

Rico Gonzales said not necessarily to avoid litigation, but to be able to use your roadways and your alleyways to repair and improve the lines that we have for our customers. So, we get that opportunity to be there with the agreements that are inside these pages.

Councilor Flores said so that's pretty much the benefit you get out of this agreement.

Rico Gonzales said yeah.

Councilor Bencomo asked the agreement is for twenty years and that's normal, that's a standard franchise agreement timeline?

Adrienne Widmer said different franchises can have different years and so previously we've even seen them where they're at ten, fifteen years and so on this one, we negotiated back and forth, and we said, ok we do it for twenty, then we will review it in ten years. If something else comes up, then we will circle around and get together and have a discussion again. There's nothing that stops us from having additional discussions, but I think it gives a longer-term comfort level to both the City and El Paso Electric that we know what each of us is supposed to be doing for twenty years with a ten-year review to find out is that working or is there something that we need to make changes to.

Councilor Bencomo said thanks for clarifying that, Adrienne, just thank you to the parties that came together to make these negotiations, I won't pretend to know more than any of you, so I appreciate that work. And then just lastly, I think this isn't for today's meeting, but in the future, I would love to discuss how to best invest the fees coming in. Rather than just going into the general fund or again how we can best invest these back into our community. I know that that can happen at a future time. But that was really the only clarifying question I had, thank you.

Councilor Mattiace said streetlights, maybe someone can answer this, either David or Rico or Adrienne, sometimes I get that the lights are City, and sometimes I get the lights could be El Paso, the streetlights and I have some lights out on Mesa and Haggerty, and since I have all three of you here, maybe we can get those repaired and turned on. So, here's my request. And then on the investment idea that Mayor Pro-Tem had, it would be nice to have some kind of dedicated funds so that when people feel that there's not enough lighting in their street, we could actually tap a fund that we could get those streetlights up and installed quicker than going through a lengthy process.

Mayor Enriquez asked is there a deadline when this is to be signed off or issued?

Adrienne Widmer said no, not necessarily, but like anything else, the sooner the better. So, I know that El Paso Electric has been asking when are we taking it? So, we got the ok to bring it forward, and so it is completely up to you all. So, we can schedule the first read whenever you'd like and then I do believe that the City Manager was hoping we would have further discussions when it comes to what you all want to invest that money into.

Mayor Enriquez asked just for El Paso Electric's timeframe what kind of date are you looking at?

Rico Gonzales said I think as soon as we can do it would be fantastic, we've been going on an implied franchise and so it takes I believe it is 30 days in this franchise that we would need to once it is passed to be able to implement the 3% and that mostly takes into our billing system, get that into the billing and get that cycled in and so yeah, we would be willing to see rules amended and you guys go into full council and do it right now. No, I'm kidding.

Mayor Enriquez said we'd all like to see that, but not going to happen.

Rico Gonzales said it was just an idea.

Mayor Enriquez said the other thing is looking at a twenty-year term, I think long term would be good, would El Paso Electric or anyone be opposed if we reviewed every seven years as opposed to ten years? I think a lot of impact fees are viewed that way as well so it would be an opportunity to maybe review it every seven years.

Rico Gonzales said I won't sit here and negotiate right now, but I don't think that would be a big issue, but I'll take that back to our general counsel and ask them and if that's a change I think that's an easy change to make in the document per se.

Councilor Bencomo asked just a clarifying question, so since 2009 we've been operating under a 2% franchise fee then?

Rico Gonzales said under an implied franchise, so it ended in 2009, but the statute allows us to continue as long as everyone is ok with what it is. So, yes, we've been at 2% on the bill, so you can see it on your bill, that it says City of Las Cruces franchise

Agenda Item #5.2.

fee and it sits right there.

Councilor Bencomo said ok, interesting. And then that’s actually my next question, the passthrough really is ultimately this 1% increase the customer will end up seeing the impact of that.

Rico Gonzales said that’s right, the passthrough, I think we pay it quarterly? Ok, we pay it quarterly so that it comes in, we put it into an account, we send it over, it’s never part of any of our rate making, it’s never part of our rate case, it’s just a straight yeah.

Councilor Bencomo asked is there any particular reason why we hadn’t brought it up before since we’ve been operating under this implied franchise agreement for this long?

Rico Gonzales said I think we’ve just been having negotiations going back and forth and a little bit of change in City Manager and change at El Paso Electric and you know, things happen and so it comes on and falls off, but I think we’ve got the efforts of all aligned to be here today.

4. ADJOURNMENT

4.1

Councilor Johana Bencomo moved, seconded by Councilor Becki Graham, to Adjourn at 1:31 p.m.

RESULT:	Carried
MOVER:	Councilor Johana Bencomo
SECONDER:	Councilor Becki Graham
AYES:	Councilor Johana Bencomo, Councilor Yvonne Flores, Councilor Becki Graham, Mayor Eric Enriquez, Councilor Cassie McClure, and Councilor William Mattiace
ABSENT:	Councilor Becky Corran

Mayor

City Clerk



25-100

City Council Action and Executive Summary

Type of Action:
☒ Resolution
☐ Ordinance
☐ TIDD Resolution

District:	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☒ N/A		
1st Reading:		Adopted:	March 3, 2025
Drafter:	Christine Rivera	Department:	City Manager's Office
Program:	Compliance	Line of Business:	Office of City Clerk
Title:	A RESOLUTION AUTHORIZING THE DESTRUCTION OF RECORDS THAT HAVE MET THEIR LEGAL RETENTION.		

TYPE OF ACTION: ☒ Administrative ☐ Legislative ☐ Quasi-Judicial

PURPOSE(S) OF ACTION:

To authorize the destruction of records.

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

Under the New Mexico Administrative Code (NMAC) Functional Retention and Disposition Schedule 1.21.2 and the City of Las Cruces Retention Schedule, the City of Las Cruces is required to retain its public records for various lengths of time. After the required retention period is met based on the New Mexico Administrative Code (NMAC) Functional Retention and Disposition Schedule 1.21.2 and the City of Las Cruces Retention Schedule, the records may be destroyed by approved methods.

Records listed in Exhibits "A" and Exhibit "B" have been identified as having met their retention. City Council approval is required to authorize the destruction. Acceptable methods of destruction of records are dump site burial, shredding, and/or recycling through a bonded recycling company. After the records have been properly destroyed, a "Certificate of Destruction" will be completed by the Records Designee in each department and filed with the office of the City Clerk.

SUPPORT INFORMATION:

[Exhibit "A" - Copy of Records Destruction 2023](#)
[Exhibit "B" - Copy of Records Destruction 2024](#)

PLAN(S):

None

COMMITTEE/BOARD REVIEW:

None

DOES THIS AMEND THE BUDGET?:

☐ Yes
☒ No

Agenda Item #6.1.

Does this action amend the Capital Improvement Plan (CIP)?

- ☐ Yes
☒ No

Does this action align with Elevate Las Cruces?

- ☐ Yes
☒ No

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this approves the Resolution and the destruction of those records that have met legal retention.
2. Vote "No"; this will not approve the Resolution and will require departments to keep their records beyond the legal retention period.
3. Vote to "Amend"; remove records from the destruction list which would require additional direction to City staff.
4. Vote to "Table"; this will create storage problems and will require departments to keep records beyond the legal retention period.

REFERENCE INFORMATION:

Resolution 19-188

RESOLUTION 25-100

A RESOLUTION AUTHORIZING THE DESTRUCTION OF RECORDS THAT HAVE MET THEIR LEGAL RETENTION.

The City Council is informed that:

WHEREAS, an inventory of records was completed to identify custodial records, which have satisfied the legal retention period according to the City of Las Cruces Retention Schedule.

NOW, THEREFORE, Be it Resolved by the Governing Body of the City of Las Cruces:

(I)

THAT records identified in Exhibit "A" and Exhibit "B", attached hereto and made part of this Resolution, are authorized to be destroyed by appropriate methods as prescribed by the custodian of record.

(II)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

DONE AND APPROVED this day of

APPROVED

Mayor

ATTEST:

City Clerk

Moved by:

Seconded by:

AYES

NAYS

Records Destruction 2023

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date
0130E-OFFICE OF THE CITY CLERK						
0131A-ADMINISTRATION-LG	Laserfiche	CLC 079	CONTRACT & AGREEMENT FILES & LOGS	2023 NON-PERMANENT CONTRACTS IN LASERFICHE	01/01/1975 12/31/1975	2023
	E116	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS	01/01/2015 12/31/2020	2023
0132A-ADMINISTRATION-PD	C046	CLC 076	INVOICES (VENDOR)	INVOICES (VENDOR) 03/2015 - 06/2017	01/01/2014 12/31/2019	2023
	E056	CLC 129	LEGAL CASE FILE	(A) JASSO V. CITY (OUTSIDE COUNSEL FILES), CASE CLOSED DECEMBER 2012; (B) 2013 GARNISHMENTS (DUPLICATED ON H:DRIVE (CITY ATTORNEY ARCHIVE))	12/01/2012 12/31/2013	2023
	E087	CLC 125	LIQUOR LICENSE FILES	LIQUOR LICENSES (2019), TEAL 105-04	01/01/2019 12/31/2019	2023
	E088	MULTIPLE		TIMESHEETS/TIMECARDS FROM 2019-2020; PAYMENT FILES: MISC FY2020; VENDOR INVOICES: MISC FY2020; PERSONNEL FILES	01/01/2019 12/31/2020	2023
	K061	CLC 129	LEGAL CASE FILE	SWEAT, ALREE B III v CLC CIVIL RIGHTS (10-CV-00338, BLACK 688)	01/01/2009 12/31/2012	2023
	K062	CLC 129	LEGAL CASE FILE	GARNISHMENTS YELLOW 108-01	01/01/2012 12/31/2012	2023
	K093	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	CITY COUNCIL (1987-2014), PURPLE 100, CITY COUNCIL 1991 REDISTRICTING, PURPLE 100-04, CITY COUNCIL LOBBYIST, PURPLE 100-11	01/01/1987 08/31/2020	2023
	K094	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	PUBLIC HOUSING AUTHORITY,RED 108;PHA/CLC DEEDS,RED108-07,REGION VII HOUSING AUTHORITY,RED108-09,MV PUBLIC HOUSING AUTHORITY, RED 108-10, PUBLIC WORKS GENERAL, WHITE 100, ENG. AND DESIGN (GENERAL), WHITE 102, HYDRAULIC ENG., WHITE 102-01	02/01/1989 09/30/2021	2023
	N061	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE SEIZURES A - F BOX 1	01/01/2012 12/31/2012	2023
	N062	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE SEIZURES G - M BOX 2	01/01/2012 12/31/2012	2023
	N063	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE SEIZURES N - Z BOX 3	01/01/2012 12/31/2012	2023
	N064	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE FORFEITURE LAWSUITS A-E BOX 1	01/01/2012 12/31/2012	2023
	N065	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE FORFEITURE LAWSUITS F-MARTINEZ BX 2	01/01/2012 12/31/2012	2023
	N066	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE FORFEITURE LAWSUITS; MED-SMELSER BX 3	01/01/2012 12/31/2012	2023
	N067	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE FORFEITURE LAWSUITS; SMITH-Z BX 4	01/01/2012 12/31/2012	2023
	E099	CLC 055	TIME SHEETS/ TIMECARDS	LCPP1319 & LCPP1419, EMPLOYEE ATTENDANCE LOGS, OT CARDS, LEAVE REQUESTS/APPROVALS	06/09/2019 07/06/2019	2023
	E100	CLC 055	TIME SHEETS/ TIMECARDS	LCPP1519 & LCPP1619, EMPLOYEE ATTENDANCE LOGS, OT CARDS, LEAVE REQUESTS/APPROVALS	07/07/2019 08/03/2019	2023
	E101	CLC 055	TIME SHEETS/ TIMECARDS	LCPP1719 & LCPP1819, EMPLOYEE ATTENDANCE LOGS, OT CARDS, LEAVE REQUESTS/APPROVALS	08/04/2019 08/31/2019	2023
	E102	CLC 055	TIME SHEETS/ TIMECARDS	LCPP1919 & LCPP2019, EMPLOYEE ATTENDANCE LOGS, OT CARDS, LEAVE REQUESTS/APPROVALS	09/01/2019 09/28/2019	2023
	E103	CLC 055	TIME SHEETS/ TIMECARDS	LCPP2119 & LCPP2219, EMPLOYEE ATTENDANCE LOGS, OT CARDS, LEAVE REQUESTS/APPROVALS	09/29/2019 10/26/2019	2023
	E104	CLC 055	TIME SHEETS/ TIMECARDS	LCPP2319 & LCPP2419, EMPLOYEE ATTENDANCE LOGS, OT CARDS, LEAVE REQUESTS/APPROVALS	10/27/2019 11/23/2019	2023
	E105	CLC 055	TIME SHEETS/ TIMECARDS	LCPP2519 & LCPP2619, EMPLOYEE ATTENDANCE LOGS, OT CARDS, LEAVE REQUESTS/APPROVALS	11/24/2019 12/21/2019	2023
	E106	CLC 055	TIME SHEETS/ TIMECARDS	EMPLOYEE ATTENDANCE LOGS, ON CALL/STANDBY ROSTERS, SICK LEAVE BANK DONATION FORMS, SICK LEAVE SELL BACK, PANS - NO LONGER LCPD EMPLOYEE	01/01/2019 12/31/2019	2023

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date	Agenda Item #6.1.
0133A-CHIEF'S EXECUTIVE OFFICE							
	C017	CLC 055	TIME SHEETS/ TIMECARDS	FY20 TIMESHEETS	06/23/2019 12/07/2019	2023	
	C018	CLC 055	TIME SHEETS/ TIMECARDS	FY20 TIMESHEETS	12/08/2019 06/20/2020	2023	
	C100	CLC 055	TIME SHEETS/ TIMECARDS	FIRE DEPARTMENT COPY OF BI-WEEKLY TIMESHEETS, PAYROLL REPORTS, AND REQUESTS FOR CORRECTIONS, PAYROLLS # 1 - 13	12/24/2017 06/23/2018	2023	
	E098	CLC 001	NON-RECORD MATERIALS	TRIP TICKET FILES - YR 2021 NO TICKET FILES FOR AUGUST, NO TICKET FILES FOR NOVEMBER, NO TICKET FILES FOR DECEMBER SUBMITTED	01/01/2021 12/31/2021	2023	
	E109	CLC 070	TRIP TICKET FILE	COPIES OF TRAVEL DOCUMENTS: EXPENSE FORMS, REQUEST FORMS, RECEIPTS, MEMOS, EMAIL CORRESPONDENCE, REIMBURSEMENT CHECKS (DUE TO PANDEMIC, TRAVELING STOPPED FOR PORTION OF FY)	08/07/2019 04/19/2020	2023	
	I029	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS	01/24/2018 12/22/2018	2023	
	I030	CLC 055	TIME SHEETS/ TIMECARDS	COPIES OF TIMESHEETS AND PAYROLL REPORTS AND CORRECTIONS FOR FIRE PERSONNEL, PAYROLL #1-13	12/23/2018 06/22/2019	2023	
	I127	CLC 055	TIME SHEETS/ TIMECARDS	DEPARTMENT COPIES OF BI-WEEKLY TIMESHEETS, PAYROLL REPORTS, AND REQUESTS FOR PAYROLL CORRECTIONS, FOR PAYROLLS #14 THRU #26	06/25/2017 12/23/2017	2023	
0134A-ADMINISTRATION-UT							
	SW FLEET SHOP #201	CLC 118	PERSONNEL FOLDERS	2019 - 2020 SOLID WASTE COMMERCIAL WORK ORDERS	01/01/2019 12/31/2020	2023	
	SW FLEET SHOP #201	CLC 118	PERSONNEL FOLDERS	LOCAL PERSONNEL FILES (NOT ORIGINALS) - INACTIVE EMPLOYEES	01/01/2018 12/31/2020	2023	
	SW FLEET SHOP #201	CLC 118	PERSONNEL FOLDERS	TIME SHEETS & TIME CARDS - RESIDENTIAL EMPLOYEES A-Z	01/01/2019 12/31/2019	2023	
	SW FLEET SHOP #201	CLC 236	UTILITY CUSTOMER SERVICE RECORDS	TIME SHEETS & TIME CARDS - FOOTHILL LANDFILL, COMMERCIAL & OFFICE A&G EMPLOYEES A-Z	01/01/2019 12/31/2019	2023	
	C032	CLC 055	TIME SHEETS/ TIMECARDS	ADMIN SRVCS - RATE ANALYSIS - NEW CONNECTIONS - CUST SRVC - BILLING & RECEIVABLES - METER READING - DISPATCH - FIELD SRVCS - WAREHOUSE - JU BILLING	06/01/2019 12/31/2019	2023	
	E110	CLC 080	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS)	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS) FY2017	07/01/2016 06/30/2017	2023	
0136A-ADMINISTRATION-HR							
	F047	CLC 091	PAYROLL REGISTER	PAYROLL CORRECTIONS - FINANCE, ADMIN., HR, PW, UTILITIES, FIRE, PD, MUNICIPAL COURT, LEGAL, ASCMV, SCSWA, MVRDA	01/01/2016 12/31/2016	2023	
	I096	CLC 071	JOURNAL ENTRIES	PERA & ICMA PAYMENTS , W-4, REQ DD FORM; EMP CHG FRM ; DIFFERENT RETENTION 5-10 YRS	11/01/2012 12/31/2012	2023	
	K053	CLC 091	PAYROLL REGISTER	2003-2015:EMPLOYEE FILES, COBRA REPORTS, CHECKS 2010-2012:CITY COUNCIL TRAVEL REPORTS, 2011-2012:AUTHORIZATION LISTS 2016: SICK LEAVE SELL BACK FORMS, PAYROLL REPORTS, USER MANUAL	01/01/2003 12/31/2016	2023	
	K054	CLC 070	TRIP TICKET FILE	2003-2015:EMPLOYEE FILES, COBRA REPORTS, CHECKS 2010-2012:CITY COUNCIL TRAVEL REPORTS, 2011-2012:AUTHORIZATION LISTS 2016: SICK LEAVE SELL BACK FORMS, PAYROLL REPORTS, USER MANUAL	01/01/2003 12/31/2016	2023	
	K055	CLC 091	PAYROLL REGISTER	2016: NATIONWIDE, ICMA, 941S, PERSONNEL ACTION NOTICES	01/01/2016 12/31/2016	2023	
	K055	CLC 091	PAYROLL REGISTER	2016: NATIONWIDE,ICMA,941'S,PERSONNEL ACTION NOTICES	01/01/2016 12/31/2016	2023	
	N003	CLC 089	GENERAL LEDGERS	CORRECTIONS CLC, PERSONNEL ACTION NOTICE; SAFETY SHOE/PANT/SHORT STIPEND; ACKNOWLEDGMENT FORM; DIRECT DEPOSIT (CHNG ACCT) BANKS NOTIFICATION OF CHNG RPT; 941 QTRLY PAYMENT	01/01/2015 12/31/2015	2023	

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date	Agenda Item #6.1.
0140B-AIRPORT	N004	CLC 089	GENERAL LEDGERS	UNITED WAY FORM; PERA CERTIFICATIONS; GENERAL JOURNAL ENTRY; 941 QUARTERLY REPORT; EHE; PRE-PAYROLL VALIDATION	01/01/2015 12/31/2015	2023	
0145A-ADMINISTRATION-P&R	Laserfiche	CLC 026	GRIEVANCE AND COMPLAINT FILES	MISC PERSONNEL 2015	01/01/2015 12/31/2015	2023	
	Laserfiche	CLC 026	GRIEVANCE AND COMPLAINT FILES	MISC PERSONNEL FY16 7/1/2015-6/30/2016	07/01/2015 06/30/2016	2023	
0146A-ADMINISTRATION-CD	C010	CLC 209	FACILITY USE AGREEMENT FILE	PARKS AND FACILITY PERMITS FY16; ALBERT JOHNSON PARK - YOUNG PARK	01/01/2016 12/31/2016	2023	
	C010	CLC 209	FACILITY USE AGREEMENT FILE	PERMISSION AND RELEASE FORMS (WAIVERS), RECREATION PROGRAM FILE	11/01/2016 12/31/2016	2023	
	C019	CLC 087	RECEIPTS	2019 CASH REPORTS DAILY	01/01/2019 12/31/2019	2023	
	C020	CLC 087	RECEIPTS	CREDIT CARD RECEIPTS: ADMIN, ATHLETICS, YOUTH SRVCS, AQUATICS, SPECIAL EVENT, TRAVEL, AND RECREATION	01/01/2019 12/31/2019	2023	
	E043	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	CREDIT CARD RECEIPTS - SECTION: ATHLETICS, TRAVEL, YOUTH SERVICES, AND ADMIN.	01/01/2022 12/31/2022	2023	
	E085	CLC 141	MAINTENANCE SERVICE FILE	PARKS MAINTENANCE	03/01/2020 09/30/2020	2023	
	E086	CLC 141	MAINTENANCE SERVICE FILE	PARKS MAINTENANCE	12/01/2019 02/28/2020	2023	
	K025	CLC 208	RECREATION PROGRAM FILE	REGIONAL AQUATIC CENTER TRANSMITTALS	04/01/2020 10/01/2020	2023	
	K037	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS - A&G, ATHLETICS AND REC. PAYROLL LC1419 - LC1420	07/01/2018 06/30/2020	2023	
	K038	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS - PARK MAINT. AND BALLFIELD PAYROLL LC1419 - LC0320; MISSING TIMESHEETS - PARK MAINT AND BALL FIELD PAYROLL LC1419	07/01/2018 06/30/2020	2023	
	K039	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS - PARK MAINT. AND BALLFIELD PAYROLL LC0420 - LC1420; AQUATICS PAYROLL LC1419 - LC1719; MISSING LC0620 - PARKS	07/01/2018 06/30/2020	2023	
	K040	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS - AQUATICS PAYROLL LC1819 - LC0620	07/01/2018 06/30/2020	2023	
	K041	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS - AQUATICS PAYROLL LC0720 - LC1420; YOUTH SERVICES AND JCP PAYROLL LC1419 - LC0620	07/01/2018 06/30/2020	2023	
	K042	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS - YOUTH SERVICES AND JCP PAYROLL LC0720 - LC1420	07/01/2019 06/30/2020	2023	
	K049	CLC 208	RECREATION PROGRAM FILE	REGIONAL AQUATIC CENTER TRANSMITTALS; PARTY ROOM RENTALS; THERAPEUTIC DISCOUNT PROGRAM AGREEMENT	11/01/2019 12/31/2020	2023	
	K077	CLC 087	RECEIPTS	REGIONAL AQUATIC CENTER TRANSMITTALS	07/01/2019 09/30/2019	2023	
	K078	CLC 087	RECEIPTS	REGIONAL AQUATIC CENTER TRANSMITTALS	10/01/2019 12/31/2019	2023	
	N171	CLC 073	PAYMENT FILES	CASH COUNT SHEETS JAN - DEC 2016	01/01/2016 12/31/2016	2023	
0147A-ADMINISTRATION -	C004	CLC 001	NON-RECORD MATERIALS	TRIP TICKETS FOR EMPLOYEE TRAVEL	07/01/2017 07/01/2019	2023	
	C005	CLC 001	NON-RECORD MATERIALS	INVENTORY OF FIZED ASSETS, VEHICLE/COMPUTER TRANSFER	07/01/2004 07/01/2019	2023	
	C005	CLC 001	NON-RECORD MATERIALS	POS & PAYMENT RECEIPTS	01/01/2004 12/31/2019	2023	
	N163	CLC 073	PAYMENT FILES	CLOSED PURCHASE ORDERS, INVOICES ETC	07/01/2016 06/30/2017	2023	
	N170	CLC 076	INVOICES (VENDOR)	INVOICES AND PURCHASE ORDER RECEIVERS	01/01/2013 12/31/2016	2023	
	E021	CLC 046	PROPERTY FILES	TERMINATED PROPERTY LEASES	01/01/2007 12/31/2017	2023	
	E022	CLC 046	PROPERTY FILES	TERMINATED PROPERTY LEASES	07/01/2016 06/30/2017	2023	

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date
0154A-ADMINISTRATION-QoL	K043	MULTIPLE		TIMESHEETS/TIMECARDS	01/01/2015 12/31/2019	2023
	C027	CLC 084	REVENUE CONTRACTS AND GRANTS	HOME DELIVERED AND CONGREGATE TIMESHEET/CARDS FOR CONGREGATE AND MOW	06/28/2015 06/25/2016	2023
	C039	CLC 073	PAYMENT FILES	PURCHASE ORDERS, INVOICES, RECEIVERS	07/01/2016 06/30/2017	2023
	I078	CLC 084	REVENUE CONTRACTS AND GRANTS	NON-METRO AAA TUCUMCARI REGIONAL - DEACTIVATION REQUEST FORM	01/01/2016 03/31/2016	2023
	I085	CLC 084	REVENUE CONTRACTS AND GRANTS	NON-METRO AAA SAMS CONSUMER ASSESSMENT FORMS; CONSUMER CHANGE REQUEST FORM VER 1.0 DEACTIVATION	01/01/2015 12/31/2015	2023
	I086	CLC 084	REVENUE CONTRACTS AND GRANTS	NON-METRO AAA SAMS CONSUMER ASSESSMENT FORMS; CONSUMER CHANGE REQUEST FORM VER 1.0 DEACTIVATION CASE NOTES 2015	01/01/2015 12/31/2015	2023
	I097	CLC 084	REVENUE CONTRACTS AND GRANTS	NON-METRO AAA TUCUMCARI REGIONAL OFFICE TRANSMITTAL SHEET/CHG REQUEST FORMS	01/01/2014 12/31/2015	2023
	I098	CLC 084	REVENUE CONTRACTS AND GRANTS	NON-METRO AAA SAMS CONSUMER ASSESSMENT FORMS; CONSUMER CHANGE REQUEST FORM VER 1.0 DEACTIVATION	07/01/2015 12/31/2015	2023
	I121	CLC 084	REVENUE CONTRACTS AND GRANTS	2015 CLOSED FILES: PAD-TELL	01/01/2015 07/31/2015	2023
	I122	CLC 084	REVENUE CONTRACTS AND GRANTS	2015 CLOSED FILES: TES-Z	01/01/2015 07/31/2015	2023
	I123	CLC 084	REVENUE CONTRACTS AND GRANTS	2015 CLOSED FILES: AUG A-Z	08/01/2015 08/31/2015	2023
	I124	CLC 084	REVENUE CONTRACTS AND GRANTS	2015 CLOSED FILES: SEP A-Z	09/01/2015 09/30/2015	2023
	I129	CLC 084	REVENUE CONTRACTS AND GRANTS	2015 CLOSED FILES: OCT A-Z	10/01/2015 10/31/2015	2023
	I130	CLC 084	REVENUE CONTRACTS AND GRANTS	2015 CLOSED FILES: NOV A-Z	11/01/2015 11/30/2015	2023
	I131	CLC 084	REVENUE CONTRACTS AND GRANTS	2015 CLOSED FILES: DEC A-Z	12/01/2015 12/31/2015	2023
	I133	CLC 084	REVENUE CONTRACTS AND GRANTS	2015 CLOSED FILES: A-CH	01/01/2015 07/31/2015	2023
	I134	CLC 084	REVENUE CONTRACTS AND GRANTS	2015 CLOSED FILES: CH-FR	01/01/2015 07/31/2015	2023
	I135	CLC 084	REVENUE CONTRACTS AND GRANTS	2015 CLOSED FILES: GA-LAS	01/01/2015 07/31/2015	2023
	I136	CLC 084	REVENUE CONTRACTS AND GRANTS	2015 CLOSED FILES: LAS-NUN	01/01/2015 07/31/2015	2023
	K029	CLC 084	REVENUE CONTRACTS AND GRANTS	INVOICES AND CREDIT CARD STATEMENTS	01/01/2016 12/31/2016	2023
	K030	CLC 084	REVENUE CONTRACTS AND GRANTS	INVOICES AND CREDIT CARD STATEMENTS	01/01/2016 12/31/2016	2023
0162A-ADMINISTRATION-FI	R116	CLC 084	REVENUE CONTRACTS AND GRANTS	SEN PROG CASH COUNT RCPTS 2014-15; CENTRY LINK PAYMTS 11/2013-5/15; CC STATEMENTS 2/2014-4/2014; SCSW 8-2013-5/2015; JORNADA WTR 7/2013-12/2014; COMCAST 11/2013-3/2015; AQUATIC CTR 12/2013; ARGYLE 2010-14; ELECTRIC COMP 2009-14; ETC.	07/01/2015 06/30/2016	2023
	C041	CLC 091	PAYROLL REGISTER	PAYROLL CORRECTIONS 2016	01/01/2016 12/31/2016	2023
	C042	CLC 073	PAYMENT FILES	ACH & POSITIVE PAY FILES	04/01/2017 06/30/2017	2023
	C043	CLC 073	PAYMENT FILES	ACH & POSITIVE PAY FILES	02/01/2016 10/31/2016	2023
	C044	CLC 073	PAYMENT FILES	ACH & POSITIVE PAY FILES	10/01/2016 04/30/2017	2023
	F037	CLC 076	INVOICES (VENDOR)	APRIL 2016 P-CARDS	04/01/2016 04/30/2016	2023
	F038	CLC 076	INVOICES (VENDOR)	APRIL 2016 P-CARDS CONT.	04/01/2016 04/30/2016	2023
	F039	CLC 076	INVOICES (VENDOR)	MARCH 2016 P-CARDS	03/01/2016 03/31/2016	2023
	F040	CLC 076	INVOICES (VENDOR)	MARCH 2016 P-CARDS CONT.	03/01/2016 03/31/2016	2023
	F041	CLC 076	INVOICES (VENDOR)	FEB 2016 P-CARDS	02/01/2016 02/29/2016	2023

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date	Agenda Item #6.1.
0232A-PATROL	F042	CLC 076	INVOICES (VENDOR)	FEB 2016 P-CARDS CONT.	02/01/2016 02/29/2016	2023	
	F043	CLC 076	INVOICES (VENDOR)	JAN 2016 P-CARDS	01/01/2016 01/31/2016	2023	
	F044	CLC 076	INVOICES (VENDOR)	JAN 2016 P-CARDS CONT.	01/01/2016 01/31/2016	2023	
	F049	CLC 076	INVOICES (VENDOR)	DEC 2016 P-CARDS	12/01/2016 12/31/2016	2023	
	F050	CLC 076	INVOICES (VENDOR)	DEC 2016 P-CARDS CONT.	12/01/2016 12/31/2016	2023	
	F051	CLC 076	INVOICES (VENDOR)	NOV 2016 P-CARDS	11/01/2016 11/30/2016	2023	
	F052	CLC 076	INVOICES (VENDOR)	NOV 2016 P-CARDS CONT.	11/01/2016 11/30/2016	2023	
	F053	CLC 076	INVOICES (VENDOR)	OCT 2016 P-CARDS	10/01/2016 10/31/2016	2023	
	F054	CLC 076	INVOICES (VENDOR)	OCT 2016 P-CARDS CONT.	10/01/2016 10/31/2016	2023	
	F055	CLC 076	INVOICES (VENDOR)	SEPT 2016 P-CARDS	09/01/2016 09/30/2016	2023	
	F056	CLC 076	INVOICES (VENDOR)	SEPT 2016 P-CARDS CONT.	09/01/2016 09/30/2016	2023	
	F057	CLC 076	INVOICES (VENDOR)	AUG 2016 P-CARDS	08/01/2016 08/31/2016	2023	
	F058	CLC 076	INVOICES (VENDOR)	AUG 2016 P-CARDS CONT.	08/01/2016 08/31/2016	2023	
	F059	CLC 076	INVOICES (VENDOR)	JULY 2016 P-CARDS	07/01/2016 07/31/2016	2023	
	F059	CLC 076	INVOICES (VENDOR)	JUNE 2016 P-CARDS	06/01/2016 06/30/2016	2023	
	F059	CLC 076	INVOICES (VENDOR)	MAY 2016 P-CARDS	05/01/2016 05/31/2016	2023	
	F060	CLC 076	INVOICES (VENDOR)	JULY 2016 P-CARDS CONT.	07/01/2016 07/31/2016	2023	
	F060	CLC 076	INVOICES (VENDOR)	JUNE 2016 P-CARDS CONT.	06/01/2016 06/30/2016	2023	
	F060	CLC 076	INVOICES (VENDOR)	MAY 2016 P-CARDS CONT.	05/01/2016 05/31/2016	2023	
0232B-TRAFFIC	C014	CLC 061	DEPOSIT SLIPS	DEPOSIT SLIPS	01/01/2019 12/31/2019	2023	
	R160	CLC 084	REVENUE CONTRACTS AND GRANTS	DWI GRANT PROJECTS	08/01/2017 09/30/2017	2023	
	R161	CLC 084	REVENUE CONTRACTS AND GRANTS	DWI GRANT PROJECTS	09/01/2016 09/30/2017	2023	
	R162	CLC 084	REVENUE CONTRACTS AND GRANTS	DWI GRANT PROJECTS	06/01/2017 09/30/2017	2023	
	R165	CLC 084	REVENUE CONTRACTS AND GRANTS	DWI GRANT PROJECTS	06/01/2016 09/30/2016	2023	
	R166	CLC 084	REVENUE CONTRACTS AND GRANTS	DWI GRANT PROJECTS	03/01/2016 06/30/2016	2023	
	R168	CLC 084	REVENUE CONTRACTS AND GRANTS	DWI GRANT PROJECTS	05/01/2015 02/28/2016	2023	
0234A-NATURAL GAS & ENERGY ADMIN	R173	CLC 169	UNIFORM TRAFFIC CITATIONS	UNIFORM TRAFFIC CITATIONS; REF MATERIALS, DUP COURTS & DMV	01/01/2020 06/30/2020	2023	
0236A-COMMUNITY PLANNING	ABSOLUTE STORAGE #175	CLC 070	TRIP TICKET FILE	2016 TRAVEL	01/01/2016 12/31/2016	2023	
	ABSOLUTE STORAGE #175	CLC 070	TRIP TICKET FILE	FY17 TRAVEL	07/01/2016 06/30/2017	2023	
	ABSOLUTE STORAGE #175	CLC 085	PAYMENT INVOICE FILES	FY13 - FY17 CREDIT CARD FILES	06/01/2012 06/30/2017	2023	
	ABSOLUTE STORAGE #175	CLC 085	PAYMENT INVOICE FILES	FY17 PO & INVOICES	06/01/2017 07/31/2017	2023	
	ABSOLUTE STORAGE #175	CLC 246	UTILITY MAINTENANCE RECORDS	2017 SOIL DENSITY TESTS	01/01/2017 12/31/2017	2023	
	K057	CLC 055	TIME SHEETS/ TIMECARDS	2019 TIMESHEETS; PP21-PP26; TIMECARDS, LEAVE REQUESTS	09/01/2019 12/31/2019	2023	
	K058	CLC 055	TIME SHEETS/ TIMECARDS	2019 TIMESHEETS; PP14-PP20; TIMECARDS, LEAVE REQUESTS	07/01/2019 10/31/2019	2023	
0236A-COMMUNITY PLANNING							
	B000	CLC 038	ZONING CASE FILE	EXTRA TERRITORIAL ZONE (ETZ), COMP PLAN, SUBDIVISON AMENDMENTS DESIGN STANDARD AMENDMENTS, WORKSESSION NOTES	01/01/1989 12/31/2001	2023	

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date	Agenda Item #6.1.
0254A-LIBRARY PROGRAMS	K050	CLC 084	REVENUE CONTRACTS AND GRANTS	PROJECTS	01/01/2015 12/31/2016	2023	
	K051	CLC 084	REVENUE CONTRACTS AND GRANTS	PROJECTS	01/01/2011 12/31/2016	2023	
0254C-LIBRARY SUPPORT SERVICES	K081	CLC 085	PAYMENT INVOICE FILES	PURCHASE ORDERS, RFC, PAYMENTS, INVOICES, D-CARD/P-CARD RECEIPTS, & SUPPORTING DOCUMENTATION	07/01/2016 06/30/2017	2023	
	K082	CLC 085	PAYMENT INVOICE FILES	PURCHASE ORDERS, RFC, PAYMENTS, INVOICES, D-CARD/P-CARD RECEIPTS, & SUPPORTING DOCUMENTATION	07/01/2016 06/30/2017	2023	
0262A-ACCOUNTING	K027	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS W/SUPPORTING DOCUMENTATION	07/01/2019 06/30/2020	2023	
0262B-FIXED ASSET	F105	CLC 071	JOURNAL ENTRIES	PERIOD 11 JE: 0 THRU 4900	07/01/2012 06/30/2013	2023	
	F106	CLC 071	JOURNAL ENTRIES	PERIOD 12 JE: 0 THRU 3860	07/01/2012 06/30/2013	2023	
	F107	CLC 071	JOURNAL ENTRIES	PERIOD 12 JE: 3861 THRU 4570	07/01/2012 06/30/2013	2023	
	F108	CLC 071	JOURNAL ENTRIES	PERIOD 12 JE: 4571 THRU 4740; STANDARD JE STD01-STD36 FY13	07/01/2012 06/30/2013	2023	
	F113	CLC 071	JOURNAL ENTRIES	PERIOD 01 JE: 0 THRU 4070	07/01/2012 06/30/2013	2023	
	F114	CLC 071	JOURNAL ENTRIES	PERIOD 02 JE: 0 THRU 4500 FY13 GEN LEDGERS--PROJECT 13109 & 13116	07/01/2012 06/30/2013	2023	
	F115	CLC 071	JOURNAL ENTRIES	PERIOD 03 JE: 0 THRU 3700	07/01/2012 06/30/2013	2023	
	F116	CLC 071	JOURNAL ENTRIES	PERIOD 04 JE: 0 THRU 3600	07/01/2012 06/30/2013	2023	
	F117	CLC 071	JOURNAL ENTRIES	PERIOD 05 JE: 0 THRU 2600	07/01/2012 06/30/2013	2023	
	F118	CLC 071	JOURNAL ENTRIES	PERIOD 06 JE: 0 THRU 2500	07/01/2012 06/30/2013	2023	
	F119	CLC 071	JOURNAL ENTRIES	PERIOD 07 JE: 0 THRU 3100	07/01/2012 06/30/2013	2023	
	F119	CLC 071	JOURNAL ENTRIES	PERIOD 09 JE: 0 THRU 4070	07/01/2012 06/30/2013	2023	
	F120	CLC 071	JOURNAL ENTRIES	PERIOD 08 JE: 0 THRU 2700	07/01/2012 06/30/2013	2023	
	F120	CLC 071	JOURNAL ENTRIES	PERIOD 09 JE: 4071 THRU 4116; PERIOD 10 JE: 0 THRU 4400	07/01/2012 06/30/2013	2023	
	N040	CLC 090	INVENTORY OF FIXED ASSETS	TRANSFER FORMS	07/01/2014 06/30/2016	2023	
0331A-CLAIMS MGMT & RISK MITIGATION	N073	MULTIPLE		BANK STATEMENTS	03/01/2017 06/30/2017	2023	
	N074	MULTIPLE		INVENTORY OF CAPITAL ASSETS	07/01/2015 06/30/2016	2023	
0334A-WATER ADMINISTRATION	E111	CLC 214	ALCOHOL AND DRUG ABUSE PROGRAM FILE	PROPERTY/LIABILITY CLAIMS CLOSED 2020 A - G	07/01/2017 06/30/2020	2023	
	E112	CLC 214	ALCOHOL AND DRUG ABUSE PROGRAM FILE	PROPERTY/LIABILITY CLAIMS CLOSED 2020 H - M	07/01/2017 06/30/2020	2023	
	E113	CLC 214	ALCOHOL AND DRUG ABUSE PROGRAM FILE	DRUG AND ALCOHOL 2018 - 2019 RESULTS JAN - OCT; DRUG AND ALCOHOL RANDOMS 2018 - 2019	01/10/2018 10/31/2019	2023	
	E114	CLC 214	ALCOHOL AND DRUG ABUSE PROGRAM FILE	PROPERTY/LIABILITY CLAIMS CLOSED 2020 N - Y; CLAIM #2018GL0090	07/01/2017 06/30/2020	2023	
	E074	MULTIPLE		WORK ORDERS FY20	01/01/2020 06/30/2020	2023	
	E089	CLC 129	LEGAL CASE FILE	UTILITIES - GAS RATE CASE - 2011-003	01/01/2013 12/31/2013	2023	
	E090	CLC 129	LEGAL CASE FILE	UTILITIES - SOLID WASTE RATE - 2013-004	01/01/2013 12/31/2013	2023	
	E093	CLC 129	LEGAL CASE FILE	UTILITIES - SOLID WASTE RATE - 2013-004 CONT...	01/01/2013 12/31/2013	2023	
	E094	CLC 129	LEGAL CASE FILE	UTILITIES - SOLID WASTE RATE - 2013-004 CONT...	01/01/2013 12/31/2013	2023	
	K028	MULTIPLE		INVOICES AND PURCHASE ORDERS FY17	07/01/2016 07/31/2017	2023	
	K052	CLC 248	WATER STORAGE AND SUPPLY MAINTENANCE FILES	WELL/BOOSTER/TANK SITE MAINTENANCE FORM	07/01/2017 12/31/2017	2023	

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date
0334B-WATER LINE MAINTENANCE						
0345A-HEALTH AND FITNESS	E091	CLC 055	TIME SHEETS/ TIMECARDS	YEAR 2020; TIME CARDS & TIME SHEETS; LC01 - LC13	01/01/2020 06/30/2020	2023
	E092	CLC 055	TIME SHEETS/ TIMECARDS	YEAR 2019; TIME CARDS & TIME SHEETS; LC14 - LC26	07/01/2019 12/31/2019	2023
	E073	CLC 208	RECREATION PROGRAM FILE	YOUTH AND ADULT SPORTS LEAGUE ROSTERS AND INFORMATION	01/01/2017 12/31/2018	2023
	E075	CLC 208	RECREATION PROGRAM FILE	YOUTH AND ADULT SPORTS LEAGUE ROSTERS AND INFORMATION	01/01/2019 12/31/2019	2023
0345B-RECREATION	E076	CLC 208	RECREATION PROGRAM FILE	YOUTH AND ADULT SPORTS LEAGUE ROSTERS AND INFORMATION	01/01/2020 12/31/2021	2023
	K026	CLC 079	CONTRACT & AGREEMENT FILES & LOGS	ANNUAL WAIVERS	01/01/2017 12/31/2017	2023
	K031	CLC 209	FACILITY USE AGREEMENT FILE	PERMISSION AND RELEASE FORMS (WAIVERS)	01/01/2015 12/31/2017	2023
0354A-SENIOR NUTRITION						
0354B-LONG-TERM CARE	D007	CLC 084	REVENUE CONTRACTS AND GRANTS	PETTY CASH LOGS	01/01/2016 12/31/2016	2023
	I073	CLC 084	REVENUE CONTRACTS AND GRANTS	END OF MTH FOR MOW DEC 2014-FEB 2015; CONGREGATE JAN-FEB 2015	12/31/2014 02/28/2015	2023
	I074	CLC 084	REVENUE CONTRACTS AND GRANTS	END OF MTH FOR MOW MAR-MAY 2015; CONGREGATE MAR-MAY 2015	03/01/2015 05/31/2015	2023
	I075	CLC 084	REVENUE CONTRACTS AND GRANTS	END OF MTH FOR MOW JUN-JUL 2015; CONGREGATE MAY 2015 BENAUIZEZ, EASTSIDE & FOPCC; JUN-JUL 2015	05/01/2015 07/21/2015	2023
	I076	CLC 084	REVENUE CONTRACTS AND GRANTS	END OF MTH FOR MOW AUG-SEP 2015; CONGREGATE AUG-SEP 2015	08/01/2015 09/30/2015	2023
	I077	CLC 084	REVENUE CONTRACTS AND GRANTS	END OF MTH FOR MOW OCT-NOV 2015; CONGREGATE OCT-DEC 2015	10/01/2015 12/31/2015	2023
	K065	CLC 084	REVENUE CONTRACTS AND GRANTS	MEALS ON WHEELS (MOW) CASH COUNT SHEETS JAN-DEC 2016	01/01/2016 12/31/2016	2023
	K067	CLC 084	REVENUE CONTRACTS AND GRANTS	END OF MTH FOR MOW DEC 2015-FEB 2016; CONGREGATE JAN-FEB 2016	12/31/2015 02/28/2016	2023
	K068	CLC 084	REVENUE CONTRACTS AND GRANTS	END OF MTH FOR MOW MAR-MAY 2016; CONGREGATE MAR-MAY 2016	03/01/2016 05/31/2016	2023
	K079	CLC 084	REVENUE CONTRACTS AND GRANTS	END OF MTH FOR MOW JUN-AUG 2016; CONGREGATE JUN-AUG 2016	06/01/2016 08/31/2016	2023
	K080	CLC 084	REVENUE CONTRACTS AND GRANTS	END OF MTH FOR MOW SEP-OCT 2016; CONGREGATE SEP-OCT 2016	09/01/2016 10/31/2016	2023
	K083	CLC 084	REVENUE CONTRACTS AND GRANTS	END OF MTH FOR MOW NOV-DEC 2016; CONGREGATE NOV-DEC 2016	11/01/2016 12/31/2016	2023
	R107	CLC 084	REVENUE CONTRACTS AND GRANTS	MEALS ON WHEELS (MOW) CASH COUNT SHEETS JAN-DEC 2015	01/01/2015 12/31/2015	2023
0354C-SENIOR RECREATION	B049	CLC 084	REVENUE CONTRACTS AND GRANTS	SENIOR PROGRAMS - DEACTIVATION/CHANGE 4/2016 - 7/2016 CASE NOTES 2016	01/01/2016 12/31/2016	2023
	B055	CLC 084	REVENUE CONTRACTS AND GRANTS	SENIOR PROGRAMS - TRANSMITTALS 1/2016 - 12/2016 SHORT FORMS 2015/2016	01/01/2015 12/31/2016	2023
	C053	CLC 084	REVENUE CONTRACTS AND GRANTS	SENIOR PROGRAMS - DEACTIVATION/CHANGE 8/2016 - 12/2016	08/01/2016 12/31/2016	2023
	C054	CLC 084	REVENUE CONTRACTS AND GRANTS	SENIOR PROGRAMS - DEACTIVATION/CHANGE 1/2017 - 6/2017	01/01/2017 06/30/2017	2023
	B052	CLC 084	REVENUE CONTRACTS AND GRANTS	FY16 MUNSON SENIOR CENTER ACCREDITATION NOTEBOOK	07/01/2015 06/30/2016	2023

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date	Agenda Item #6.1.
0355A-TRAFFIC MANAGEMENT	C051	CLC 084	REVENUE CONTRACTS AND GRANTS	SENIOR PROGRAMS TIMESHEETS LC14/2016 TO LC13/2017, (LC14) JUNE 26,2016 TO (LC13) JUNE 24,2017, CORRESPONDENCE FILES FY16-17,SR PROGRAMS TIME STUDY JAN 2017,PANS TO ALIGN W/SR PROGRAMS FY17,2016 SR PROGRAMS ADVISORY BOARD MIN, 2016 PUB HEARING	06/01/2016 06/30/2017	2023	
	K066	CLC 084	REVENUE CONTRACTS AND GRANTS	SENIOR PROG TIMESHEETS 2013-16; PAN TO ALIGN FY16; CAP OUTLAY CONTRACTS 2016; MUNSON CTR IMPRS: 2012-1150 \$178,500; 2012-1242 \$250,000; 2013-1127 \$250,000; FOBP IMPRS 2012-1151 \$75,000; 2008-3008 \$50,000; 2013-1266 E MESA SAGE \$150,000; ETC	07/01/2016 06/30/2017	2023	
	R107	CLC 084	REVENUE CONTRACTS AND GRANTS	SEN PROG PAYMT VOUCHER (FY14-15); DEPT P-CARD RECON JAN-JUN 2015; SEN PROG ADV BOARD MTG MINUTES 2010-2013 & 2015; SEN PROG PUBLIC HEARINGS 2012-14; SEN ADVISORY BOARD INFO 2014 DATES: JAN 2010-DEC 2015	07/01/2015 06/30/2016	2023	
	R108	CLC 084	REVENUE CONTRACTS AND GRANTS	SEN PROG PAYMT VOUCHER FY15-16; ACCIDENT RPTS FY15-16; SPAB ELECTION RESULTS FY15-16; CLOSED PERSONNEL FILES FY 15-16 SEE SHEET FOR NAMES	07/01/2015 06/30/2016	2023	
	R108	CLC 084	REVENUE CONTRACTS AND GRANTS	SEN PROG TIMESHEETS #14-26 (JUN 28 - JUN 11,2016; CORRESP; SEN PROG P-CARD RECONCILE, TRAINING.	07/01/2015 06/30/2016	2023	
	R115	CLC 084	REVENUE CONTRACTS AND GRANTS	SEN PROG 2015 CLIENT INPUT/QUALITY SURVEYS	07/01/2015 06/30/2016	2023	
0362B-PURCHASING	A228	CLC 081	REQUISITION FOR PURCHASE	VARIOUS REQUISITION TRACKING ORDERS, PO'S AND INVOICES DATED 2016; ARTURO CADENA'S (MANPOWER) TIMESHEETS AND EMAILS; 2016 UNIFORM ORDERS	01/01/2016 12/31/2016	2023	
	E043	CLC 246	UTILITY MAINTENANCE RECORDS	DAILY ACTIVITY/MAINT. REPORTS - TRAFFIC OPERATIONS	01/01/2013 12/31/2013	2023	
0430A-HOUSING NEIGHBORHOOD SERVICES	C045	CLC 080	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS)	PROCUREMENT FILES	07/01/2012 06/30/2017	2023	
	C057	CLC 080	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS)	PROCUREMENT FILES	07/01/2016 06/30/2018	2023	
	C058	CLC 080	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS)	PROCUREMENT FILES	07/01/2016 06/30/2018	2023	
	A117	CLC 084	REVENUE CONTRACTS AND GRANTS	IDIS#789 TRESKO 2ND FL ARRA GRANT PY09; PROJ MANUALS FROM TRESKO REMODEL @ NEV/COOPER LOOK PY07	01/01/2007 12/31/2016	2023	
	A118	CLC 084	REVENUE CONTRACTS AND GRANTS	IDIS#648 FYI TRANSITIONAL LIVING COMPLEX; IDIS#649 EL CALDITO SEWER LINE/VENT HOOD CODED TO DESTROY 2022	07/01/2008 06/30/2009	2023	
	A119	CLC 084	REVENUE CONTRACTS AND GRANTS	IDIS#706 HOME TBRA FILE 1&2; IDIS#770 HOME TBRA PROG FILE, PAY REQ. 1&2 FILES	01/01/2007 12/31/2010	2023	
	C028	CLC 084	REVENUE CONTRACTS AND GRANTS	HUD GRANT FUNDED PROJECT FILES FOR THE CDBG & HOME. FILES INCLUDE PROCUREMENT, MONITORING, PROJECTS, AND REPORTS. 1/1/2000 THRU 6/30/2020; MISC CDBG FILES. SEE STORAGE TICKET FOR BREAKDOWN.	07/01/2011 06/30/2016	2023	
	C029	CLC 084	REVENUE CONTRACTS AND GRANTS	HUD GRANT FUNDED PROJECT FILES FOR THE CDBG & HOME. FILES INCLUDE PROCUREMENT, MONITORING, PROJECTS, AND REPORTS. 1/1/2000 THRU 6/30/2020; CDBG PUBLIC SERVICE FILES. SEE STORAGE TICKET FOR BREAKDOWN.	07/01/2015 06/30/2016	2023	
	C030	CLC 084	REVENUE CONTRACTS AND GRANTS	HUD GRANT FUNDED PROJECT FILES FOR THE CDBG & HOME. FILES INCLUDE PROCUREMENT, MONITORING, PROJECTS, AND REPORTS. 1/1/2000 THRU 6/30/2020; GENERAL FUND PUBLIC SERVICES FILES. SEE STORAGE TICKET FOR BREAKDOWN.	07/01/2015 06/30/2016	2023	

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date	Agenda Item #6.1.
	F061	CLC 084	REVENUE CONTRACTS AND GRANTS	HOME REHAB 0289,0695,1094,1637,1660,1667,1681,1682,1684,1692,1696,1712,1722,1732,1747,1762,1777	01/01/2010 06/30/2017	2023	
	F062	CLC 084	REVENUE CONTRACTS AND GRANTS	HOME REHAB 0339,1632,1646,1690,1700,1702,1705,1714,1717,1718,1720,1725,1760	01/01/2010 12/31/2017	2023	
	F063	CLC 084	REVENUE CONTRACTS AND GRANTS	HOME REHAB 1060,1096,1391,1488,1659	01/01/2010 12/31/2017	2023	
	F064	CLC 084	REVENUE CONTRACTS AND GRANTS	HOME REHAB H031,H032, 0220,0852,1117	01/01/2010 12/31/2017	2023	
	F065	CLC 084	REVENUE CONTRACTS AND GRANTS	HOME REHAB 1582,1645,1657,1661,1662,1663,1667,1671,1673,1675,1676,1677,1680,1685,1688,1691,1694,1696,1697,1707,1708,1715,1719,1721,1727,1730,1754,1763,1807,1808,MISC NOA'S	01/01/2010 12/31/2017	2023	
	F066	CLC 084	REVENUE CONTRACTS AND GRANTS	CDBG PY12 #s: 912,913,914,915,916; PY13 #S: 941,942,943,944,945	01/01/2013 12/31/2014	2023	
	F067	CLC 084	REVENUE CONTRACTS AND GRANTS	FY10 GEN FUND PS NM GLBTQ CTR; FY 13 MVCH, GEN FUND NMGLBTQ CTR, PS ROADRUNNER FOOD BK; ST LUKE HEALTH CARE CLINIC; FY 12 CDBG PS MONITORING; FY14 NMGLBTQ CTR	01/01/2010 12/31/2017	2023	
	F095	CLC 079	CONTRACT & AGREEMENT FILES & LOGS	SHELTER PLUS COMM. HOUSING CONNECTION II; SHELTER PLUS CARE(SPC) HCH I; SPC CHC RENEWAL #2, 3, & 4, 2009 - 2010	01/01/2009 12/31/2017	2023	
	F096	CLC 079	CONTRACT & AGREEMENT FILES & LOGS	SHELTER PLUS CARE (SPC) I; SPC PAY REQUESTS; SPC CHC RENEWAL #5 & 6; SPC CHC RENEWAL #2 PAY REQUEST; SPC CHC RENEWAL '09-10 PAY REQUEST	01/01/2007 12/31/2017	2023	
	I061	CLC 084	REVENUE CONTRACTS AND GRANTS	HHSAC; HRPS JARDIN DE LOS NINOS; COMMUNITY ACTION AGY SNM HUD #778; TEEN PARENT GRANT #B-09-MC-35-0002; FY 2010-15	01/01/2016 12/31/2016	2023	
	I062	CLC 084	REVENUE CONTRACTS AND GRANTS	CHDO OPERATING ORIG. CERTIFICATIONS IDIS#667,668; IDIS#683; IDIS#721,722	01/01/2016 12/31/2016	2023	
	I063	CLC 084	REVENUE CONTRACTS AND GRANTS	CHDO OPERATING ORIG. CERTIFICATIONS IDIS#771,772; IDIS#813,814,815; RELEASED HOME ACTIVITY FILES #584,736,737,730,740,743,745,751,752,753,756,807,809	01/01/2016 12/31/2016	2023	
	I064	CLC 084	REVENUE CONTRACTS AND GRANTS	UNFUNDED; LETTERS OF INTENT CDBG PS; CDBG; OVERVIEW OF PY2013 FY?) CDBG; AMISTAD-CDGB	01/01/2016 12/31/2016	2023	
	I065	CLC 084	REVENUE CONTRACTS AND GRANTS	GENERAL FUND PUBLIC SER. SPAY&N ACTION, SW COUNSELING CTR; MV COMMUNIY OF HOPE; LA PINON, LA CLINICA DE FAMILIA; LA CASA, JARDIN DE LOS NINOS, FIRST STEP; FAMILIES & YOUTH ADOLSCENT & AFTER SCHOOL; EL CALDITO SOUP KIT; ETC. SEE STORAGE TICKET	01/01/2016 12/31/2016	2023	
	I066	CLC 084	REVENUE CONTRACTS AND GRANTS	OLD HRPS APPLICATIONS	01/01/2016 12/31/2016	2023	
	I067	CLC 084	REVENUE CONTRACTS AND GRANTS	SUPPORTIVE HOUSING PROGRAM FILES PAY REQUEST #1	01/01/2016 12/31/2016	2023	
	I068	CLC 084	REVENUE CONTRACTS AND GRANTS	SUPPORTIVE HOUSING PROGRAM FILES TRANSITIONAL HOUSING RENEWAL #1 & PAY REQUEST FILE FY 2011	01/01/2016 12/31/2016	2023	
	I069	CLC 084	REVENUE CONTRACTS AND GRANTS	CDBG PUBLIC SERVICE FY2012; IDIS #870,871,872,873,874	01/01/2016 12/31/2016	2023	
	I070	CLC 084	REVENUE CONTRACTS AND GRANTS	GENERAL FUND PUBLIC SERVICES FY 2012, CASA DE PEREGRINOS, CANDELIGHTERS, EL CALDITO SEE STORAGE TICKET	01/01/2016 12/31/2016	2023	
	K044	CLC 084	REVENUE CONTRACTS AND GRANTS	CONFLICT OF INTEREST PY15 & 16; MONITORING: LAS CASA, MVCH, HOME, HOME CHDO'S,	01/01/2015 12/31/2016	2023	
30D-HOME REHAB-CDBG							
	A110	CLC 084	REVENUE CONTRACTS AND GRANTS	MOBILE HOME RAMP RELEASED: 1419,1431,1453,11459,1461,1469,1474,1480,1481,1484,1504,1524,1527,1531,1532,1534,1539,1541,1542,1544,1545,1546,1547,1549,1560,1561,1565,1567,1569,1573	01/01/2015 12/31/2015	2023	

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date	Agenda Item #6.1.
0432C-CODE ENFORCEMENT							
0433B-EMERGENCY MEDICAL RESPONSE	E115	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS	01/01/2019 12/31/2019	2023	
	I119	CLC 104	EMERGENCY MEDICAL SERVICE (EMS) FILES	PATIENT CARE ASSESSMENT/REFUSAL FORMS JUL-SEP 2012, BX 1	01/01/2012 12/31/2012	2023	
	I119	CLC 104	EMERGENCY MEDICAL SERVICE (EMS) FILES	PATIENT CARE ASSESSMENT/REFUSAL FORMS OCT-DEC 30, 2012 BX 2	01/01/2012 12/31/2012	2023	
	K069	CLC 104	EMERGENCY MEDICAL SERVICE (EMS) FILES	PATIENT ASSESSMENT/REFUSAL FORMS APR-JUN 2012	01/01/2012 12/31/2012	2023	
0434A-WASTEWATER ADMINISTRATION	K070	CLC 104	EMERGENCY MEDICAL SERVICE (EMS) FILES	PATIENT ASSESSMENT/REFUSAL FORMS JAN-MAR 2012	01/01/2012 12/31/2012	2023	
	K083	1.19.8.503		DAILY OPS 01/2018 / WASTING 06/2018	01/01/2018 06/30/2018	2023	
	K084	1.19.8.505		DAILY OPS 12/2018 & WASTING 12/2018	01/01/2018 12/31/2018	2023	
0454A-MUSEUM VISITOR EXPERIENCE							
0462A-CASHIERING	K056	CLC 055	TIME SHEETS/ TIMECARDS	LC0119 - LC2619	12/23/2018 12/21/2019	2023	
0462B-TREASURY	F045	CLC 082	BANK STATEMENTS	BANK STATEMENTS/NOTICE OF ADJUSTMENTS	07/01/2013 06/30/2017	2023	
0534A-SOLID WASTE ADMINISTRATION	BACK ROOM	CLC 055	TIME SHEETS/ TIMECARDS	TIME SHEETS, TIME CARDS	01/01/2013 12/31/2019	2023	
	BACK ROOM	CLC 095	MUNICIPAL BONDS, NOTES, INTEREST COUPONS, AND CERTIFICATES OF INDEBTEDNESS	INVESTMENTS 2001-2020	01/01/2012 12/31/2020	2023	
	E055	CLC 082	BANK STATEMENTS	RETURNED BANK ITEMS: BANK REPORTS/LEGAL COPY OF RETURNED CHECKS	07/01/2016 06/30/2017	2023	
	K032	MULTIPLE		LC HLTH CARE SERIES; RIO GRANDE NATURAL GAS SERIES; GRT REFUNDING BOND SERIES; WELL IMPROVEMENTS-INACTIVE; 200-B WATER BOND; JU REDEMPTION BONDS; MGRT BOND 1999; JU IMPROVEMENT BONDS; WELLS FARGO MERCHANT STATEMENTS; 2004 PPRF; AMBAC INACTIVE	01/01/1989 12/31/2016	2023	
	N164	CLC 078	ACCOUNT TRANSFER ORDER	UTILITY ADJUSTMENTS AND TRANSFERS	07/01/2016 06/30/2017	2023	
0534C-SOLID WASTE COMMERCIAL COLLECT	MECHANICAL SHOP #201	CLC 080	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS)	CC RPTS; PURCHASE ORDERS, WAREHOUSE FORMS, MTHLY RPTS, UNIFORM INFO, GRAPPLER INFO JUL 2016-JUN 2017	07/01/2016 06/30/2017	2023	
	MECHANICAL SHOP #201	CLC 144	VEHICLE MAINTENANCE FILES	SOLID WASTE COMMERCIAL DVIR'S WORK ORDERS	07/01/2019 12/31/2019	2023	
	MECHANICAL SHOP #201	CLC 144	VEHICLE MAINTENANCE FILES	SOLID WASTE RESIDENTIAL DVIR'S WORK ORDERS	07/01/2019 12/31/2019	2023	
	MECHANICAL SHOP #201	CLC 236	UTILITY CUSTOMER SERVICE RECORDS	2020 SOLID WASTE COMMERCIAL WORK ORDERS - ROLL OFFS BOX 1 OF 2	01/01/2020 06/30/2020	2023	
	SW FLEET SHOP #201	CLC 144	VEHICLE MAINTENANCE FILES	SOLID WASTE WORK ORDERS (RESIDENTIAL AND COMMERCIAL) & SOLID WASTE DRIVER'S VEHICLE INSPECTION REPORT (RESIDENTIAL AND COMMERCIAL)	01/01/2018 12/01/2019	2023	
	SW FLEET SHOP #201	CLC 144	VEHICLE MAINTENANCE FILES	SOLID WASTE WORK ORDERS (RESIDENTIAL AND COMMERCIAL) & SOLID WASTE DRIVER'S VEHICLE INSPECTION REPORT (RESIDENTIAL AND COMMERCIAL) CONT.	01/01/2018 12/01/2019	2023	

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date
0740A-FIXED ROUTE	MECHANICAL SHOP #201	CLC 236	UTILITY CUSTOMER SERVICE RECORDS	2020 SOLID WASTE COMMERCIAL WORK ORDERS - ROLL OFFS BOX 2 OF 2	07/01/2020 12/31/2020	2023
0740B-DAR/PARATRANSIT	C013	CLC 061	DEPOSIT SLIPS	CASH COUNT SHEETS WITH DEPOSIT SLIPS AND RECEIPTS	01/01/2020 03/31/2020	2023
	C025	CLC 070	TRIP TICKET FILE	PO'S, RECEIPTS, INVOICES, RFC'S, TRAVEL ORDERS	01/01/2019 06/29/2019	2023
	C026	CLC 061	DEPOSIT SLIPS	CASH COUNT SHEETS WITH DEPOSIT SLIPS AND RECEIPTS	07/01/2019 12/31/2019	2023
	C006	CLC 222	BUS ROUTE PLANNING FILE	DIAL A RIDE MANIFESTS AND BUS ASSIGNMENTS 2020	01/01/2020 03/31/2020	2023
	C007	CLC 222	BUS ROUTE PLANNING FILE	DIAL A RIDE MANIFESTS AND BUS ASSIGNMENTS 2020	04/01/2020 09/30/2020	2023
	C008	CLC 222	BUS ROUTE PLANNING FILE	DIAL A RIDE MANIFESTS AND BUS ASSIGNMENTS 2020	10/01/2020 12/31/2020	2023
	C021	CLC 224	BUS DRIVER DAILY CHECKLIST	OPERATION B.O. REPORTS (DIAL-A-RIDE)	04/01/2019 09/30/2019	2023
	C022	CLC 224	BUS DRIVER DAILY CHECKLIST	OPERATION B.O. REPORTS (DIAL-A-RIDE)	10/01/2019 12/31/2019	2023
	C025	CLC 224	BUS DRIVER DAILY CHECKLIST	OPERATION B.O. REPORTS (FIXED ROUTE)	01/01/2019 06/29/2019	2023
	C026	CLC 224	BUS DRIVER DAILY CHECKLIST	OPERATION B.O. REPORTS (FIXED ROUTE)	07/01/2019 12/31/2019	2023
	C027	CLC 224	BUS DRIVER DAILY CHECKLIST	OPERATION B.O. REPORTS (FIXED ROUTE)	01/01/2018 06/30/2018	2023
	C031	CLC 224	BUS DRIVER DAILY CHECKLIST	FARE COLLECTION SHEETS (DIAL-A-RIDE)	07/01/2019 03/19/2020	2023
	C045	CLC 224	BUS DRIVER DAILY CHECKLIST	FARE COLLECTION SHEETS (FIXED ROUTE)	12/01/2018 11/30/2019	2023
0834D-UT BUSINESS SERVICES ADMINISTR	ABSOLUTE STORAGE #172	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	2018 APRIL - JUNE GAS HARD COPIES	04/01/2018 06/30/2018	2023
	ABSOLUTE STORAGE #172	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	2018 JANUARY - MARCH GAS HARD COPIES	01/01/2018 03/31/2018	2023
	ABSOLUTE STORAGE #172	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	2018 JULY- SEPTEMBER GAS HARD COPIES	07/01/2018 09/30/2018	2023
	ABSOLUTE STORAGE #172	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	2018 LOCATE TICKETS OCTOBER 2018-DECEMBER 2018	10/01/2018 12/31/2018	2023
	ABSOLUTE STORAGE #172	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	2018 WIDE AREA WORK PLANS	01/01/2018 12/31/2018	2023
	ABSOLUTE STORAGE #172	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	2019 COMPLETED COMMERCIAL PROJECTS A - L	01/01/2019 12/31/2019	2023
	ABSOLUTE STORAGE #172	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	2019 COMPLETED COMMERCIAL PROJECTS M - Z	01/01/2019 12/31/2019	2023

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date
0834F-UTILITIES BILLING & RECEIVABLE	ABSOLUTE STORAGE #172	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	2019 RESIDENTIAL - FIELD CHECKS COMPLETED PROJECT	01/01/2019 12/31/2019	2023
	ABSOLUTE STORAGE #172	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	FY21 - UTILITY APPLICATIONS - COPIES	07/01/2020 06/30/2021	2023
	ABSOLUTE STORAGE #172	CLC 085	PAYMENT INVOICE FILES	INVOICES FOR FISCAL YEAR 2017	07/01/2016 06/30/2017	2023
	ABSOLUTE STORAGE #172	CLC 238	LINE LOCATION FILES	FY19 - FISCAL MONTHLY REPORT	07/01/2018 06/30/2019	2023
	ABSOLUTE STORAGE #172	CLC 246	UTILITY MAINTENANCE RECORDS	FISCAL YEAR 16, 17, 18 MONTHLY REPORTS	07/01/2015 06/30/2018	2023
	K064	CLC 240	UTILITY BILLING RECORDS	BILLING FILES CREATED FOR UTILITY CUSTOMERS CAL YRS 13, 14, 15	01/01/2013 12/31/2015	2023

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date
0934A-REGULATORY AND COMPLIANCE						
	UTILITIES RM 213 BOX #022718	CLC 070	TRIP TICKET FILE	022718B FY 17 TRAVEL ORDERS	07/01/2016 06/30/2017	2023

Records Destruction 2024

Program	Location	Code	Title	Contents	Inclusive Dates	Destruction Date
0130E-OFFICE OF THE CITY CLERK	H Drive	CLC 021	CUSTODIAN OF RECORD FILE	IPRA Requests and related documenatation	01/01/2018 01/31/2021	2024
0131A-ADMINISTRATION-LG	B204	CLC 079	CONTRACT & AGREEMENT FILES & LOGS	VEHICLE FORFEITURE HEARING OFFICER CONTRACTS	06/01/2006 05/31/2018	2024
	J011	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	GREEN; ZIA SHADOWS (ALEX GARTH) 601-17; RECORD OF WTR RIGHTS OWED, PAID FOR OR CONVEYED 601-18; SUNRISE MESA (GOODGAME AND KAUFMAN) 601-24; WATER (SYSTEM BUY-OUT) 602; SYSTEM BUY-OUT 602-02	10/01/1994 03/31/2022	2024
	J011	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	JORNADA WATER ACQUISITION - FOLDER 1 - GREEN 602-09; JORNADA WATER CO ACQUISITION - FOLDER 2 - GREEN 602-09	01/01/2008 03/31/2022	2024
	J012	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	ALL GREEN; RECLAIMED WATER AGREEMENTS 600-25; SILVERSPUR MHP 600-26; NMED NOTICE OF VIOLATION 600-27; IBWC PROJECTS WATER 600-28; WATER RIGHTS AGREEMENTS 601; WATER RIGHTS 601-04; CORDELL/RINCON PROPERTY 601-07; LCPS SPORTS COMPLEX 601-16	01/01/1986 03/31/2022	2024
	J012	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	GREEN; CONSTRUCTION CONTRACT FORM 111-03; NMSU ENGINEERING AGREEMENTS 111-04; CNG FACILITY (POST 2008) 111-10; JOHNSON CONTROLS ENERGY AUDIT 111-12; JOHNSON CONTROLS ENERGY AUDIT - UTILITY CONTRACT ISSUES 111-12	01/01/1995 01/31/2022	2024
	J023	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	GREEN; SW ENVIRONMENTAL CTR WATER 604-18; WATER SETTLEMENT COMMISSION 605-04; EBID, E.P. & BOR OPERATING AGREEMENT 606-04; WATER CONSERVATION 608-01; DROUGHT RESPONSE PLAN 608-02; WATER CONSERVATION REGULATIONS 608-03	07/01/2002 03/31/2022	2024
	J023	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	GREEN; WATER 600; STATE ENGINEER 600-02; DOMESTIC WELL PROHIB ORDINANCE 600-09; DAC WATER ORDINANCE 600-14; NO SEWER 600-17; 40 YR WATER PLAN 600-19; WATER & WW MASTER PLAN UDATE 600-20; PICACHO EMERGENCY WATER 600-23; FAIRVIEW WATER 600-24	07/01/1999 03/31/2022	2024
	J024	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	GREEN; JORNADA WATER CO WATER (EBID LATERALS & DRAINS) 609-09; WATER TANK MURALS 613; WATER LEGAL SERVICES 610; WATER RIGHTS SALES TO CITY AND INQUIRIES 615; MOHS FARM - WATER RIGHTS SALES TO CITY 615-01	01/01/1989 03/31/2022	2024
	J024	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	MOONGATE WATER COMPANY - FOLDER 1, 2, AND 3 - GREEN 602-10	01/01/2008 03/31/2022	2024
	J026	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	MCGUKIN & GEGAX (RATE ANALYSIS) GRN 116-03; RATE CONSULTANT GRN 116-04; UTILITIES BOARD GRN 117; UTILITIES BOARD - CONTRACT ISSUES - GRN 117-01; UTILITIES BOARD MEMBERSHIP ISSUES GRN 117-02; BY-LAW REVISIONS (2015) GRN 117-05	05/01/2008 01/01/2022	2024

J029	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	STREAM SYSTEM ISSUE #105 - BOYD CLAIMS - GREEN 620-07 10/2017 - 03/2022; STREAM SYSTEM ISSUE #106 - (PRE 1906 CLAIMENTS) - GREEN 620-08 01/1996 - 03/2022; LRG WATER USERS MOU - GREEN 620-09 01/2010 - 03/2022	01/01/1996 03/31/2022	2024
J030	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	WELL NO. 23 (KOHLS/TRIVIZ PLAZA) - GREEN 623	06/01/2009 03/31/2022	2024
J032	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	ESSLINGER WELL (LRG-4007) GREEN 620-10; COPPER FLAT EXPEDITED INTER SE GREEN 620-11; WATER (3RD PART AG. TO M&I CONTRACT) GREEN 621; SURFACE WATER TREATMENT GREEN 621-01; ACEQUIAS GREEN 622; WELL NO. 23 (KOHLS/TRIVIZ PLAZA) GREEN 623	08/01/2009 03/31/2022	2024
J037	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	TERRACE HILLS MOBILE HOME COMMUNITY (SPEED BUMPS) GREEN 400-07; SANITATION (RECYCLING) GREEN 404; OLIN CALK/ROADRUNNER SCULPTURE GREEN 404-01; REGIONAL SOLID WASTE DISPOSAL DISTRICT GREEN 406; CORRALITOS LANDFILL PURCHASE GREEN 406-02	01/01/1992 01/01/2022	2024
J038	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	SCSWA JREORG IN 2000) GREEN 406-13; SOUTH CENTRAL - EQUIPMENT GREEN 406-14; SCSWA - NAD BANK GRANT & LOAN GREEN 406-15; REGIONAL RECYCLING & GARBAGE COLLECTION GREEN 406-16; WASTEWATER (GENERAL) GREEN 500	01/01/1992 01/31/2022	2024
J040	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	UTILITY EXT CONTRACTS 103; HARRELSON SEWER LINE 103-36; TALAVERA GAS EXT ASSESSMENT 103-37; GENERAL UTILITY JOINT POWER AGREEMENTS 106; UTILITY EASEMENTS 2002-2014 108-00; EDDIE BINNS SETTLEMENT 108-04; BINNS/SANDHILL ARROYA 108-05; NAT FILES	01/01/2001 11/30/2021	2024
J043	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	GAS (RGNGA GENERAL) 300; RIO GRANDE CONTRACT (NASA STAHMANN, HATCH, L'EGGS) 300-02; EBID LICENSE AGREEMENT 300-03; RIO GRANDE NATURAL GAS ASSOC 300-13; PRC CASE NO. 10-272-UT (ZIA) 300-13	01/01/1996 01/01/2022	2024
J044	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	NMMEA GAS SUPPLY CONTRACT (2014) 206-07; PEAK GAS SUPPLY CONTRACT (2016-2017) 206-08; GAS MOBILE HOME POLICY AND REHAB 208; NMSU GAS CONTRACT 209; MCCARTER & ENGLISH - LEGAL SERVICE CONTRACT 210; ZIA NATURAL GAS 212	01/01/1996 01/01/2022	2024
J045	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	HWY 292 FARM 114-07; WELL 31 LEAVE WITH LCPD 114-08; ROY MOORE LAND EXCHANGE 114-09; BLM FOOTHILLS LANDFILL PATENT 114-10; UTILITY PERSONNEL MATTER 116; LEN STOKES CONSULTING CONTRACTS 116-02	01/01/2000 01/01/2022	2024
J046	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	DEVELOPMENT IMPACT FEES 2005 109-03; DEVELOPMENT IMPACT FEES 2013 109-04; BLUE STAKES/NM ONE CAL SYSTEM 110; GENERAL UTILITY CONTRACTS (1998-2022) 111-00; GENERAL UTILITY CONTRACTS (2013-2022) 111-00	01/01/1998 01/01/2022	2024
J047	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	SANITATION (GENERAL) GREEN 400; SANITATION (COLLECTION EQUIPMENT) GREEN 400-03; FLOW CONTROL ORDINANCE GREEN400-05; OLD LANDFILL - LOHMAN & PASEO FE ONATE GREEN400-06	01/01/2008 01/01/2022	2024
J048	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	GAS (LAS CRUCES - GENERAL) 200-02; EL PASO MUNICIPAL CUSTOMER GROUP 203; GAS SUPPLY CONTRACTS (GENERAL) EMPTY 206; PEAK GAS SUPPLY CONTRACT 206-04; NMMEA GAS SUPPLY CONTRACT (2008) 206-05; SHELL GAS SUPPLY CONTRACT 206-06	10/01/2000 01/01/2022	2024

J065	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	NEW RATE PROCESS 100-14; MISC. CLAIMS AGAINST UTILITIES DEPT 100-15; MASTER UTILITY SERVICE AREAS RESOLUTION 100-16; FRANCHISE WITH DONA ANA COUNTY 100-17 - NEIGHBORHOOD ACTION TEAM (N.A.T.) FILES	01/01/2014 11/30/2021	2024
J071	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	JPA/REGIONAL AUTHORITY 406-03; NMED LANDFILL PERMIT 406-04; SWA CONTRACTS 406-05; NMED TS PERMIT 406-06; TS PURCHASE 406-07; AUTHORITY RES/MEETING 406-08; CORRALITOS LANDFILL OPS 406-09; TS OPS 406-10; DIRECTOR/EMPLOYEE ISSUES 406-12	01/01/1995 01/31/2022	2024
J072	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	DONA ANA VILLAGE WASTEWATER COLLECTION PROJECT GREEN 500-05; MESA VILLAGE SEWER (STOMBERG & GONZALES) GREEN 500-11	01/01/1998 01/31/2022	2024
J076	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	NEW CONNECTION ISSUES 100-18; FRANCHISE W. MESILLA 100-19; UCAG - MISC UTILITIES 100-20; MISC. UTILITY LEGISLATURE MATTER 100-21; GENERAL DELINQUENT UTILITIES 101; MISC PHILIPPOU UTILITY LIENS 101-07; AIDERSHOT 101-08; N.A.T. FILES	01/01/2004 11/30/2021	2024
J083	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	DONA ANA COUNTY WASTEWATER ORDINANCE GREEN 500-12; LOS VENADOS SUBDIVISION GREEN 500-17; WATER & WASTEWATER TO LA MANCHA GREEN 500-20; NASA FACILITY GREEN 500-34; ORTEGA ROAD AREA (GENERIC AGREEMENT) GREEN 50-38	07/01/2002 01/31/2022	2024
J085	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	GEN UTLTS 100; UTLT RATE INFO 100-01; UTLTS SAFETY 100-02; UTLTS SERVICE OUT OF CITY LIMITS 100-07; NMSU UTLT AGREEMENTS 100-08; EPE PASS THRGH SRCHRG 100-09; LC UTLTS FRANCH 100-10; LCMC CHPTR 28 REV 100-12; PYMNT IN LIEU OF PROP TAX 100-13	01/01/1999 11/30/2021	2024
J095	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	DONA ANA MUTUAL, DONA ANA COUNTY & SEWER ISSUE GREEN 500-44; 3RD ADDENDUM - DONA ANA MUTUAL GREEN 500-45; WASTEWATER (TREATMENT PLANT) GREEN 504; SMITH POWER PRODUCTS (CO-GEN CONTRACT GREEN 504-02	06/01/2005 01/31/2022	2024
J096	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	UTILITIES CASE FILES - LIEN RELEASES - GREEN 101-06	01/01/2008 01/31/2022	2024
J097	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	BANKRUPTCIES(MISC/GENERAL/DELINQUENT UTLTS) 101-10; GENERAL BANKRUPTCY 102; SONOMA RANCH 103-21 #1; SONOMA RANCH 103-21 #2; MOSCATO & PARISH 103-29; DOVE CRSSNG SUBDIVISION SEWER 103-33; QUAIL RUN GAS LINE 103-35; BRIGHT VIEW 103-34;NAT FILES	04/01/2004 11/30/2021	2024
J098	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	UTILITY EASEMENTS 108; NMSU EASEMENTS & RELATED LEASES GENERAL UTILITY EASEMENTS 108-06; GENERAL DEVELOPMENT CHARGES (CONNECTION CHARGES) 109; DEVELOPMENT IMPACT FEES 109-01; CAPITAL IMPROVEMENT ADVISORY COMMITTEE 109-02; N.A.T. FILES	01/01/2005 11/30/2021	2024
J107	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	LANTANA ESTATES SUBDIVISION (SEWER PROJECT) GREEN 500-04; VILLA DEL SOL MPH GREEN 500-42; LAKESIDE DRIVER, ENRIQUEZ ROAD AND MOTEL BLVD GREEN 500-43	10/01/2010 01/31/2022	2024
J108	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	UTILITIES CASE FILES - CUSTOMER SERVICE (BOX 1) - GREEN 100-11	01/01/2013 01/31/2022	2024

J109	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE SEIZURES A - F	01/01/2013 12/31/2013	2024
J110	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE SEIZURES G - M	01/01/2013 12/31/2013	2024
J111	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE SEIZURES N - Z	01/01/2013 12/31/2013	2024
J112	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE FORFEITURE LAWSUITS A - F	01/01/2013 01/31/2013	2024
J113	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE FORFEITURE LAWSUITS G - MOR	01/01/2013 12/31/2013	2024
J114	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE FORFEITURE LAWSUITS MOY - SA	01/01/2013 12/31/2013	2024
J115	CLC 129	LEGAL CASE FILE	CLOSED VEHICLE FORFEITURE LAWSUITS SE - Z	01/01/2013 12/31/2013	2024
J119	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	UTILITIES CASE FILES - MUNICIPAL LIENS - GENERAL (DELINQUENT UTILITIES) - GREEN 101-05	01/01/2013 01/31/2022	2024
J120	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	UTILITIES CASE FILES - CUSTOMER SERVICE (BOX 2) - GREEN 100-11	01/01/2019 01/31/2022	2024
K035	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	GREEN; MOHS FARM - WATER RIGHTS SALES TO CITY 615-01; LAS CRUCES COUNTRY CLUB WATER 615-21; PHILLIPPOU WATER RIGHTS 615-25; SALT BASIN 615-26; LOWER RIO GRANDE WATER USERS ASSOC 617; FINALIZED AGREEMENTS & JPA'S (LRGWUO) 617-01	01/01/1996 03/31/2022	2024
K036	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	GREEN; SYSTEM BUY OUT (VALLEY VIEW) 602-03; MOONGATE WATER CO (LOU GARIANO) 602-04; PICACHO HILLS UTILITY CO - FOLDER 1, 2, & 3 602-07	02/01/1995 03/31/2022	2024
K047	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	STREAM SYSTEM ISSUE (SSI) #101 - GREEN 620-02 07/09 - 03/22; SSI #105 - GREEN 620-03 03/11 - 03/22; SSI #102A - GREEN 620-04 12/12 - 03/22; SSI #103 - GREEN 620-05 03/10-03/22; SSI #104 - GREEN 620-06 05/11 - 03/22	07/01/2009 03/31/2022	2024
K048	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	GREEN; PICACHO HILLS UTILITY CO FOLDER 4 602-07; WEST MESA WATER COMPANY 602-08; DONA ANA MUTUAL DOMESTIC (SERVICE AREA) 603-03 (CONTENTS TRANSFERRED TO BLACK 649); 2013 WATER FRANCHISE 603-05; WATER (WELL APPS) 604	06/01/1998 03/31/2022	2024
K059	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	LAS CRUCES SPECIAL WATER USERS' ASSOCIATION - GREEN 619; STATE ENGINEER REGULATIONS FOR SWUA'S - GREEN 619-1; WATER (LOWER STREAM ADJUDICATION CV-96-888) - GREEN 620; 403 SUBFILE ORDER - (LRG STREAM ADJ. CV-96-888) - GREEN 620-01	01/01/1996 03/31/2022	2024
K060	CLC 008	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (EXECUTIVE LEVELS)	STREAM SYSTEM ISSUE #104 - DOUG LITTLEFIELD - GREEN 620-06 12/2015 - 03/2022; STREAM SYSTEM ISSUE #104 - U.S. GROUNDWATER CLAIM - GREEN 620-06 05/2013 - 03/2022; STREAM SYSTEM ISSUE #104 - U.S. GROUNDWATER CLAIM - GREEN 620-06 06/19 - 03/22	05/01/2013 03/31/2022	2024
N049	CLC 129	LEGAL CASE FILE	2013 LITIGATION CASE - CITY v PHILIPPOU CV-2009-1738 BX 1 OF 2	01/01/2009 12/31/2013	2024
N050	CLC 129	LEGAL CASE FILE	2013 LITIGATION CASE - CITY v PHILIPPOU CV-2009-1738 BX 2 OF 2	01/01/2009 12/31/2013	2024
N053	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION FILES BLACK 723,721,731,647,733,729,743		2024
N054	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION FILES BLACK 715,642,69,633,742,631,618,581,583,711		2024
N055	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION FILES BLACK 709,706,707,710		2024
N056	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION FILES I CORPENING BLACK 439 BX 13/13	01/01/1999 12/31/2013	2024
N057	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION BLACK 705,704,701,702,699,700,697,698	01/01/2011 12/31/2013	2024
N058	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION BLACK 693,704,690,684	01/01/2011 12/31/2013	2024
N059	CLC 129	LEGAL CASE FILE	MUNICIPAL COURT COMPETENCY CASES A-E	01/01/2010 12/31/2013	2024
N060	CLC 129	LEGAL CASE FILE	MUNICIPAL COURT APPEALS PER YEAR 2008-13	01/01/2008 12/31/2013	2024

0132A-ADMINISTRATION- PD	N060	CLC 129	LEGAL CASE FILE	MUNICIPAL COURT COMPETENCY CASES G-Z	01/01/2010 12/31/2013	2024
	N068	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION FILES BLACK 607		2024
	N069	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION FILES BLACK 606		2024
	N070	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION FILES BLACK 646		2024
	N071	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION FILES BLACK 584		2024
	N071	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION FILES BLACK 660		2024
	N071	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION FILES L CORPENING BLACK 439		2024
	N072	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION FILES BLACK 514	01/01/1999 12/31/2013	2024
	N072	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION FILES BLACK 708, 714, 718	01/01/1999 12/31/2013	2024
	N072	CLC 129	LEGAL CASE FILE	CLOSED LITIGATION FILES L CORPENINGBLACK 439		2024
	Laserfiche	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	LCPD COMMENDATION NOMINATION FORMS, COMMENDATION AWARD WRITE-UPS, CORRESPONDING EMAILS ABOUT AWARDS	01/01/2011 12/31/2017	2024
	C217	CLC 021	CUSTODIAN OF RECORD FILE	REQUEST FOR SERVICE FORMS, JANUARY-DECMBER 2023	01/01/2023 12/31/2024	2024
	C218	CLC 021	CUSTODIAN OF RECORD FILE	REQUEST FOR SERVICE FORMS, JANUARY-DECEMBER 2023	01/01/2023 12/31/2023	2024
	C219	CLC 021	CUSTODIAN OF RECORD FILE	REQUEST FOR SERCICE FORMS JANUARY-DECEMBER 2023	01/01/2024 12/31/2023	2024
	C220	CLC 021	CUSTODIAN OF RECORD FILE	REQUEST FOR SERVICE FORMS JANUARY-DECEMBER 2023	01/01/2023 12/31/2023	2024
	C221	CLC 021	CUSTODIAN OF RECORD FILE	REQUEST FOR SERCICE FORMS JANUARY-DECEMBER 2023	01/01/2023 12/31/2023	2024
	C222	CLC 021	CUSTODIAN OF RECORD FILE	REQUEST FOR SERCICE FORMS JANUARY-DECEMBER 2023	01/01/2023 12/31/2023	2024
	J049	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024
	J050	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024
	J051	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024
	J052	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024
	J053	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024
	J054	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024
	J055	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024

0133A-CHIEF'S EXECUTIVE OFFICE	J056	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024
	J057	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024
	J058	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024
	J059	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024
	J060	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024
	J069	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024
	J070	CLC 055	TIME SHEETS/ TIMECARDS	2020 EMPLOYEE ATTENDANCE RECORDS.LOGS; LEAVE REQUESTS; TIMESHEETS; OVERTIME CARDS; ON-CALL SCHEDULES; P.A.N.;S SICK LEAVE BANK DONATION FORMS; SICK LEACE SELL BACK FORMS	12/22/2019 12/19/2020	2024
	L086	CLC 061	DEPOSIT SLIPS	DEPOSIT SLIPS	01/01/2020 12/31/2020	2024
0134A-ADMINISTRATION- UT	J027	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS	06/21/2020 12/19/2020	2024
	P010	CLC 106	BACKGROUND INVESTIGATION RECORD	MULTIPLE CASSETTE TAPES: VARIOUS EMPLOYEE RECORDED INTERVIEWS	01/01/2021 12/31/2021	2024
0136A-ADMINISTRATION- HR	N038	CLC 073	PAYMENT FILES	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS); REQUISITIONS PURCHASE ORDERS - REQUEST FOR CHECKS - P-CARD RECONCILIATION	07/01/2018 06/30/2019	2024
0145A-ADMINISTRATION- P&R	F001	CLC 089	GENERAL LEDGERS	VENDOR CHEKS WARRENTS & PERA CERTIFICATIONS	01/01/2016 12/31/2016	2024
	F002	CLC 089	GENERAL LEDGERS	PERA CERTIFICATIONS CONT.; DIRECT DEPOSITS; WARRANT/VENDOR PAYMENTS; PANT/SHORT STIPEND; EMPLOYEE HELPING EMPLOYEE; PAYROLL/ADVISE DISTRIBUTION LIST	01/01/2016 12/31/2016	2024
	F048	CLC 091	PAYROLL REGISTER	PAYROLL CORRECTIONS - FINANCE, UTILITIES, PW, ADMIN., HR	01/01/2017 12/31/2017	2024
	B196	CLC 141	MAINTENANCE SERVICE FILE	MAINTENANCE SERVICE FILES	08/01/2021 11/30/2021	2024
	J033	CLC 086	CASH REPORTS, DAILY	REGIONAL AQUATIC CENTER TRANSMITTALS	01/01/2021 07/31/2021	2024
	J034	CLC 079	CONTRACT & AGREEMENT FILES & LOGS	ANNUAL WAIVERS	01/01/2018 12/31/2018	2024
	J039	CLC 209	FACILITY USE AGREEMENT FILE	PARKS/FACILITIES/LEAGUE PERMITS	01/01/2015 12/31/2018	2024
	J067	CLC 141	MAINTENANCE SERVICE FILE	PARKS MAINTENANCE	04/30/2021 07/31/2021	2024

0146A-ADMINISTRATION-CD	J068	CLC 141	MAINTENANCE SERVICE FILE	PARKS MAINTENANCE	10/01/2020 03/31/2021	2024
	J101	CLC 209	FACILITY USE AGREEMENT FILE	PARKS AND FACILITY PERMITS FY17; APODACA PARK - YOUNG PARK	01/01/2017 12/31/2017	2024
	N026	CLC 079	CONTRACT & AGREEMENT FILES & LOGS	REGIONAL AQUATIC CENTER PARENTAL CONSENT	04/01/2018 12/13/2018	2024
	N027	CLC 079	CONTRACT & AGREEMENT FILES & LOGS	REGIONAL AQUATIC CENTER TRANSMITTALS; WEIGHT ROOM INSTRUCTION ATTENDANCE FORMS; SAFE ENTRY LOG	07/01/2018 09/30/2018	2024
	N044	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS-PARK MAINTENANCE PAYROLL LC1520-LC1321	07/21/2020 06/22/2021	2024
	O173	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS YOUTH SERVICES PAYROLL LC1520-LC0821 YOUTH SERVICES LC1421-LC0921/RECREATION LC1421-LC1520/ATHLETICS LC1421-LC1520	07/03/2021 04/11/2021	2024
	O174	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS PARKS AND REC A&G, & BALLFIELD MAINTENANCE PAYROLL LC1520-LC1321	07/21/2020 06/22/2021	2024
	O175	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS-AQUATICS PAYROLL LC 1520-LC1421	01/01/2020 12/31/2021	2024
	O176	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS-YOUTH SERVICES PAYROLL LC 1520-LC0821	03/28/2021 04/10/2021	2024
0147A-ADMINISTRATION - ED	C235	CLC 118	PERSONNEL FOLDERS	FORMER EMPLOYEES AS OF 08/25/2023	07/01/2003 07/01/2021	2024
	C237	CLC 118	PERSONNEL FOLDERS	FORMER EMPLOYEES AS OF 08/25/2023	07/01/2003 07/01/2021	2024
	C238	CLC 118	PERSONNEL FOLDERS	FORMER EMPLOYEES AS OF 08/25/2023	07/01/2003 07/01/2021	2024
	L103	CLC 055	TIME SHEETS/ TIMECARDS	2020 TIMESHEETS (LC0120 - LC2620) FOR COMMUNITY DEVELOPMENT DEPT: A&G, BUILDING SAFETY, MPO, NEIGHBORHOOD SERVICES	01/01/2020 12/31/2020	2024
	N043	CLC 055	TIME SHEETS/ TIMECARDS	EMPLOYEE TIMECARDS	07/01/2016 07/01/2020	2024
	J031	MULTIPLE		TIMESHEETS/ TIMECARDS	01/12/2015 12/31/2020	2024
	B205	CLC 084	REVENUE CONTRACTS AND GRANTS	NON METRO AAA SAMS; CONSUMER DEACTIVATION REQUEST FORM VERSION 1.0; CONSUMER CHANGE REQUEST FORM VERSION 1.0; CONSUMER DAILY TRANSMITTAL SHEET	01/01/2018 06/30/2018	2024
	B207	CLC 084	REVENUE CONTRACTS AND GRANTS	NON METRO AAA SAMS; CONSUMER DEACTIVATION REQUEST FORM VERSION 1.0; CONSUMER CHANGE REQUEST FORM VERSION 1.0; CONSUMER DAILY TRANSMITTAL SHEET	06/01/2017 12/31/2017	2024
0154A-ADMINISTRATION-QoL	C037	CLC 084	REVENUE CONTRACTS AND GRANTS	CLOSED FILES	01/01/2016 12/31/2016	2024
	C038	CLC 084	REVENUE CONTRACTS AND GRANTS	CLOSED FILES	01/01/2016 12/31/2016	2024
	N024	CLC 084	REVENUE CONTRACTS AND GRANTS	CLOSED FILES	01/01/2016 12/31/2017	2024
	N025	CLC 073	PAYMENT FILES	PURCHASE ORDERS, INVOICES, RECEIVERS	07/01/2017 06/30/2018	2024
	N028	CLC 084	REVENUE CONTRACTS AND GRANTS	NON METRO AAA SAMS; CONSUMER DEACTIVATION RQST FORM VERSION 1.0; CONSUMER CHANGE RQST FORM VERSION 1.0; CONSUMER DAILY TRANSMITTAL SHEET; RECEIPTS/PO/CC EXPENSE RPT; GRANDPARENT RAISING GRANDCHILDREN INFO&STATS;CASE NOTES; SHORT FORMS	01/01/2017 05/31/2017	2024
	O171	CLC 055	TIME SHEETS/ TIMECARDS	PERSONNEL FILE COPIES, REFERENCE ONLY - COPIES	01/01/2010 12/31/2021	2024
	O172	CLC 055	TIME SHEETS/ TIMECARDS	PERSONNEL FILE COPIES, REFERENCE ONLY - COPIES CONT.	01/01/2010 12/31/2021	2024
	O177	CLC 055	TIME SHEETS/ TIMECARDS	LC0120 - LC2620	12/22/2019 12/19/2020	2024

0162A-ADMINISTRATION-FI						
	B181	CLC 055	TIME SHEETS/ TIMECARDS	TIME SHEETS/ TIME CARD	02/17/2012 02/17/2021	2024
	B182	CLC 055	TIME SHEETS/ TIMECARDS	TIMECARD/ TIME SHEETS	02/17/2012 02/17/2021	2024
	B184	CLC 055	TIME SHEETS/ TIMECARDS	TIMECARDS/ TIME SHEETS	02/17/2012 02/17/2021	2024
	J093	CLC 082	BANK STATEMENTS	UNCLAIMED PROPERTY - VOIDED CHECKS 2014	01/01/2012 12/31/2015	2024
	J094	RPD-41200		UNCLAIMED PROPERTY - VOIDED CHECKS JUNE 2012 - OCT 2014	01/01/2012 12/31/2015	2024
	J103	CLC 091	PAYROLL REGISTER	PAYROLL BI-WEEKLY REPORTS CLC 0117-1317	01/01/2017 12/31/2017	2024
	J104	CLC 091	PAYROLL REGISTER	PAYROLL TAX J/ES 2016 - 2017	01/01/2016 12/31/2017	2024
	J105	CLC 091	PAYROLL REGISTER	PAYROLL BI-WEEKLY CLC 1617-2617; ASCMV, SCSWA, & MVRDA 2017	01/01/2017 12/31/2017	2024
	J106	CLC 082	BANK STATEMENTS	VENDOR WARRANTS	01/01/2017 12/31/2017	2024
	L097	CLC 076	INVOICES (VENDOR)	MAY 2017 P-CARDS	05/01/2017 05/31/2017	2024
	L098	CLC 076	INVOICES (VENDOR)	JUNE 2017 P-CARDS CONT.	06/01/2017 06/30/2017	2024
	L099	CLC 076	INVOICES (VENDOR)	MARCH 2017 P-CARDS	03/01/2017 03/31/2017	2024
	L100	CLC 076	INVOICES (VENDOR)	APRIL 2017 P-CARDS	04/01/2017 04/30/2017	2024
	L101	CLC 076	INVOICES (VENDOR)	FEB 2017 P-CARDS CONT.	02/01/2017 02/28/2017	2024
	L102	CLC 076	INVOICES (VENDOR)	MARCH 2017 P-CARDS CONT.	03/01/2017 03/31/2017	2024
	L104	CLC 076	INVOICES (VENDOR)	JAN 2017 P-CARDS CONT.	01/01/2017 01/31/2017	2024
	L109	CLC 076	INVOICES (VENDOR)	AUG 2017 P-CARDS	08/01/2017 08/31/2017	2024
	L110	CLC 076	INVOICES (VENDOR)	AUG 2017 P-CARDS CONT.	08/01/2017 08/31/2017	2024
	L111	CLC 076	INVOICES (VENDOR)	JUNE 2017 P-CARDS	06/01/2017 06/30/2017	2024
	L112	CLC 076	INVOICES (VENDOR)	JULY 2017 P-CARDS	07/01/2017 07/31/2017	2024
0232A-PATROL						
	J061	CLC 021	CUSTODIAN OF RECORD FILE	REQUEST FOR SERVICE FORMS	01/01/2020 12/31/2020	2024
	J062	CLC 021	CUSTODIAN OF RECORD FILE	REQUEST FOR SERVICE FORMS	01/01/2020 12/31/2020	2024
	J063	CLC 021	CUSTODIAN OF RECORD FILE	REQUEST FOR SERVICE FORMS	01/01/2020 12/31/2020	2024
	J064	CLC 021	CUSTODIAN OF RECORD FILE	REQUEST FOR SERVICE FORMS	01/01/2020 12/31/2020	2024
0232B-TRAFFIC						
	J041	CLC 169	UNIFORM TRAFFIC CITATIONS	UNIFORM TRAFFIC CITATIONS	07/01/2021 12/31/2021	2024
	J100	CLC 169	UNIFORM TRAFFIC CITATIONS	JULY - DECEMBER 2020 UNIFORM TRAFFIC CITATIONS	07/01/2020 12/31/2020	2024
0246A-COMMUNITY PLANNING						
	L087	CLC 084	REVENUE CONTRACTS AND GRANTS	PROJECTS	01/01/2016 12/31/2017	2024
	L088	CLC 084	REVENUE CONTRACTS AND GRANTS	PROJECTS	01/01/2015 12/31/2017	2024
0254A-LIBRARY PROGRAMS						
	J028	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS W/SUPPORTING DOCUMENTATION	07/01/2020 06/30/2021	2024
0262A-ACCOUNTING						
	J075	MULTIPLE		INVENTORY OF CAPITAL ASSETS	07/01/2016 06/30/2017	2024
	L113	CLC 071	JOURNAL ENTRIES	JE PERIOD 13 #1 0000-0314(A)	07/01/2013 06/30/2014	2024
	L114	CLC 071	JOURNAL ENTRIES	JE PERIOD 13 #2 0314(B)-0511	07/01/2013 06/30/2014	2024
	L115	CLC 071	JOURNAL ENTRIES	JE PERIOD 01 0000-4650	07/01/2013 06/30/2014	2024
	L116	CLC 071	JOURNAL ENTRIES	JE PERIOD 02 0000-4500	07/01/2013 06/30/2014	2024

0331A-CLAIMS MGMT & RISK MITIGATION	L117	CLC 071	JOURNAL ENTRIES	JE PERIOD 03 0000-3180	07/01/2013 06/30/2014	2024
	L118	CLC 071	JOURNAL ENTRIES	JE PERIOD 03 3181-3725	07/01/2013 06/30/2014	2024
	L119	CLC 071	JOURNAL ENTRIES	JE PERIOD 04 0000-6025	07/01/2013 06/30/2014	2024
	L119	CLC 071	JOURNAL ENTRIES	JE PERIOD 05 0000-3870	07/01/2013 06/30/2014	2024
	L120	CLC 071	JOURNAL ENTRIES	JE PERIOD 04 6026-6700	07/01/2013 06/30/2014	2024
	L120	CLC 071	JOURNAL ENTRIES	JE PERIOD 05 3871-5000	07/01/2013 06/30/2014	2024
	R157	CLC 071	JOURNAL ENTRIES	PERIOD 06 JE'S 0000-4000	07/01/2013 06/30/2014	2024
	R158	CLC 071	JOURNAL ENTRIES	PERIOD 07 JE'S 0000-4120	07/01/2013 06/30/2014	2024
	R159	CLC 071	JOURNAL ENTRIES	PERIOD 07 JE'S 4121-4310	07/01/2013 06/30/2014	2024
0334A-WATER ADMINISTRATION	R174	CLC 071	JOURNAL ENTRIES	REQ. FOR NEW ACCOUNTS 2012-14	07/01/2013 06/30/2014	2024
	B223	CLC 217	INSURANCE POLICY FILE	PROPERTY/LIABILITY CLAIMS CLOSED 2021 R - Y	01/01/2009 12/31/2021	2024
	B235	CLC 217	INSURANCE POLICY FILE	PROPERTY/LIABILITY CLAIMS CLOSED 2021 A - I	01/01/2009 12/31/2021	2024
	B236	CLC 217	INSURANCE POLICY FILE	PROPERTY/LIABILITY CLAIMS CLOSED 2021 J - P	01/01/2009 12/31/2021	2024
0334B-WATER LINE MAINTENANCE	J025	MULTIPLE		WAREHOUSE TICKETS AND LANDFILL TICKETS	07/01/2020 03/30/2021	2024
	J042	CLC 055	TIME SHEETS/ TIMECARDS	YEAR 2020; TIME CARDS & TIME SHEETS; LC14 - LC26	07/01/2020 12/31/2020	2024
0336C-RECRUITMENT & SELECTION	J089	CLC 248	WATER STORAGE AND SUPPLY MAINTENANCE FILES	WO DAILY LOGS;WO WP SHOP,BAY, OFC;WO NONROUTINE TRANSPORT,FLEET CLC WO/NONROUTINE(WATER PROD TRUCKS),WO GAS SEC;WO MTRS,VLVs,HYDRNTS,NO WELL ID # ON CHEM LOGS, PHOSPHATE RESIDUALS(CHEM LOGS)	03/01/2016 07/31/2016	2024
	J090	CLC 144	VEHICLE MAINTENANCE FILES	WATER PRODUCTION PAYROLL: FIRST & FINAL RPTS, TIME ENTRY INPUT RPTS (FY16-FY19); DEPT LVL PERSONNEL RECORDS (3/1/14-1/4/19);VEHICLE INSPECTION CARDS FOR UTIL/WATER/WATER PRODUCTION TRUCKS (7/2016-12/2020)	03/01/2016 12/31/2020	2024
	J091	CLC 248	WATER STORAGE AND SUPPLY MAINTENANCE FILES	WATER PRODUCTION PAYROLL: FIRST & FINAL RPTS, TIME ENTRY INPUT RPTS (FY16-FY19); DEPT LVL PERSONNEL RECORDS (3/1/14-1/4/19);VEHICLE INSPECTION CARDS FOR UTIL/WATER/WATER PRODUCTION TRUCKS (7/2016-12/2020)	03/01/2016 12/31/2020	2024
	J092	CLC 118	PERSONNEL FOLDERS	WELL/BOOSTER/TANK SITE MAINTENANCE FORM	01/01/2018 08/31/2018	2024
0354A-SENIOR NUTRITION	B193	CLC 105	REJECTED APPLICATIONS	REJECTED APPLICATIONS 2020	01/01/2020 12/31/2020	2024
	B194	CLC 105	REJECTED APPLICATIONS	REJECTED APPLICATIONS	01/31/2020 12/31/2020	2024
0354B-LONG-TERM CARE	B206	CLC 084	REVENUE CONTRACTS AND GRANTS	FY18 SENIOR PROGRAMS TIMESHEETS (LC14) JUNE 25, 2017 TO (LC13) JUNE 23, 2018, SENIOR PROGRAMS TIME STUDY JUNE 2017, SENIOR PROGRAMS TIME STUDY JANUARY 2018	06/25/2017 06/23/2018	2024
	C052	CLC 084	REVENUE CONTRACTS AND GRANTS	SENIOR PROGRAMS' PAYMENT VOUCHER FILES; DEPT PURCHASE CARD RECONCILIATION; SENIOR PROGRAMS INCIDENTS/ACCIDENTS FY17; FY17 SENIOR PROGRAMS TRAINING, 2017 SENIOR PROGRAMS SURVEYS	07/01/2016 06/30/2017	2024
	J099	CLC 084	REVENUE CONTRACTS AND GRANTS	HOME DELIVERED AND CONGREGATE TIMESHEET/CARDS FOR CONGREGATE AND MOW	06/26/2016 04/15/2017	2024
	D007	CLC 084	REVENUE CONTRACTS AND GRANTS	PETTY CASH LOGS	01/01/2017 12/31/2017	2024
	J073	CLC 084	REVENUE CONTRACTS AND GRANTS	INVENTORY; PURCHASE JOURNAL; INVENTORY REPORT; DAILY WITHDRAWALS	01/01/2016 12/31/2017	2024

0355A-TRAFFIC MANAGEMENT	J074	CLC 084	REVENUE CONTRACTS AND GRANTS	INVENTORY; PURCHASE JOURNAL; INVENTORY REPORT; DAILY WITHDRAWALS	01/01/2016 12/31/2017	2024
	J077	CLC 084	REVENUE CONTRACTS AND GRANTS	MOW AND CONGREGATE EOM	01/01/2017 02/28/2017	2024
	J078	CLC 084	REVENUE CONTRACTS AND GRANTS	MOW AND CONGREGATE EOM	03/01/2017 04/30/2017	2024
	J079	CLC 084	REVENUE CONTRACTS AND GRANTS	MOW AND CONGREGATE EOM	05/01/2017 06/30/2017	2024
	J080	CLC 084	REVENUE CONTRACTS AND GRANTS	MOW AND CONGREGATE EOM	06/01/2017 08/31/2017	2024
	J081	CLC 084	REVENUE CONTRACTS AND GRANTS	MOW AND CONGREGATE EOM	09/01/2017 10/31/2017	2024
	J082	CLC 084	REVENUE CONTRACTS AND GRANTS	MOW AND CONGREGATE EOM	11/01/2017 12/31/2017	2024
	J084	CLC 084	REVENUE CONTRACTS AND GRANTS	DONATION REPORTS	01/01/2017 12/31/2017	2024
0362B-PURCHASING	N041	CLC 246	UTILITY MAINTENANCE RECORDS	DAILY ACTIVITY/MAINT. REPORTS - TRAFFIC OPERATIONS	01/01/2014 12/31/2014	2024
	B224	CLC 080	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS)	PROCUREMENT FILES	07/01/2017 06/30/2018	2024
	B225	CLC 080	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS)	PROCUREMENT FILES	07/01/2013 06/30/2016	2024
	B226	CLC 079	CONTRACT & AGREEMENT FILES & LOGS	PROCUREMENT FILES	07/01/2016 06/30/2017	2024
	C103	CLC 080	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS)	FY 13 - 18 PURCHASE ORDER DOCUMENTS: 16202000 - 17204000	07/01/2016 06/30/2018	2024
	C104	CLC 080	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS)	FY 13 - 18 PURCHASE ORDER DOCUMENTS: 17202201 - 17203800	07/01/2017 06/30/2018	2024
	C105	CLC 080	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS)	FY 13 - 18 PURCHASE ORDER DOCUMENTS: 17200000 - 17201000	07/01/2017 06/30/2018	2024
	C106	CLC 080	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS)	FY 13 - 18 PURCHASE ORDER DOCUMENTS: 17201001 - 17202200	07/01/2017 06/30/2018	2024
0430A-HOUSING NEIGHBORHOOD SERVICES						
	N042	CLC 084	REVENUE CONTRACTS AND GRANTS	PY08 ORIG.HOME APP.-FUNDED CHDO OP;'08 LTTR OF INTENT;CDBG'07 FUND CYCLE;MESILLA VALLEY HABITAT FOR HUMANITY M-12-350222 CHDO OP;MVHFH PY13 CHDO OP IDS#963 M-13-35-0222;TDS M-12-350222 CHDO OP;HFH-CHDO OP PY11 IDS#868; *CONT. SEE INV. FORM"	01/01/2007 12/31/2017	2024
0430D-HOME REHAB- CDBG						
	J102	CLC 084	REVENUE CONTRACTS AND GRANTS	HUD GRANT FUNDED PROJECT FILES FOR THE CDBG & HOME. FILES INCLUDE PROCUREMENT, MONITORING, PROJECTS, AND REPORTS. 1/1/2000 THRU 6/30/2020; GENERAL FUND PUBLIC SERVICES FILES. SEE STORAGE TICKET FOR BREAKDOWN.	07/01/2016 06/30/2017	2024
0432C-CODE ENFORCEMENT						
	B238	CLC 055	TIME SHEETS/ TIMECARDS	TIMESHEETS	01/01/2020 12/31/2020	2024

0433B-EMERGENCY MEDICAL RESPONSE						
	I120	CLC 104	EMERGENCY MEDICAL SERVICE (EMS) FILES	PATIENT CARE ASSESSMENT/REFUSAL FORMS APR 1 THRU JUN 30, 2013 BX 1	04/01/2013 06/30/2013	2024
	I120	CLC 104	EMERGENCY MEDICAL SERVICE (EMS) FILES	PATIENT CARE ASSESSMENT/REFUSAL FORMS APR 1 THRU JUN 30, 2013 BX 2	04/01/2013 06/30/2013	2024
0434B-WASTEWATER LINE MAINTENANCE						
	B203	CLC 080	PURCHASE ORDERS (PURCHASE ORDER DOCUMENTS)	PAYMENT FILES, TRIP TICKET FILES, VENDOR INVOICES, VENDOR P.O.S	01/01/2016 12/31/2017	2024
0462A-CASHIERING						
	B215	CLC 082	BANK STATEMENTS	BANK REPORTS/LEGAL COPY OF RETURNED CHECKS - RETURNED BANK ITEMS ACH/EFT	07/01/2017 06/30/2018	2024
	B216	CLC 082	BANK STATEMENTS	BANK REPORTS/LEGAL COPY OF RETURNED CHECKS - CHECKS	07/01/2017 06/30/2018	2024
	N029	CLC 082	BANK STATEMENTS	RETURNED BANK ITEMS - UTILITY ADJUSTMENTS/TRANSFERS	07/01/2017 06/30/2018	2024
	N032	CLC 082	BANK STATEMENTS	BANK REPORTS	09/01/2017 06/30/2018	2024
	O121	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	12/30/2020 12/10/2020	2024
	O122	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	11/20/2020 12/02/2020	2024
	O123	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	11/06/2020 11/18/2020	2024
	O124	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	10/29/2020 11/05/2020	2024
	O125	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	10/19/2020 10/28/2020	2024
	O126	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	10/06/2020 10/16/2020	2024
	O127	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	09/25/2020 10/05/2020	2024
	O128	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	09/14/2020 09/24/2020	2024
	O129	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	09/01/2020 09/11/2020	2024
	O130	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	08/21/2020 08/31/2020	2024
	O131	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	08/07/2020 08/20/2020	2024
	O132	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	07/25/2020 08/06/2020	2024
	O133	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	05/04/2021 05/12/2021	2024
	O134	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	04/27/2021 05/03/2021	2024
	O135	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	04/13/2021 04/26/2021	2024
	O136	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	04/05/2021 05/12/2021	2024
	O137	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	03/25/2021 04/02/2021	2024
	O138	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	03/12/2021 03/24/2021	2024
	O139	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	03/03/2021 03/11/2021	2024
	O140	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	02/19/2021 03/02/2021	2024
	O141	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	02/08/2021 02/18/2021	2024
	O142	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	01/29/2021 02/05/2021	2024
	O143	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	01/15/2021 01/28/2021	2024
	O144	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	01/05/2021 01/14/2021	2024
	O145	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	11/01/2020 11/15/2020	2024
	O146	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	10/16/2020 10/31/2020	2024
	O147	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	10/01/2020 10/15/2020	2024
	O148	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	09/16/2020 09/30/2020	2024
	O149	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	09/01/2020 09/15/2020	2024
	O150	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	08/16/2020 08/31/2020	2024
	O151	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	08/01/2020 08/15/2020	2024
	O152	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	07/16/2020 07/31/2020	2024
	O153	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	07/01/2020 07/15/2020	2024
	O154	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	06/26/2021 06/30/2021	2024
	O155	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	06/15/2021 06/25/2021	2024
	O156	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - UTILITY STUBS	06/04/2021 06/14/2021	2024

0462B-TREASURY	O157	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	05/01/2021	05/15/2021	2024
	O158	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	04/16/2021	04/30/2021	2024
	O159	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	04/01/2021	04/15/2021	2024
	O160	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	03/16/2021	03/31/2021	2024
	O161	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	03/01/2021	03/15/2021	2024
	O162	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	02/16/2021	02/28/2021	2024
	O163	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	02/01/2021	02/15/2021	2024
	O164	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	01/16/2021	01/31/2021	2024
	O165	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	01/01/2021	01/15/2021	2024
	O166	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	12/16/2020	12/31/2020	2024
	O167	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	12/01/2020	12/15/2020	2024
	O168	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	11/16/2020	11/30/2020	2024
	O178	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	06/16/2021	06/30/2021	2024
	O179	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	06/01/2021	06/15/2021	2024
	O180	CLC 086	CASH REPORTS, DAILY	CASH REPORTS - PRINTOUTS	05/16/2021	05/31/2021	2024
0534A-SOLID WASTE ADMINISTRATION	J036	CLC 095	MUNICIPAL BONDS, NOTES, INTEREST COUPONS, AND CERTIFICATES OF INDEBTEDNESS	INVESTMENT DOCUMENTS	01/01/2013	12/31/2021	2024
0740B-DAR/PARATRANSIT	SW FLEET SHOP #201	CLC 055	TIME SHEETS/ TIMECARDS	JAN - JUNE 2021 SOLID WASTE COMMERCIAL WORK ORDERS - ROLL OFFS	01/01/2021	06/30/2021	2024
	SW FLEET SHOP #201	CLC 055	TIME SHEETS/ TIMECARDS	JULY - DEC 2021 SOLID WASTE COMMERCIAL WORK ORDERS - ROLL OFFS	07/01/2021	12/31/2021	2024
	SW FLEET SHOP #201	CLC 055	TIME SHEETS/ TIMECARDS	TIME SHEETS & TIME CARDS - COMMERCIAL & FOOTHILLS LAND FILL A-Z	01/01/2020	12/31/2020	2024
	SW FLEET SHOP #201	CLC 055	TIME SHEETS/ TIMECARDS	TIME SHEETS & TIME CARDS - INACTIVE EMPLOYEES	01/01/2018	12/31/2020	2024
	SW FLEET SHOP #201	CLC 055	TIME SHEETS/ TIMECARDS	TIME SHEETS & TIME CARDS - RESIDENTIAL AND A&G A-Z	01/01/2020	12/31/2020	2024
	SW FLEET SHOP #201	CLC 236	UTILITY CUSTOMER SERVICE RECORDS	2021 SOLID WASTE COMMERCIAL WORK ORDERS	01/01/2021	12/31/2021	2024
	C229	CLC 222	BUS ROUTE PLANNING FILE	DIAL A RIDE MANIFESTS AND BUS ASSIGNMENTS 2021	01/01/2021	03/31/2021	2024
	C230	CLC 222	BUS ROUTE PLANNING FILE	DIAL A RIDE MANIFESTS AND BUS ASSIGNMENTS 2021	04/01/2021	06/30/2021	2024
	C231	CLC 222	BUS ROUTE PLANNING FILE	DIAL A RIDE MANIFESTS AND BUS ASSIGNMENTS 2021	07/01/2021	09/30/2021	2024
	C232	CLC 222	BUS ROUTE PLANNING FILE	DIAL A RIDE MANIFESTS AND BUS ASSIGNMENTS 2021	10/01/2021	12/31/2021	2024
	C233	CLC 222	BUS ROUTE PLANNING FILE	DAIL A RIDE B.O. REPORTS 2020	01/01/2020	03/31/2020	2024
	C234	CLC 222	BUS ROUTE PLANNING FILE	DAIL A RIDE B.O. REPORTS 2020	04/01/2020	09/30/2020	2024
	C236	CLC 222	BUS ROUTE PLANNING FILE	DIAL A RIDE B.O. REPORTS 2020	10/01/2020	12/31/2020	2024
	J086	CLC 224	BUS DRIVER DAILY CHECKLIST	TRANSIT REPORTS FOR JAN.-JULY 9, 2021	01/01/2021	07/31/2021	2024
	J087	CLC 224	BUS DRIVER DAILY CHECKLIST	TRANSIT B.O. REPORTS FOR JAN.-JUNE, 2020; AUG. 11, 2018; AUG. 30, 2019; JUNE 28, 2017 & DEC. 26, 2017	06/28/2017	06/30/2020	2024
	J088	CLC 224	BUS DRIVER DAILY CHECKLIST	TRANSIT B.O. REPORTS FOR JULY-DEC. 2020	07/01/2020	12/31/2020	2024

0834C-UT BUILDING ADMINISTRATION	B195	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	FY 22 ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	07/01/2021 07/01/2022	2024
0834D-UT BUSINESS SERVICES ADMINISTR						
	ABSOLUTE STORAGE #172	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	2019 LOCATE TICKETS APRIL 2019- JULY 2019	04/01/2019 07/31/2019	2024
	ABSOLUTE STORAGE #172	CLC 007	ADMINISTRATIVE REFERENCE & CORRESPONDENCE FILES (NON-EXECUTIVE LEVELS)	FY20 - MONTHLY REPORTS	07/01/2019 06/30/2020	2024
	ABSOLUTE STORAGE #172	CLC 085	PAYMENT INVOICE FILES	2019 LOCATE TICKETS JANUARY 2019-APRIL 2019	01/01/2019 04/30/2019	2024
	ABSOLUTE STORAGE #172	CLC 085	PAYMENT INVOICE FILES	2019 LOCATE TICKETS NOVEMBER 209-DECEMBER 2019	11/01/2019 12/31/2019	2024
	ABSOLUTE STORAGE #172	CLC 238	LINE LOCATION FILES	2019 LOCATE TICKETS AUGUST 2019-OCTOBER 2019	04/01/2019 07/31/2019	2024
	ABSOLUTE STORAGE #172	CLC 238	LINE LOCATION FILES	2020 - COMMERCIAL PROJECTS COMPLETE	01/01/2020 12/31/2020	2024
	ABSOLUTE STORAGE #172	CLC 238	LINE LOCATION FILES	2020 RESIDENTIAL COMPLETED FIELD CHECKS	01/01/2020 12/31/2020	2024
	ABSOLUTE STORAGE #172	CLC 238	LINE LOCATION FILES	2022 RESEARCH PROJECTS COPIES A-L	01/01/2022 12/31/2022	2024
	ABSOLUTE STORAGE #172	CLC 238	LINE LOCATION FILES	2022 RESEARCH PROJECTS COPIES M-Z	01/01/2022 12/31/2022	2024
	ABSOLUTE STORAGE #172	CLC 238	LINE LOCATION FILES	INVOICES - FY 2017	07/01/2016 06/30/2017	2024
	L091	CLC 055	TIME SHEETS/ TIMECARDS	FY20 & 21 TIMESHEETS, TIME CARDS, LEAVE REQUESTS, OVER-TIME/FLEX-TIME/COMP-TIME REQUESTS	12/22/2019 12/19/2020	2024
	L092	CLC 055	TIME SHEETS/ TIMECARDS	FY20 & 21 TIMESHEETS, TIME CARDS, LEAVE REQUESTS, OVER-TIME/FLEX-TIME/COMP-TIME REQUESTS	12/22/2019 12/19/2020	2024
0934A-REGULATORY AND COMPLIANCE						
	680 N. MOTEL RM 113 BOX #022718	CLC 249	DISCHARGE OF EFFLUENT PERMIT FILES	NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PART III, PG 3, C.3; INFLUENT/EFFLUENT WW REPORTS	01/01/2014 12/31/2014	2024



25-101

City Council Action and Executive Summary

Type of Action:
☒ Resolution
☐ Ordinance
☐ TIDD Resolution

District:	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☒ N/A			
1st Reading:			Adopted:	March 3, 2025
Drafter:	Mike Bartholomew	Department:	City Manager's Office	
Program:	TRANSIT	Line of Business:	TRANSIT	
Title:	A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53; TITLE 23, UNITED STATES CODE, OR OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION.			

TYPE OF ACTION: ☒ Administrative ☐ Legislative ☐ Quasi-Judicial

PURPOSE(S) OF ACTION:
To designate the City Transit Director or designee to accept federal assistance.

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:
Under state and local law, the City of Las Cruces is authorized to submit, execute, and administer Federal Transit Administration (FTA) funded grant projects. The FTA requires the City to designate a staff member to administer FTA funded grant projects. This was originally done via Resolution No. 02-212 and is now being updated to correct the title of the designated official and to add a designee.

PLAN(S):
Department Strategic Business Plan

COMMITTEE/BOARD REVIEW:
None

DOES THIS AMEND THE BUDGET?:
☐ Yes
☒ No

Does this action amend the Capital Improvement Plan (CIP)?
☐ Yes
☒ No

Does this action align with Elevate Las Cruces?
☒ Yes

Agenda Item #7.1.

☐ No

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will approve the designation of the City Transit Director or designee to accept funds.
2. Vote "No"; this will not approve the designation of the City Transit Director or designee to accept funds and another designee will need to be considered.
3. Vote to "Amend"; only the name of the designee can be amended as the body of the resolution was provided by the Department of Transportation.
4. Vote to "Table"; this will delay the designation and possibly the acceptance of funds.

REFERENCE INFORMATION:

Resolution No. 02-212

RESOLUTION 25-101

A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53; TITLE 23, UNITED STATES CODE, OR OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION.

The City Council is informed that:

WHEREAS, the Federal Transit Administrator has been delegated authority to award federal financial assistance for a transportation project; and

WHEREAS, the grant or cooperative agreement for federal assistance will impose certain obligations upon the applicant, and may require the applicant to provide the local share of the project cost; and

WHEREAS, the applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project.

NOW, THEREFORE, Be it Resolved by the Governing Body of the City of Las Cruces:

(I)

THAT the City Transit Director or designee is authorized to execute and file an application for federal assistance on behalf of the City of Las Cruces with the Federal Transit Administration for federal assistance authorized by 49 U.S.C. Chapter 53, title 23, United States Code, or other federal statutes authorizing a project administered by the Federal Transit Administration. The applicant receives authority from the New Mexico Department of Transportation, which is the designated recipient, to apply for Urbanized Area Formula Program Assistance authorized by 49 U.S.C. 5307.

(II)

THAT the City Transit Director or designee is authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transportation Administration requires before awarding a federal assistance grant or cooperative agreement.

(III)

THAT the City Transit Director or designee is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of the City of Las Cruces.

(IV)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

CERTIFICATION

The undersigned duly qualified City Transit Director or designee, acting on behalf of the City of Las Cruces, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the City Council held on March 3, 2025.

Agenda Item #7.1.

[Seal]

City Clerk

Date

DONE AND APPROVED this day of

Agenda Item #7.1.

APPROVED

ATTEST:

Moved by:

Seconded by:

AYES

NAYS



City Council Action and Executive Summary

Type of Action:
☒ Resolution
☐ Ordinance
☐ TIDD Resolution

District:	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☒ N/A		
1st Reading:	Adopted: March 3, 2025		
Drafter:	Joe Padilla	Department:	Financial Services
Program:	Budget	Line of Business:	Fiscal Management
Title:	A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY) TO ACCEPT GRANT AWARDS FOR VARIOUS CITY DEPARTMENTS THROUGH AN AMENDMENT TO THE CITY’S ADOPTED FISCAL YEAR 2025 BUDGET.		

TYPE OF ACTION: ☒ Administrative ☐ Legislative ☐ Quasi-Judicial

PURPOSE(S) OF ACTION:
To accept awarded grants and adjust the FY25 budget.

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:
The City of Las Cruces (City) relies on grant funding for many of the critical programs provided each year for the residents of Las Cruces. Grant funding awards are received throughout the fiscal year and are not budgeted during the normal fiscal year budgeting process. Funds are not budgeted until the City has received a grant award agreement due to the unpredictable nature of funding levels and timing.

Per the City’s Grants Administration Program Policy, the City Manager, or his designee, may execute grant agreements with funding agencies. Upon receipt of the fully executed agreement from the funding agency, the Council may adjust the budget.

The request for City Council is to accept the budget adjustments to be used by the departments for the scope of work as defined by each grant agreement.

SUPPORT INFORMATION:
[Exhibit "A" Fund Summaries](#)
[Attachment "A" Grant Listing](#)
[Attachment "B" LRU - FY25 LRU-25-02 Fully Executed Agreement](#)
[Attachment "C" LRU - RASE Amendment 2 Fully Executed Agreement](#)
[Attachment "D" PD - FFY24 Byrne JAG fully executed agreement](#)

PLAN(S):
None

COMMITTEE/BOARD REVIEW:
None

Agenda Item #7.2.

DOES THIS AMEND THE BUDGET?:

☒ Yes

☐ No

BUDGET / FISCAL IMPACT:

BUDGETED AMOUNT: Various

AVAILABLE AMOUNT: Various

EXPENDITURE AMOUNT:
Various

Funding Source(s):

Various

Overall Budget Impact:

Please refer to Exhibit "A" Fund Summaries

Does this action amend the Capital Improvement Plan (CIP)?

☐ Yes

☒ No

Does this action align with Elevate Las Cruces?

☒ Yes

☐ No

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will approve the Resolution to accept the budget adjustments as presented and amend the City's FY2025 Budget.
2. Vote "No"; this will not approve the Resolution to adjust the FY2025 Budget as presented and return the funds to the granting agency.
3. Vote to "Amend"; this could delay the Resolution and the process of spending the grant funds within the predetermined grant schedule and require direction to staff.
4. Vote to "Table"; this will delay the Resolution and will impact the implementation of the grant agreement, the City department's ability to utilize the funds and return the grant funds to the granting agency.

RESOLUTION 25-102

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY) TO ACCEPT GRANT AWARDS FOR VARIOUS CITY DEPARTMENTS THROUGH AN AMENDMENT TO THE CITY'S ADOPTED FISCAL YEAR 2025 BUDGET.

The City Council is informed that:

WHEREAS, the City has received notice of grant awards for various City departments; and

WHEREAS, the grants will be used as designated in the scope of work and within the specified time period as shown in the grant agreements executed by the City Manager, or his designee; and

WHEREAS, the grant agreements that are the subject of this budget adjustment will be attached to the Resolution with a Summary, as Attachment "A"; and each agreement will be attached as subsequent attachments.

NOW, THEREFORE, Be it Resolved by the Governing Body of the City of Las Cruces:

(I)

THAT the City hereby amends the FY2025 City Budget and accepts all grant awards as shown in the Fund Summary, Exhibit "A", attached hereto and made part of this Resolution, are hereby approved.

(II)

THAT the City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this day of

APPROVED

ATTEST:

Moved by:

Seconded by:

AYES

NAYS

CITY OF LAS CRUCES
BUDGET ADJUSTMENT REQUEST
BUDGET FISCAL YEAR 2024-25

Exhibit "A"

	2100 SPECIAL REVENUE REIMB GRANTS 2024-25			
	Original Budget	Amended Budget	Req. Adjustment	Adjusted Budget
RESOURCES				
Beginning Balance	\$ 270,735	249,231	0	249,231
Revenues				
Municipal Gross Receipts Tax	0	0	0	0
Public Safety Gross Receipts Tax	0	0	0	0
Hold Harmless Replacement GRT	0	0	0	0
State-Shared Gross Receipts Tax	0	0	0	0
Environmental Gross Receipts Tax	0	0	0	0
County Environmental Gross Receipts Tax	0	0	0	0
Internet Sales Gross Receipts Tax	0	0	0	0
Gasoline Tax	0	0	0	0
Cannabis Excise Tax	0	0	0	0
Lodgers Tax	0	0	0	0
Property Taxes	0	0	0	0
Payment In Lieu of Property Tax	0	0	0	0
Franchise Fees	0	0	0	0
Payment In Lieu of Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Convention Center Fee	0	0	0	0
Auto License - State Shared	0	0	0	0
Fines & Forfeitures	0	0	0	0
Charges For Services	0	0	0	0
Natural Gas Sales - Commodity	0	0	0	0
Motor Pool Maintenances Charges	0	0	0	0
Fuel Charges	0	0	0	0
Intergovernmental	0	0	0	0
Investment Income	0	0	0	0
Miscellaneous Revenues	185,500	185,500	0	185,500
Federal Grants	15,245,266	18,142,953	69,882	18,212,835
State Grants	7,421,065	8,215,039	0	8,215,039
Local Grants	0	3,856	0	3,856
Debt Service	0	0	0	0
Total Revenues	22,851,831	26,547,348	69,882	26,617,230
TOTAL RESOURCES	\$ 23,122,566	26,796,579	69,882	26,866,461
Expenditures				
General Government	0	0	0	0
Legislative	0	0	0	0
Municipal Court	0	0	0	0
Chief Administrative Officer	0	0	0	0
City Manager	9,300,103	11,160,103	0	11,160,103
Legal	0	0	0	0
Las Cruces Police Department	4,248,063	4,684,570	69,882	4,754,452
Las Cruces Fire Department	1,415,683	1,251,217	0	1,251,217
Utilities	378,926	385,367	0	385,367
Economic Development	4,860,889	4,309,028	0	4,309,028
Internal Audit	0	0	0	0
Assistant City Manager-400	148,183	295,337	0	295,337
Human Resources	0	0	0	0
Financial Services	366,296	298,255	0	298,255
Information Technology	0	0	0	0
Fleet	0	0	0	0
Assistant City Manager-500	150,000	860,190	0	860,190
Parks & Recreation	0	803,635	0	803,635
Community Development	277,223	277,223	0	277,223
Quality of Life	1,479,056	2,310,514	0	2,310,514
Public Works	230,196	51,638	0	51,638
Legislative Reserve	0	0	0	0
Total Expenditures	\$ 22,854,616	26,687,077	69,882	26,756,959
Other Resources				
Operating Transfers In	0	0	0	0
Operating Transfers Out	0	0	0	0
Total Other Resources	\$ 0	0	0	0
Accrual Adjustments	0	0	0	0
ENDING BALANCE	\$ 267,950	109,502	0	109,502

CITY OF LAS CRUCES
BUDGET ADJUSTMENT REQUEST
BUDGET FISCAL YEAR 2024-25

Exhibit "A"

	5010 AIRPORT 2024-25			
	Original Budget	Amended Budget	Req. Adjustment	Adjusted Budget
RESOURCES				
Beginning Balance	\$ 780,075	633,920	0	633,920
Revenues				
Municipal Gross Receipts Tax	0	0	0	0
Public Safety Gross Receipts Tax	0	0	0	0
Hold Harmless Replacement GRT	0	0	0	0
State-Shared Gross Receipts Tax	0	0	0	0
Environmental Gross Receipts Tax	0	0	0	0
County Environmental Gross Receipts Tax	0	0	0	0
Internet Sales Gross Receipts Tax	0	0	0	0
Gasoline Tax	0	0	0	0
Cannabis Excise Tax	0	0	0	0
Lodgers Tax	0	0	0	0
Property Taxes	0	0	0	0
Payment In Lieu of Property Tax	0	0	0	0
Franchise Fees	0	0	0	0
Payment In Lieu of Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Convention Center Fee	0	0	0	0
Auto License - State Shared	0	0	0	0
Fines & Forfeitures	0	0	0	0
Charges For Services	61,500	61,500	0	61,500
Natural Gas Sales - Commodity	0	0	0	0
Motor Pool Maintenances Charges	0	0	0	0
Fuel Charges	0	0	0	0
Intergovernmental	0	0	0	0
Investment Income	12,114	12,114	0	12,114
Miscellaneous Revenues	138,748	138,748	0	138,748
Federal Grants	3,049	246,480	0	246,480
State Grants	2,825,288	5,233,282	1,157,500	6,390,782
Local Grants	0	0	0	0
Debt Service	0	0	0	0
Total Revenues	3,040,699	5,692,124	1,157,500	6,849,624
TOTAL RESOURCES	\$ 3,820,774	6,326,044	1,157,500	7,483,544
Expenditures				
General Government	0	0	0	0
Legislative	0	0	0	0
Municipal Court	0	0	0	0
Chief Administrative Officer	0	0	0	0
City Manager	0	0	0	0
Legal	0	0	0	0
Las Cruces Police Department	0	0	0	0
Las Cruces Fire Department	0	0	0	0
Utilities	0	0	0	0
Economic Development	0	0	0	0
Internal Audit	0	0	0	0
Assistant City Manager-400	4,134,031	7,092,396	1,157,500	8,249,896
Human Resources	0	0	0	0
Financial Services	0	0	0	0
Information Technology	0	0	0	0
Fleet	0	0	0	0
Assistant City Manager-500	0	0	0	0
Parks & Recreation	0	0	0	0
Community Development	0	0	0	0
Quality of Life	0	0	0	0
Public Works	0	0	0	0
Legislative Reserve	0	0	0	0
Total Expenditures	\$ 4,134,031	7,092,396	1,157,500	8,249,896
Other Resources				
Operating Transfers In	1,013,000	1,163,000	0	1,163,000
Operating Transfers Out	0	0	0	0
Total Other Resources	\$ 1,013,000	1,163,000	0	1,163,000
Accrual Adjustments	0	0	0	0
ENDING BALANCE	\$ 699,743	396,648	0	396,648

Agenda Item #7.2.



CITY OF LAS CRUCES

The following grant has been awarded to the City of Las Cruces

Today's Date:

Grant Team Representative:

Grant Award Amount:

Council Budget Adjustment Date:

Grant Agreement #:

Grant Effective Date:

Grant Reversion Date:

Funding Agency:

PROJECT INFORMATION

Grant Project Title:

Type of Funding:

Match Description:

Type of Grant:

Match Amount:

Match Percent/Ratio:

City Fiscal Year:

Funder Fiscal Year:

Grant Scope of Work: (Specify if this grant involves Sub-Grantees or Pass Through Grants)

DEPARTMENT INFORMATION

Implementation Dept:

User Dept:

Line of Business:

Program:

Project Manager:

Phone:

Email:

Line of Business:

Program:

Project Manager:

Phone:

Email:

Check box if implementation and user departments are the same:

ACCOUNT STRINGS:

Fund Number - Organization Number - Object Number - Amount for Revenue and Expense
(2100 for General Grants/4100 for Capital Grants)

Reimbursable Grant:

Revenue Collected in Advance:

Date to Accounting:

Project Number:

Project Created By:

Set-Up Date:

Accounting Comments:



CITY OF LAS CRUCES

The following grant has been awarded to the City of Las Cruces

Today's Date:
Grant Award Amount:
Grant Agreement #:
Grant Effective Date:
Funding Agency:

Grant Team Representative:
Council Budget Adjustment Date:
Grant Reversion Date:

PROJECT INFORMATION

Grant Project Title:
Type of Funding:
Match Description:

Type of Grant:
Match Amount:
Match Percent/Ratio:

City Fiscal Year:
Funder Fiscal Year:

Grant Scope of Work: (Specify if this grant involves Sub-Grantees or Pass Through Grants)

DEPARTMENT INFORMATION

Implementation Dept:
Line of Business:
Program:
Project Manager:
Phone:
Email:

User Dept:
Line of Business:
Program:
Project Manager:
Phone:
Email:

Check box if implementation and user departments are the same:

ACCOUNT STRINGS:

Fund Number - Organization Number - Object Number - Amount for Revenue and Expense
(2100 for General Grants/4100 for Capital Grants)

Reimbursable Grant:
Revenue Collected in Advance:

Date to Accounting:
Project Created By:
Accounting Comments:

Project Number:
Set-Up Date:



CITY OF LAS CRUCES

The following grant has been awarded to the City of Las Cruces

Today's Date:
Grant Award Amount:
Grant Agreement #:
Grant Effective Date:
Funding Agency:

Grant Team Representative:
Council Budget Adjustment Date:
Grant Reversion Date:

PROJECT INFORMATION

Grant Project Title:
Type of Funding:
Grant Type:
Match Description:
Match Source:
City Fiscal Year:
Grant Scope of Work:

Type of Grant:
Match Amount:
Match Percent/Ratio:
Funder Fiscal Year:

Does this grant involve Sub-Grantees or Pass Through Grants: **YES** **NO**

DEPARTMENT INFORMATION

Implementation Dept:
Line of Business:
Program:
Project Manager:
Phone:
Email:

User Dept:
Line of Business:
Program:
Project Manager:
Phone:
Email:

Check box if implementation and user departments are the same:

ACCOUNT STRINGS:

Fund Number - Organization Number - Object Number - Amount for Revenue and Expense
(2100 for General Grants/4100 for Capital Grants)

Capital Assets: **YES** **NO**

Reimbursable Grant: **Revenue Collected in Advance:**

Date to Accounting:
Project Created By:
Accounting Comments:

Project Number:
Set-Up Date:

Agenda Item #7.2
 Project Number: #57388E-2B22-47BC-9A4A-A173973864A6

A-1330

Updated:07/2023

Aviation

NEW MEXICO DEPARTMENT OF TRANSPORTATION

Aviation Grant Agreement Form



Date

Oct 2, 2024

Project Location

LRU - LAS CRUCES INTERNATIONAL AIRPORT

Sponsor

LAS CRUCES, CITY OF

Address

PO BOX 20000

City

LAS CRUCES

NM

Zip Code

88004

Participation

STATE ONLY

Funding Breakdown

STATE/SPC

Contract No. _____

Project No.

LRU-25-02

Vendor No.

0000054342-2

Expiration Date

Purchase Order No: _____

AVIATION GRANT AGREEMENT

This Agreement is between the New Mexico Department of Transportation, acting through its Aviation Division (Department), and the Sponsor. This Agreement is effective pursuant to Section 7, below.

Now Therefore, pursuant to the New Mexico Aviation Act, NMSA 1978, Section 64-1-11 et seq., and the New Mexico Municipal Airport Law, NMSA 1978 Sections 3-39-1 et seq., the parties agree as follows:

1. Purpose.

The purpose of this Agreement is to provide funding, authorized in Section 64-1-13, NMSA 1978, to the Sponsor to assist in financing an aviation project.

a. Project Description:

AIRFIELD MARKING AND STRIPING

b. Site of Development. The site of development is identified on the property map, attached as Exhibit A.

c. Funding. Below is the funding for the Project. The State's contribution is the maximum amount that the Department will contribute. Attached as Exhibit B is the engineer's cost estimate.

State	Sponsor	Other	Total
\$ 157,500	\$ 17,500	\$ 	\$ 175,000

2. The Sponsor Shall:

- a. Pay all costs, perform all labor, and supply all material, except as described in the Engineers Estimate attached as EXHIBIT B.
- b. Provide a representative from its organization who shall serve as the single point of contact for the Department.
- c. Establish and maintain a resolution by which the Sponsor agrees to establish an airport maintenance program and appoint an individual to be responsible for management of the program.
- d. Initiate engineering, survey, and all other design activities, inspect Project construction and, coordinate all meetings.
- e. Be responsible for all design and pre-construction activities.
- f. Initiate and cause to be prepared all necessary documents including plans, specifications, estimates (PS&E), and reports for this Project.
- g. Assure that all design and PS&E are performed under the direct supervision of a Registered New Mexico Professional Engineer.
- h. Design the Project in accordance with State and Federal guidelines and/or advisory circulars, hereby incorporated into this Agreement. Construction projects will be accomplished in accordance with the Federal Aviation Administration's Standards for Specifying Construction of Airports (Advisory Circular 150/5370-10, current edition).

- i. Notify the Department when the plans and specifications are sufficiently complete for review.
- j. Make no changes in design or scope of work without documented approval of the Department.
- k. Advertise for and contract for the construction of the Project in accordance with federal and state laws or local ordinances.
- l. Require the Engineer to prepare a final detailed estimate of the work, indicating the bid items, the quantity in each item, the unit bid price and cost of the items based on low acceptable bid prices. Progress estimates shall be submitted to the Department in acceptable form so that details of quantities allowed on various items of work shall be shown on each progress payment.
- m. The Sponsor shall submit to the Department one complete set of plans and specifications which incorporate all comments and recommendations received during pre-bid activities and which have been fully executed by all involved parties.
- n. The Sponsor shall take all steps, including litigation if necessary, to recover State funds spent in violation of state laws and rules. The Sponsor shall return any recovered state funds to the Department. It shall furnish to the Department, upon request, all documents and records pertaining to the determination of the amount of the state's share of any settlement, litigation, negotiation, or the efforts taken to recover such funds. All settlements or other final dispositions by the Sponsor, in court or otherwise, involving the recovery of such state funds shall be approved in advance by the Department.
- o. The Sponsor shall, upon reasonable notice, allow the Department the right to inspect the Project for the purposes of determining if it is being constructed in a good and workmanlike manner, and if the approved plans and specifications are being complied with satisfactorily. If an inspection discloses a failure to substantially meet such requirements and standards the Department may terminate payment or payments until a mutually satisfactory remedy is reached.

3. The Department Shall:

- a. Assign a contact person for this project.
- b. Provide timely reviews of all submittals of scopes, plans, specifications, investigations or other documents.
- c. The Department shall not provide an extensive check of any plans submitted by the Sponsor. The Department's concurrence of the Project plans does not relieve the Sponsor or its Consultant of their responsibility for errors and omissions.

4. Both Parties Agree:

- a. The allowable costs of this Project shall not include costs determined by the Department to be ineligible for consideration under the Aviation Act.
- b. The expenditure of any State money is subject to approval by the Department.
- c. Funds granted under the Local Governments Road Fund, NMSA 1978 Section 67-3-28.2, shall not be used to administer this Project or used to meet the local match.

5. Method of Payment - Reimbursement.

The Department shall reimburse the Sponsor in accordance with the terms of this agreement. Claims for reimbursement shall be completed on form A-1159, Request for Reimbursement. Each request for reimbursement shall contain proof of payment for valid expenditures for services rendered by a third party or items of tangible property received by the Sponsor for the implementation of the Project. The Department reserves the right to withhold reimbursement on requests that are incorrect and/or incomplete. The Final reimbursement request must be received no later than thirty (30) days after completion of the project or the expiration of this Agreement.

The Sponsor shall not be reimbursed for any costs incurred prior to the full execution of the Agreement, after the expiration of the Agreement or in excess of the maximum dollar amount of the agreement unless the maximum dollar amount is duly amended prior to incurring the service or deliverable. Any unexpended portion of funds subject to this Agreement shall revert to the State Aviation Fund.

6. Accountability of Receipts and Disbursements.

There shall be strict accountability for all receipts and disbursements. The Sponsor shall maintain all records and documents relative to the Project for a minimum of three (3) years after completion of said Project. The Sponsor shall furnish the Department or State Auditor, upon demand, all records which support the terms of this Agreement.

The Agreement becomes effective upon signatures of all parties. The Agreement's effective date is the date opposite of the NMDOT Cabinet Secretary or Designee's signature on the signature page. This agreement shall expire two (2) years from the effective date, unless terminated pursuant to Sections 8 and 17, below.

8. Termination for Cause.

The Department has the option to terminate this Agreement if the Sponsor fails to comply with any provision of this Agreement. A written notice of termination shall be given at least thirty (30) days prior to the intended date of termination and shall identify all of the Sponsor's breaches on which the termination is based.

The Department may provide the Sponsor a reasonable opportunity to correct the breach. If within ten (10) days after receipt of a written notice of termination, the Sponsor has not corrected the breach or, in the case of a breach which cannot be corrected in ten (10) days, the Sponsor has not begun and proceeded in good faith to correct the breach, the Department may declare the Sponsor in default and terminate the Agreement. The Department shall retain any and all other remedies available to it under the law.

By such termination neither party may nullify obligations already incurred for performance or failure to perform for the work rendered prior to the date of termination. However, neither party shall have any obligation to perform services or make payment for services rendered after such date of termination.

9. Disposition of Property.

- a. Upon termination of this Agreement, the Sponsor shall account for any remaining property, materials or equipment belonging to the Department and dispose of them as directed by the Department.
- b. Any equipment, materials or supplies procured under this Agreement shall be used solely for aviation purposes maintained according to the manufacturers guidelines and stored at the airport.

10. Representations and Certification.

The Sponsor, by signing this Agreement, represents and certifies the following:

- a. Legal Authority - The Sponsor has the legal power and authority to: (1) do all things necessary in order to undertake and carry out the Project in conformity with the provisions stated in the New Mexico Aviation Act and Rules and Regulations pursuant thereto; (2) accept, receive and disburse grant funds from the State of New Mexico in aid of the Project; and (3) carry out all provisions stated in this Aviation Grant Agreement.
- b. Defaults - The Sponsor is not in default on any obligation to the State of New Mexico relative to the development, operation or maintenance of any airport or aviation project.
- c. Possible Disabilities - The Sponsor states, by execution of this Agreement, there are no facts or circumstance (including the existence of effective or proposed leases, use agreements, or other legal instruments affecting use of the airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project.
- d. Land - The Sponsor holds the property interest in the areas of land which are to be developed or used as part of or in connection with the Project and is identified in a current Airport Property Map. The Sponsor further certifies that the aforementioned is based on a title examination by a qualified attorney or title company who has determined that the Sponsor holds the stated property interests.

11. Assurances.

The Sponsor, by signing this Agreement, covenants and agrees to the following Assurances:

- a. That it will operate the airport for the use and benefit of the public on fair and reasonable terms and without unjust discrimination.
- b. That it will keep the airport open to all types, kinds and classes of aeronautical use without discrimination between such types, kinds, and classes. The Sponsor shall establish fair, equal and not unjustly discriminatory conditions to be met by all users of the airport as may be necessary for the safe and efficient operation.

- c. Neither it nor any person or organization occupying space at the airport will discriminate against any person or class of persons by reason of race, color, creed, or national origin in the use of the facility and, further that any person, firm or corporation rendering service to the public on the airport will do so on a fair, equal and not unjustly discriminatory basis.
- d. Operate and maintain in a safe and serviceable condition the airport and all facilities which are necessary to serve the aeronautical users and will not permit any activity which would interfere with its use for airport purposes.
- e. By acquisition of land interest, acquisition of easements, airspace zoning, or other accepted means, protect the runway approaches and the airspace in the immediate vicinity of the airport from the construction, alteration, erection or growth of any structure which would interfere with the use or operation of the airport.
- f. Comply with the New Mexico Aviation Act and associated provisions, NMSA 1978 Sections 64-1-1 to 64-5-4 and the New Mexico Municipal Airport Law, NMSA 1978 Sections 3-39-1 et seq.
- g. That it shall not award the contract nor give bidding documents to any contractor who is subject to suspension or debarment by the U.S. Department of Transportation or the Department at the time of the bidding or award of the contract. Violation of this provision shall void this Agreement.

12. Third Party Beneficiaries.

It is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof a third party beneficiary or to authorize anyone not a party to the Agreement to maintain a suit(s) for wrongful death(s), bodily and/or personal injury(ies) to person(s), damage(s) to property(ies), and/or any other claim(s) whatsoever pursuant to the provisions of this Agreement.

13. New Mexico Tort Claims Act.

As between the Department and the Sponsor, neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1, *et seq.* This paragraph is intended only to define the liabilities between the parties and it is not intended to modify, in any way, the parties' liabilities as governed by common law or the New Mexico Tort Claims Act.

14. Scope of Agreement.

This Agreement incorporates all the agreements, covenants, and understandings between the parties concerning the subject matter. All such covenants, agreements, and understandings have been merged into this written Agreement. No prior Agreement or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

15. Terms of this Agreement.

The terms of this Agreement are lawful; performance of all duties and obligations shall conform with and do not contravene any state, local, or federal statutes, regulations, rules, or ordinances.

16. Equal Opportunity Compliance.

The parties agree to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the parties agree to assure that no person in the United States shall, on the grounds of race, color, national origin, ancestry, sex, sexual preference, age or handicap, be excluded from employment with, or participation in, any program or activity performed under this Agreement. If the parties are found to not be in compliance with these requirements during the term of this Agreement, the parties agree to take appropriate steps to correct these deficiencies.

17. Appropriations and Authorizations of State and Federal Funds.

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the governing board of the Sponsor, the Legislature of New Mexico, or the Congress of the United States if federal funds are involved, for performance of the Agreement. If sufficient appropriations and authorizations are not made by the Sponsor, Legislature or the Congress of the United States if federal funds are involved, this Agreement shall terminate upon written notice being given by one party to the other. The Department and the Sponsor are expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure.

18. Severability.

In the event that any portion of this Agreement is determined to be void, unconstitutional or otherwise unenforceable, the remainder of this Agreement shall remain in full force and effect.

19. Applicable Law.

The Laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with NMSA 1978, Section 38-3-1(G).

20. Principal Contacts and Notices.

The principal contacts for this Agreement are listed below. Except as otherwise specified, all notices shall be in writing (including notice by facsimile or E-mail) and shall be given to the principal contacts listed below.

Address: New Mexico Department of Transportation - Aviation Division
 3501 Access Rd C.
 Albuquerque, NM 87106
 General Office: (505) 795-1401
 Fax: (505) 244-1790
 E-mail: Aviation.Division@dot.nm.gov

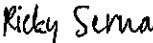
Name	ANDY HUME		
Title	AIRPORT DIRECTOR		
Sponsor	LAS CRUCES, CITY OF		
Address	PO BOX 20000		
City	LAS CRUCES	NM	Zip Code 88004
Office Phone	+1 (575) 541-2473	Fax	
E-Mail	AHUME@LASCRUCES.GOV		

21. Amendment.

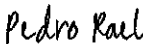
This Agreement shall not be altered, modified, or amended except by an instrument in writing and executed by the parties.

In witness whereof, each party is signing this Agreement on the date stated opposite of that party's signature.

NEW MEXICO DEPARTMENT OF TRANSPORTATION

DocuSigned by:
By:  Date: 01/24/25
5910E8A6255842E...
Cabinet Secretary or Designee

Recommended by:

DocuSigned by:
By:  Date: 01/21/25
C6875C3211D34C0...
Aviation Division Director
or Designee

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

Signed by:
By:  Date: 10/21/24
Ma Xuech
Assistant General Counsel
C750CEC1625D488...
Assistant General Counsel

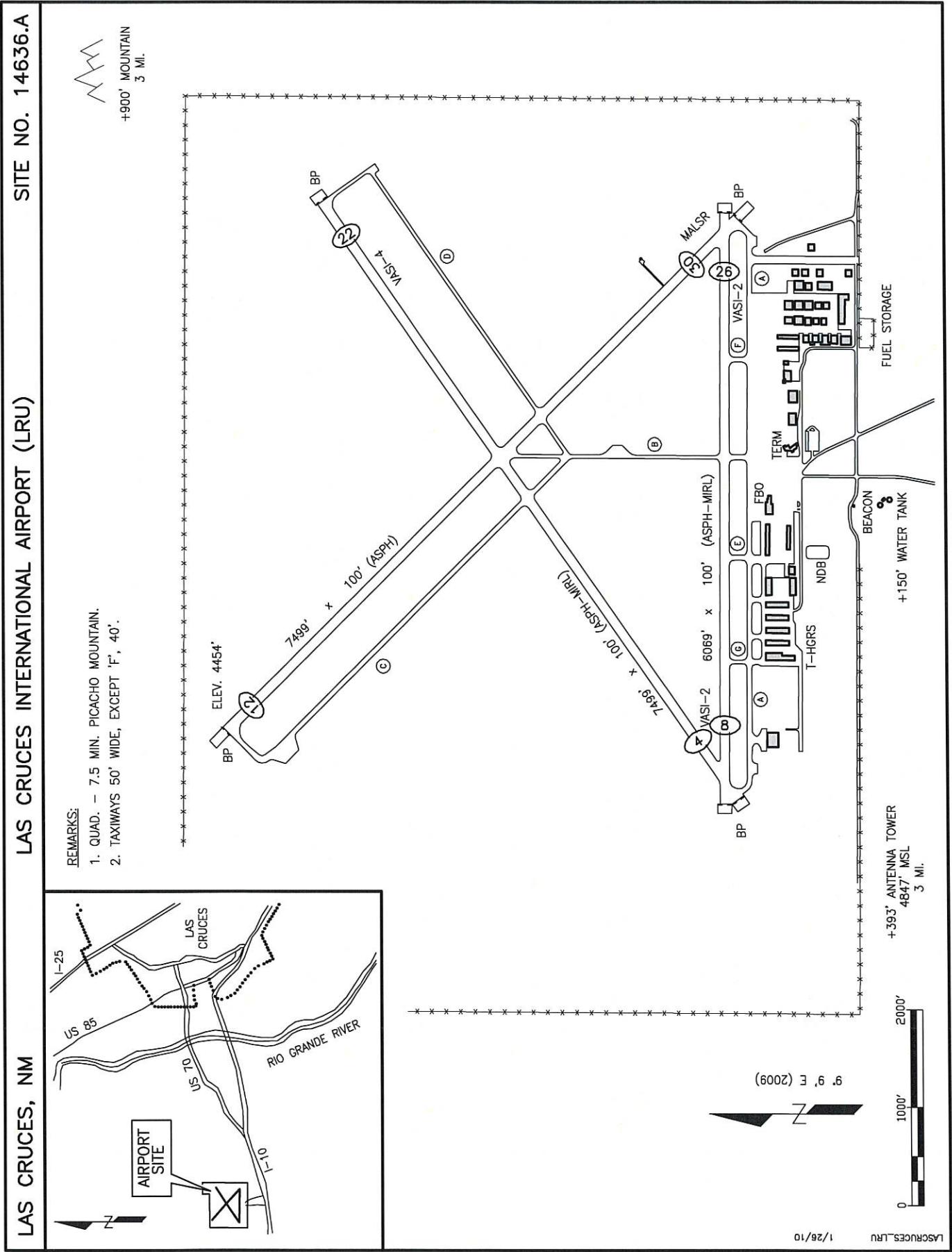
SPONSOR

Print Name: Ikani Taumoepeau

Signed by:
By:  Date: 01/14/25
84CGB30FA2524C3...

Title: City Manager

EXHIBIT A



LAS CRUCES INTERNATIONAL AIRPORT					
EXHIBIT B					
PLEASE OMIT CENTS					
ITEM NO.	ITEM OF WORK AND DESCRIPTION	TOTAL ESTIMATED COSTS	SPONSOR'S FUNDS	STATE FUNDS REQUESTED	OTHER FUNDS (SPECIFY)
1	LRU-25-02 AIRFIELD MARKING AND STRIPING	\$175,000	\$17,500	\$ 157,500	\$ 0
TOTALS		\$ 175,000	\$17,500	\$ 157,500	\$ 0

Project No.

LRU-22-04

Contract No.

AVA1424

Vendor No.

000005432-2

AMENDMENT NO. 2

THIS AMENDMENT made and entered into by and between the CITY OF LAS CRUCES, (hereinafter called the "Sponsor") and the State of New Mexico, acting through the State Department of Transportation, (hereinafter called the "Department").

RECITALS

WHEREAS, Section Twenty-One – Amendment: This agreement shall not be altered, modified or amended except by an instrument in writing by the Sponsor and documented acceptance by the Division.

NOW THEREFORE, the parties mutually agree as follows:

1. The State funding under Section 1, of the original agreement is deleted and replaced with the following:

\$4,500,000

2. Section 1C, Exhibit B to the original agreement is deleted and replaced with the attached Exhibit B

3. The State contribution stated in Exhibit B is

\$4,500,000

4. Section 7, Term, in the original agreement is deleted and replaced with the following: The Agreement shall not take effect until executed by all parties hereto. This agreement shall expire on

06/30/2025

5. All terms, conditions, representations, and obligations set forth in the original Grant Agreement shall remain in full force and effect, except as expressly amended or modified by this Amendment.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates shown below.

Recommended by AVIATION DIVISION

DocuSigned by:
By: Pedro Rael
C6075C3211D34C0...

Date: 01/27/25

New Mexico Department of Transportation
Cabinet Secretary or Designee

DocuSigned by:
By: Ricky Serna
B910E8A8265842F...

Date: 01/28/25

SPONSOR

Signed by:
By: Ikani Tammorpan
8406B30FA252403...

Date: 01/27/25

Approved as to form and legal sufficiency

Signed by:
By: [Signature]
Deputy General Counsel
Assistant General Counsel

Date: 01/23/25

LAS CRUCES INTERNATIONAL AIRPORT					
EXHIBIT B					
PLEASE OMIT CENTS					
ITEM NO.	ITEM OF WORK AND DESCRIPTION	TOTAL ESTIMATED COSTS	SPONSOR'S FUNDS	STATE FUNDS REQUESTED	OTHER FUNDS (OTHER)
1	LRU-22-04 - RURAL AIR SERVICE ENHANCEMENT	\$3,500,000		\$ 3,500,000	
2	AMENDMENT 2	\$1,000,000		\$ 1,000,000	
TOTALS		\$ 4,500,000	\$0	\$ 4,500,000	\$ 0

Project No.	LRU-22-04
Contract No.	AVA1424
Vendor No.	0000054342-2

AMENDMENT NO. 1

THIS AMENDMENT made and entered into by and between the City of Las Cruces, (hereinafter called the "Sponsor") and the State of New Mexico, acting through the State Department of Transportation, (hereinafter called the "Department").

RECITALS

WHEREAS, Section Twenty-One – Amendment: This agreement shall not be altered, modified or amended except by an instrument in writing by the Sponsor and documented acceptance by the Division.

NOW THEREFORE, the parties mutually agree as follows:

1. Section 12, Termination, in the original agreement is deleted and replaced with the following: The Agreement shall not take effect until executed by all parties hereto. This agreement shall expire on 01/31/2025
2. All terms, conditions, representations, and obligations set forth in the original Grant Agreement shall remain in full force and effect, except as expressly amended or modified by this Amendment.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates shown below.

Recommended by AVIATION DIVISION

DocuSigned by:
Pedro Rael
 By:
 Date: 7/31/2023

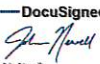
New Mexico Department of Transportation
 Cabinet Secretary or Designee

DocuSigned by:
Ricky Serna
 By:
 Date: 8/9/2023

SPONSOR

By: 
 Ifo Pili, City Manager
 Date: 7/31/23

Approved as to form and legal sufficiency

DocuSigned by:

 By:
 Assistant General Counsel
 Date: 8/4/2023

A-1371
Updated: 12/2021
Aviation

NEW MEXICO DEPARTMENT OF TRANSPORTATION
RURAL AIR SERVICE ENHANCEMENT GRANT AGREEMENT



Project No.	LRU-22-04
Contract No.	AVA1424
Vendor No.	0000054342-2

PO # 0000359671

This AGREEMENT is between **CITY OF LAS CRUCES** (Sponsor) and the State of New Mexico, acting through the Department of Transportation Aviation Division (Division), for the purpose of carrying out the provisions of NMSA 1978, Section 64-1-13.1, of the Aviation Act ("Act") and the Municipal Airport Law of 1978 (NMSA 1978, Section 3-39-1 et seq.).

RECITALS

WHEREAS, pursuant to NMSA 1978, Section 64-6-1 and Rule 18 NMAC 11.3 the Division is responsible for administering the Rural Air Service Enhancement program (RASE) to support regional air transportation services; and,

WHEREAS, **CITY OF LAS CRUCES** (Sponsor) has requested a grant to participate in the Rural Air Service Enhancement Program.

THEREFORE, in consideration of the covenants contained herein, THE PARTIES AGREE AS FOLLOWS:

SECTION ONE - PURPOSE:

The purpose of this Agreement is to provide a grant to the Sponsor to support regional air transportation services (Project) pursuant to the Rural Air Service Enhancement Program and to state the terms, conditions, and mutual understandings of the Parties to this Agreement. Attached as Exhibit A is the (Project) procurement cooperatively procured through the competitive proposal process as required by the New Mexico Procurement Code, NMSA 1978, Sections 13-1-28 et seq.

SECTION TWO - PROJECT FUNDING:

1. The Division agrees to pay as the State's share % of the Sponsor's allowable costs for operation of the procured air service.
2. The maximum obligation of the Division under this Grant Agreement shall be \$. The Sponsor shall be responsible for any sums that exceed this amount.

SECTION THREE - METHOD OF PAYMENT - REIMBURSEMENT:

Funds expended by the Sponsor in accordance with the terms of this Agreement shall be reimbursed by the Division to the Sponsor on a form provided by the Division. Interim reimbursement requests shall include the form provided by the Division requesting the amount and be accompanied by invoices paid by the Sponsor and proof of payment by the Sponsor for the invoices. Proof of payment may be canceled checks or formal ledger entries.

SECTION FOUR - SPONSOR SHALL:

1. Assume responsibility for the performance of the purpose as described in SECTION ONE.
2. Provide a representative from its organization who shall serve as the single point of contact for the Division.
3. Make no changes in purpose of the (RASE) Project without written approval of the Division.
4. Ensure that airline services are cooperatively procured through the competitive proposal process as required by the New Mexico Procurement Code, NMSA 1978, Sections 13-1-28 et seq.
5. Ensure that aircraft, services and operations in the Project conform to the most up to date safety standards prescribed by the Federal Aviation Administration to the fullest extent required by law, require the procured airline to indemnify and hold harmless the Sponsor and the State of New Mexico for all claims, damages, and liability or potential liability (including but not limited to attorney fees, court costs and the cost of appellate proceedings) arising out

of or resulting from the negligent, act, errors or omissions of the airline, its agents, subcontractors, or employees in the operation of the procured air service.

6. Take all steps, including litigation if necessary, to recover State funds spent fraudulently, wastefully, or in violation of State statutes, or misused in any other manner on any project upon which State funds have been expended. For the purposes of this Grant Agreement, the term "State funds" means funds, however used or disbursed by the Sponsor, that were paid by the Division pursuant to this Grant Agreement. The Sponsor shall obtain the approval of the Division as to any determination of the amount of the State share of such funds. It shall return the recovered State share, including funds recovered by settlement, order, or judgment, to the Division. It shall furnish to the Division, upon request, all documents and records pertaining to the determination of the amount of the State share of any settlement, litigation, negotiation, or the efforts taken to recover such funds. All settlements or other final dispositions by the Sponsor, in court or otherwise, involving the recovery of such State share shall be approved in advance by the Division.
7. The Sponsor's acceptance of the Offer, and ratification and adoption of the terms and conditions contained herein shall be evidenced by execution of this Grant Agreement, constituting the contractual obligations and rights of the Division and the Sponsor with respect to the accomplishment of the Project in accordance with all of the State's applicable laws and rules and in compliance with the assurances and conditions as provided herein. This Grant Agreement shall become effective upon the Sponsor's acceptance of the Offer and upon complete execution of this Agreement by all parties.

SECTION FIVE - COMPLIANCE WITH LAW:

The Sponsor shall comply with all Federal, State, and local laws and ordinances applicable to the work called for herein.

SECTION SIX - EQUAL OPPORTUNITY COMPLIANCE:

The Sponsor agrees to abide by all Federal and State Laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the Sponsor agrees to assure that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, sexual preference, age, or handicap be excluded from employment with or participation in, be denied the

SECTION TEN - ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS:

There shall be strict accountability for all receipts and disbursements relating hereto. The Sponsor shall maintain all records and documents relative to this Agreement for a minimum of three (3) years after final payment under this Agreement. The Sponsor shall furnish the Division or State Auditor, upon demand, all records relevant to this Agreement and allow them the right to audit all records which support the terms of this Agreement.

SECTION ELEVEN - AUTHORIZATION OF EXPENDITURES:

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorizations are not made by the State Legislature this Agreement shall terminate upon written notice given by the Division to the Sponsor. The Division is expressly not committed to the expenditure of any funds until such time, as they are programmed, budgeted, encumbered and approved for expenditure by the Division. The Division's decision as to whether its funds are sufficient for the fulfillment of this Agreement shall be final.

SECTION TWELVE - TERMINATION:

This Agreement shall expire two years from the date of execution by all parties hereto. Neither party shall have any obligation under this Agreement after said date. If the Sponsor fails to comply with any provisions of this Agreement the Division has the option to terminate this Agreement. By such termination neither party may nullify obligations already incurred for performance or failure to perform prior to termination of the Agreement.

SECTION THIRTEEN - TERMS OF THIS AGREEMENT:

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understandings, verbal or otherwise, by parties or their agents shall be valid or enforceable unless embodied in this Agreement. The terms of this Agreement are lawful; performance of all duties and obligations herein shall conform with and do not contravene any State, local, or Federal statutes, regulations, rules, or ordinances.

SECTION FOURTEEN - EXECUTION OF AGREEMENT:

The Agreement shall not take effect until executed by all of the parties hereto.

SECTION FIFTEEN - SEVERABILITY:

In the event that any portion of this contract is determined to be void, unconstitutional, or otherwise unenforceable, the remainder of this contract shall remain in full force and effect.

SECTION SIXTEEN - AMENDMENT:

This Agreement shall not be altered, modified, or amended except by an instrument in writing and executed by the parties hereto.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year hereinafter first written.

Recommended by AVIATION DIVISION

By: Pedro Raul
Director or Designee

Date: 5/10/2022

Approved by the NEW MEXICO DEPARTMENT OF TRANSPORTATION

By: Justin Reese
Cabinet Secretary or Designee

Date: 5/10/2022

Signature: Joaquin Rubalcava

Email: jrubalcava@las-cruces.org

Signature: Andrew Hume

Email: ahume@las-cruces.org

Approved as to form and legal sufficiency By the Department's Office of General Counsel

By: Shirley
Assistant General Counsel

Date: 5/5/22

City of Las Cruces

Name of Sponsor

By: Ifo Pili
Sponsor's Designated Official Representative

Title: Ifo Pili, City Manager

APPROVED AS TO FORM:

Rebecca Hill
City Attorney

CM Memo Airport LRU-22-04 Amend #1

Final Audit Report 2023-07-15

Created:	2023-07-13
By:	Crystal Silva (csilva@las-cruces.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAh19UahaFaZuc_s7O1exqyT6bl_tHzuxZ

"CM Memo Airport LRU-22-04 Amend #1" History

-  Document created by Crystal Silva (csilva@las-cruces.org)
2023-07-13 - 7:52:43 PM GMT
-  Document emailed to Jacqueline Rubalcava (jrubalcava@las-cruces.org) for signature
2023-07-13 - 7:53:29 PM GMT
-  Email viewed by Jacqueline Rubalcava (jrubalcava@las-cruces.org)
2023-07-13 - 8:36:29 PM GMT
-  Document e-signed by Jacqueline Rubalcava (jrubalcava@las-cruces.org)
Signature Date: 2023-07-14 - 7:36:58 PM GMT - Time Source: server
-  Document emailed to Andrew Hume (ahume@las-cruces.org) for signature
2023-07-14 - 7:36:59 PM GMT
-  Email viewed by Andrew Hume (ahume@las-cruces.org)
2023-07-15 - 7:07:18 PM GMT
-  Document e-signed by Andrew Hume (ahume@las-cruces.org)
Signature Date: 2023-07-15 - 7:08:09 PM GMT - Time Source: server
-  Agreement completed.
2023-07-15 - 7:08:09 PM GMT

Agenda Item #7.2.



Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Name and Address of Recipient:	CITY OF LAS CRUCES 700 N MAIN ST # 3134		
City, State and Zip:	LAS CRUCES, NM 88001		
Recipient UEI:	J3ZLWA2K1X47		
Project Title: LCPD Officer Safety Initiative	Award Number: 15PBJA-24-GG-05163-JAGX		
Solicitation Title: BJA FY 24 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation			
Federal Award Amount: \$69,882.00	Federal Award Date: 12/5/24		
Awarding Agency:	Office of Justice Programs Bureau of Justice Assistance		
Funding Instrument Type:	Grant		
Opportunity Category: O			
Assistance Listing: 16.738 - Edward Byrne Memorial Justice Assistance Grant Program			
Project Period Start Date: 10/1/23	Project Period End Date: 9/30/27		
Budget Period Start Date: 10/1/23	Budget Period End Date: 9/30/27		
Project Description:			
This project addresses the safety concerns of law enforcement and emergency service providers when attending crime scenes. There is escalating violent crime rates in Las Cruces, New Mexico, including a 114% increase in homicides and a 57% rise in aggravated assaults in 2023. This project aims to enhance community safety by focusing on two critical areas: the well-being of emergency responders and the protection of families residing in high-crime neighborhoods. We propose the development of targeted resources and training for law enforcement, emphasizing the urgent need for improved personnel protective equipment to safeguard officers and emergency responders exposed to the heightened risk of firearm presence in crime scenes. This initiative seeks to create a safer environment, reduce the prevalence of violent crime against first responders, and ensure the protection of those dedicated to maintaining public safety in Las Cruces.			

Agenda Item #7.2.

Award Letter

December 5, 2024

Dear Ikani Taumoepeau,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by CITY OF LAS CRUCES for an award under the funding opportunity entitled 2024 BJA FY 24 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation. The approved award amount is \$69,882.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Brent J. Cohen

Acting Assistant Attorney General

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) enforces federal civil rights laws and other provisions that prohibit discrimination by recipients of federal financial assistance from OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW).

Several civil rights laws, including Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance (recipients) to give assurances that they will comply with those laws. Taken together, these and other civil rights laws prohibit recipients from discriminating in the provision of services and employment because of race, color, national origin, religion, disability, and sex or from discriminating in the provision of services on the bases of age.

Some recipients of DOJ financial assistance have additional obligations to comply with other applicable nondiscrimination provisions like the Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of religion in addition to race, color, national origin, and sex. Recipients may also have related requirements regarding the development and implementation of equal employment opportunity programs.

Agenda Item #7.2.

OCR provides technical assistance, training, and other resources to help recipients comply with civil rights obligations. Further, OCR administratively enforces civil rights laws and nondiscrimination provisions by investigating DOJ recipients that are the subject of discrimination complaints. In addition, OCR conducts compliance reviews of DOJ recipients based on regulatory criteria. These investigations and compliance reviews permit OCR to evaluate whether DOJ recipients are providing services to the public and engaging in employment practices in a nondiscriminatory manner.

For more information about OCR, your civil rights and nondiscrimination responsibilities, how to notify your employees or beneficiaries of their civil rights protections and responsibilities and how to file a complaint, as well as technical assistance, training, and other resources, please visit www.ojp.gov/program/civil-rights-office/outreach. If you would like OCR to assist you in fulfilling your civil rights or nondiscrimination responsibilities, please contact us at askOCR@ojp.usdoj.gov or www.ojp.gov/program/civil-rights-office/about#ocr-contacts.

Memorandum Regarding NEPA

NEPA Letter Type

OJP - Ongoing NEPA Compliance Incorporated into Further Developmental Stages

NEPA Letter

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <https://www.bja.gov/Funding/nepa.html>.

NEPA Coordinator

First Name

Orbin

Middle Name

no value

Last Name

Terry

Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name

CITY OF LAS CRUCES

UEI

J3ZLWA2K1X47

Street 1

700 N MAIN ST # 3134

Street 2

City

LAS CRUCES

State/U.S. Territory

New Mexico

Zip/Postal Code

88001

Country

United States

County/Parish

no value

Province

no value

Award Details

Federal Award Date

12/5/24

Award Type

Initial

Award Number

15PBJA-24-GG-05163-JAGX

Supplement Number

00

Federal Award Amount

\$69,882.00

Funding Instrument Type

Grant

Assistance Listing Number	Assistance Listings Program Title
16.738	Edward Byrne Memorial Justice Assistance Grant Program

Statutory Authority

Pub. L. No. 90-351, Title I, Part E, subpart 1 (codified at 34 U.S.C. 10151-10158); see also 28 U.S.C. 530C(a).

[X] I have read and understand the information presented in this section of the Federal Award Instrument.

Project Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project

Information, Financial Information, and Award Conditions.

Solicitation Title

2024 BJA FY 24 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

Awarding Agency

OJP

Program Office

BJA

Application Number

GRANT14278961

Grant Manager

Elaine Smokes

Phone Number

202-307-1611

E-mail Address

Elaine.Smokes@usdoj.gov

Project Title

LCPD Officer Safety Initiative

Performance Period Start

Date

10/01/2023

Performance Period End Date

09/30/2027

Budget Period Start Date

10/01/2023

Budget Period End Date

09/30/2027

Project Description

This project addresses the safety concerns of law enforcement and emergency service providers when attending crime scenes. There is escalating violent crime rates in Las Cruces, New Mexico, including a 114% increase in homicides and a 57% rise in aggravated assaults in 2023. This project aims to enhance community safety by focusing on two critical areas: the well-being of emergency responders and the protection of families residing in high-crime neighborhoods.

We propose the development of targeted resources and training for law enforcement, emphasizing the urgent need for improved personnel protective equipment to safeguard officers and emergency responders exposed to the heightened risk of firearm presence in crime scenes. This initiative seeks to create a safer environment, reduce the prevalence of violent crime against first responders, and ensure the protection of those dedicated to maintaining public safety in Las Cruces.

[X] *I have read and understand the information presented in this section of the Federal Award Instrument.*

Financial Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

[X] *I have read and understand the information presented in this section of the Federal Award Instrument.*

Award Conditions

This award is offered subject to the conditions or limitations set forth in the Award Information, Project

Agenda Item #7.2.

Information, Financial Information, and Award Conditions.

Condition 1

Meaningful access requirement for individuals with limited English proficiency

The recipient, and any subrecipient at any tier, must take reasonable steps to ensure that individuals with limited English proficiency (LEP) have meaningful access to their programs and activities to comply with Title VI of the Civil Rights Act of 1964 (Title VI), which prohibits discrimination on the basis of national origin, including discrimination against individuals with LEP. Such steps may require providing language assistance services, such as interpretation or translation services. The Department of Justice guidance on compliance with this requirement may be found at "Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons" (67 Fed. Reg. 41455-41472) (<https://www.federalregister.gov/d/02-15207>) and is incorporated by reference here.

Condition 2

Compliance with general appropriations-law restrictions on the use of federal funds (FY 2024)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY24AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

Condition 3

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38.

Among other things, 28 C.F.R. Part 38 states that recipients may not use direct Federal financial assistance from the Department to support or engage in any explicitly religious activities except when consistent with the Establishment Clause of the First Amendment and any other applicable requirements. An organization receiving Federal financial assistance also may not, in providing services funded by the Department of Justice, or in their outreach activities related to such services, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations. In addition, Part 38 states that a faith-based organization that participates a Department of Justice funded program retains its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law.

Recipients and subrecipients that provide social services under this award must give written notice to beneficiaries and prospective beneficiaries prior to the provision of services (if practicable) which shall include language substantially similar to the language in 28 CFR Part 38, Appendix C, sections (1) through (4). A sample written notice may be found at <https://www.ojp.gov/program/civil-rights-office/partnerships-faith-based-and-other-neighborhood-organizations>.

In certain instances, a faith-based or religious organization may be able to take religion into account when making hiring decisions, provided it satisfies certain requirements. For more information, please see <https://www.ojp.gov/funding/explore/legaloverview2024/civilrightsrequirements>.

Condition 4

Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material

Agenda Item #7.2.

requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

Condition 5

Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

Condition 6

Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this award from OJP.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

Agenda Item #7.2.

Condition 7

Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

Condition 8

Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

Condition 9

Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

Condition 10

Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

Condition 11

Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

Condition 12

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

Agenda Item #7.2.

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

Among other items, 28 C.F.R. § 42.106(d), 28 C.F.R. § 42.405(c), and 28 C.F.R. § 42.505(f) contain notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

Condition 13

Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

Condition 14

Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

Condition 15

Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with

Agenda Item #7.2.

Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

Condition 16

Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

Condition 17

Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and

Agenda Item #7.2.

cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

Condition 18

Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

Condition 19

OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees,

Agenda Item #7.2.

available at <https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees>.

Condition 20

Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

Condition 21

Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

Condition 22

Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2021, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after January 1, 2021, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://onlinegfmt.training.ojp.gov/>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

Condition 23

Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Agenda Item #7.2.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

Condition 24

Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

Condition 25

Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

Condition 26

Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

Condition 27

Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

Agenda Item #7.2.

Condition 28

Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards

Consistent with Executive Order 14074, "Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety," OJP has prohibited the use of federal funds under this award for purchases or transfers of specified equipment by law enforcement agencies. In addition, OJP requires the recipient, and any subrecipient ("subgrantee") at any tier, to put in place specified controls prior to using federal funds under this award to acquire or transfer any property identified on the "controlled equipment" list. The details of the requirement are posted on the OJP web site at <https://www.ojp.gov/funding/explore/prohibited-and-controlled-equipment> (Award condition: Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards), and are incorporated by reference here.

Condition 29

Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

Condition 30

All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

Condition 31

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

Among other items, 28 C.F.R. § 54.140 contains notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

Condition 32

The recipient understands that, in accepting this award, the Authorized Representative declares and certifies, among other things, that he or she possesses the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accepts (or adopts) all material requirements that relate to conduct throughout the period of

Agenda Item #7.2.

performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

Condition 33

Verification and updating of recipient contact information

The recipient must verify its Grant Award Administrator, Financial Manager, and Authorized Representative contact information in JustGrants, including telephone number and e-mail address. If any information is incorrect or has changed, the award recipient's Entity Administrator must make changes to contact information through DIAMD. Instructions on how to update contact information in JustGrants can be found at <https://justicegrants.usdoj.gov/training/training-entity-management>.

Condition 34

FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$30,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

Condition 35

Body-worn cameras, policies and procedures

In accepting this award, the recipient agrees not to use award funds for purchases of body-worn cameras or related expenses for any agency unless that agency has policies and procedures in place that reinforce appropriate agency Use of Force policies and training and address technology usage, evidence acquisition, data storage and retention, as well as privacy issues, accountability and discipline.

Condition 36

Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards, and is listed on the NIJ Compliant Body Armor Model List. In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information and the NIJ Compliant Body Armor List may be found by following the links located on the NIJ Body Armor page: <https://nij.ojp.gov/topics/equipment-and-technology/body-armor>. In addition, if recipient uses funds under this award to purchase body armor, the recipient is strongly encouraged to have a "mandatory wear" policy in effect. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

Condition 37

The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee;

Agenda Item #7.2.
or termination of an award(s).

Condition 38

Any written, visual, or audio publications funded in whole or in part under this award, with the exception of press releases, shall contain the following statements: "This project was supported by Grant No. <AWARD_NUMBER> awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.

Condition 39

Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service: "This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

Condition 40

Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

Condition 41

The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

Condition 42

Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

Condition 43

Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

Condition 44

The recipient agrees that no funds under this grant award (including via subcontract or subaward, at any tier) may be used for unmanned aircraft systems (UAS), which includes unmanned aircraft vehicles (UAV), or for any accompanying accessories to support UAS.

Agenda Item #7.2.

Condition 45

Compliance with 28 C.F.R. Part 23

With respect to any information technology system funded or supported by funds under this award, the recipient (and any subrecipient at any tier) must comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 34 U.S.C. 10231(c)-(d). The recipient may not satisfy such a fine with federal funds.

Condition 46

Justice Information Sharing

Information sharing projects funded under this award must comply with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) must conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: [https:// it.ojp.gov/ gsp_grantcondition](https://it.ojp.gov/gsp_grantcondition). The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

Condition 47

Required monitoring of subawards

The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

Condition 48

In accepting this award, the recipient agrees that grant funds cannot be used for Facial Recognition Technology (FRT) unless the recipient has policies and procedures in place to ensure that the FRT will be utilized in an appropriate and responsible manner that promotes public safety, and protects privacy, civil rights, and civil liberties and complies with all applicable provisions of the U.S. Constitution, including the Fourth Amendment's protection against unreasonable searches and seizures and the First Amendment's freedom of association and speech, as well as other laws and regulations. Recipients utilizing funds for FRT must make such policies and procedures available to DOJ upon request.

Condition 49

Avoidance of duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the recipient can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

Condition 50

Law enforcement task forces - required training

Within 120 days of award acceptance, each current member of a law enforcement task force funded with award funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, must complete required online (internet-based) task force training. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement.

The required training is available free of charge online through the BJA-funded Center for Task Force Integrity and Leadership (www.ctfli.org). The training addresses task force effectiveness, as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight

Agenda Item #7.2.

and accountability. If award funds are used to support a task force, the recipient must compile and maintain a task force personnel roster, along with course completion certificates.

Additional information regarding the training is available through BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

Condition 51

Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA.

The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <https://bja.gov/Funding/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

Condition 52

Establishment of trust fund

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish a trust fund account. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(8)). The trust fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate the award funds in the trust fund (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.

Agenda Item #7.2.

Condition 53

All State and Local JAG recipients must submit quarterly Federal Financial Reports (SF-425). Additionally, State JAG and Local JAG Category Two (\$25K or more) must submit semi-annual performance reports through JustGrants and Local JAG Category One (Less than \$25K) must submit annual performance reports through JustGrants. Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, the recipient must provide data that measure the results of its work. The recipient must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website: <https://bjapmt.ojp.gov/>. For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage (<https://bjapmt.ojp.gov/help/jagdocs.html>). Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.

Condition 54

Required data on law enforcement agency training

Any law enforcement agency receiving direct or sub-awarded funding from this JAG award must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

Condition 55

Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after October 1, 2022

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (October 1, 2022), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum - (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via an Award Condition Modification (ACM)). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding condition through an Award Condition Modification (ACM), the recipient is authorized to obligate (federal) award funds to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

Condition 56

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS. With the exception of Forensic Genetic Genealogy, no profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS. Booking agencies should work with their state CODIS agency to ensure all requirements are met for participation in Rapid DNA (see National Rapid DNA Booking Operational Procedures Manual).

Condition 57

Recipients utilizing award funds for forensic genealogy testing must adhere to the United States Department of Justice Interim Policy Forensic Genealogical DNA Analysis and Searching (<https://www.justice.gov/olp/page/file/1204386/download>), and must collect and report the metrics identified in Section IX of that document to BJA.

Condition 58

Submission of eligible records relevant to the National Instant Background Check System

Consonant with federal statutes that pertain to firearms and background checks -- including 18 U.S.C. 922 and 34 U.S.C. ch. 409 -- if the recipient (or any subrecipient at any tier) uses this award to fund (in whole or in part) a specific

Agenda Item #7.2.

project or program (such as a law enforcement, prosecution, or court program) that results in any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the National Instant Background Check System (NICS), or that has as one of its purposes the establishment or improvement of records systems that contain any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS, the recipient (or subrecipient, if applicable) must ensure that all such court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS are promptly made available to the NICS or to the "State" repository/database that is electronically available to (and accessed by) the NICS, and -- when appropriate -- promptly must update, correct, modify, or remove such NICS-relevant "eligible records".

In the event of minor and transitory non-compliance, the recipient may submit evidence to demonstrate diligent monitoring of compliance with this condition (including subrecipient compliance). DOJ will give great weight to any such evidence in any express written determination regarding this condition.

Condition 59

Prohibition on use of award funds for match under BVP program

JAG funds may not be used as the 50% match for purposes of the DOJ Bulletproof Vest Partnership (BVP) program.

Condition 60

Extreme risk protection programs funded by JAG must include, at a minimum: pre-deprivation and post-deprivation due process rights that prevent any violation or infringement of the Constitution of the United States, including but not limited to the Bill of Rights, and the substantive or procedural due process rights guaranteed under the Fifth and Fourteenth Amendments to the Constitution of the United States, as applied to the States, and as interpreted by State courts and United States courts (including the Supreme Court of the United States). Such programs must include, at the appropriate phase to prevent any violation of constitutional rights, at minimum, notice, the right to an in-person hearing, an unbiased adjudicator, the right to know opposing evidence, the right to present evidence, and the right to confront adverse witnesses; the right to be represented by counsel at no expense to the government; pre-deprivation and post-deprivation heightened evidentiary standards and proof which mean not less than the protections afforded to a similarly situated litigant in Federal court or promulgated by the State's evidentiary body, and sufficient to ensure the full protections of the Constitution of the United States, including but not limited to the Bill of Rights, and the substantive and procedural due process rights guaranteed under the Fifth and Fourteenth Amendments to the Constitution of the United States, as applied to the States, and as interpreted by State courts and United States courts (including the Supreme Court of the United States). The heightened evidentiary standards and proof under such programs must, at all appropriate phases to prevent any violation of any constitutional right, at minimum, prevent reliance upon evidence that is unsworn or unaffirmed, irrelevant, based on inadmissible hearsay, unreliable, vague, speculative, and lacking a foundation; and penalties for abuse of the program.

Condition 61

Expenditures prohibited without waiver

No funds under this award may be expended on the purchase of items prohibited by the JAG program statute, unless, as set forth at 34 U.S.C. 10152, the BJA Director certifies that extraordinary and exigent circumstances exist, making such expenditures essential to the maintenance of public safety and good order.

Condition 62

Exceptions regarding Prohibited and Controlled Equipment under OJP awards

Notwithstanding any provision to the contrary in the other terms and conditions of this award, including in the condition regarding "Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards," the requirements for the "Transfer/Sale of Award-Funded Controlled Equipment to Other LEAs" and the requirements for the "Transfer/Sale of Award-Funded Controlled Equipment to NON-LEAs" do not apply to this award.

Condition 63

Use of program income

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of

Agenda Item #7.2.

the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

Condition 64

Initial period of performance; requests for extension.

The recipient understands that for award amounts of less than \$25,000 under JAG (Category 1), the initial period of performance of the award is two years. The recipient further understands that any requests for an extension of the period of performance for an award of less than \$25,000 will be approved automatically for up to a total of two additional years, pursuant to 34 U.S.C. 10152(f) and in accordance with the program solicitation associated with this award.

Any request for an extension of the period of performance beyond a four-year award period will require approval, and the approval (if any) will be at the discretion of the Director of BJA.

Condition 65

Withholding of funds for Budget narrative or information

The recipient may not expend or draw down any award funds until the recipient submits, and OJP reviews and accepts, the required budget information or narrative for the award, and an Award Condition Modification has been issued to remove this condition.

Condition 66

Withholding of funds for Required certification from the chief executive of the applicant government

The recipient may not expend or draw down any award funds until the recipient submits the required "Certifications and Assurances by the Chief Executive of the Applicant Government," properly-executed (as determined by OJP), and an Award Condition Modification has been issued to remove this condition.

Condition 67

Withholding of funds for Memorandum of Understanding

The recipient may not expend or draw down any award funds until OJP has reviewed and approved the Memorandum of Understanding (MOU), and an Award Condition Modification has been issued to remove this condition.

[X] I have read and understand the information presented in this section of the Federal Award Instrument.

Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

Agenda Item #7.2.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official	Name of Approving Official	Signed Date And Time
Acting Assistant Attorney General	Brent J. Cohen	12/1/24 7:10 PM

Authorized Representative

[X]

Entity Acceptance

Title of Authorized Entity Official
City Manager

Name of Authorized Entity Official
Ikani Taumoepeau

Signed Date And Time
1/3/2025 3:38 PM



25-103

City Council Action and Executive Summary

Type of Action:
☒ Resolution
☐ Ordinance
☐ TIDD Resolution

District:	☒ 1 ☒ 2 ☒ 3 ☒ 4 ☒ 5 ☒ 6 ☐ N/A		
1st Reading:		Adopted:	March 3, 2025
Drafter:	Cynthia Campo	Department:	City Manager's Office
Program:	Capital Improvements Program	Line of Business:	Planning and Implementation
Title:	A RESOLUTION AMENDING THE FY2025-2030 CAPITAL IMPROVEMENTS PROGRAM.		

TYPE OF ACTION: ☒ Administrative ☐ Legislative ☐ Quasi-Judicial

PURPOSE(S) OF ACTION:

To amend the Capital Improvements Program (CIP) for Fiscal Year (FY) 2025 through 2030.

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The City Council adopted the FY 2025-2030 Capital Improvements Program (CIP) on May 20, 2024. During the fiscal year, project information, such as funding sources and amounts, changes as projects progress. As such, amendments to the CIP document are needed to reflect those changes. City Council approves amendments.

The proposed amendments are to adjust project budgets to match and reflect recently approved budget adjustments by the City Council.

SUPPORT INFORMATION:

[Exhibit "A" - FY2025-2030 CIP](#)

COMMITTEE/BOARD REVIEW:

None

DOES THIS AMEND THE BUDGET?:

- ☐ Yes
☒ No

Does this action amend the Capital Improvement Plan (CIP)?

- ☒ Yes
☐ No

Does this action align with Elevate Las Cruces?

- ☒ Yes

Agenda Item #7.3.

☐ No

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will amend the City of Las Cruces FY2025 through FY2030 CIP.
2. Vote "No"; this will not amend the City of Las Cruces FY2025 through FY2030 CIP.
3. Vote to "Amend"; this could potentially amend the City of Las Cruces FY2025 through FY2030 CIP, requiring pages in the program document be added, deleted, or modified.
4. Vote to "Table"; this will delay the use of funds for amended projects.

RESOLUTION 25-103

A RESOLUTION AMENDING THE FY2025-2030 CAPITAL IMPROVEMENTS PROGRAM.

The City Council is informed that:

WHEREAS, the Capital Improvements Program (CIP) is a six-year program that identifies capital projects which address capital needs to build, replace, expand, and improve infrastructure and systems; and

WHEREAS, in accordance with the provisions of Article VI. Section 6.03 of the City Charter, the financing and location of capital improvements is guided by the City's Comprehensive Plan, Elevate Las Cruces; and

WHEREAS, pursuant to Article V. Section 5.08 of the City Charter, Council may supplement, reduce, or transfer appropriations.

NOW, THEREFORE, Be it Resolved by the Governing Body of the City of Las Cruces:

(I)

THAT the Capital Improvements Program for FY2025 through FY2030, attached hereto and made part of this Resolution as Exhibit "A", is hereby approved.

(II)

THAT City staff is hereby authorized to do all deeds as necessary in the accomplishment of the herein above.

DONE AND APPROVED this day of

Agenda Item #7.3.

APPROVED

ATTEST:

Moved by:

Seconded by:

AYES

NAYS

City of Las Cruces
Capital Improvements Program
FY 2025-2030

Exhibit "A"

Amended: 3/3/2025

Projects	Department	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Funding Source(s)
ACTIVE TRANSPORTATION								
Active Transportation - Newly Funded		7,438,893	370,000	809,000	635,000	635,000	635,000	
Trails +	Parks and Recreation	500,000	-	-	-	-	-	Grants
Active Transportation - Carryover Projects		6,938,893	370,000	635,000	635,000	635,000	635,000	
Active Transportation Program		6,141,843	(130,000)	135,000	135,000	135,000	135,000	Bonds, Grants, Taxes
Active Transportation Projects	Public Works	2,321,304						Bonds, Grants
<i>Pending Design Approval</i>			(265,000)					
Madrid Ave Extension	Public Works	2,083,802						Bonds
Pedestrian Safety Improvements	Public Works	736,737	135,000	135,000	135,000	135,000	135,000	Taxes
South Main St	Public Works	1,000,000						Bonds
Dona Ana Move Trail	Parks and Recreation	631,446						Grants, Taxes
Trail Renovations	Parks and Recreation	100,000	500,000	500,000	500,000	500,000	500,000	Grants, Taxes
Tortugas Trail	Parks and Recreation	65,604						Grants
Active Transportation - Future Projects		-	-	174,000	-	-	-	
Green Cool Corridors for Bicycles	Sustainability		-	174,000				Grants, Taxes
Las Cruces Lateral RTP Trail	Parks and Recreation	-						Grants
<i>Pending New Agreement</i>			467,422					
AIRPORT								
Airport - Carryover Projects		4,057,391	20,861,423	15,020,000	3,600,000	2,700,000	24,320,000	
LRU Airport Infrastructure Improvements	Las Cruces Airport	3,937,391	2,000,000	-	-	-	-	Grants
LRU Runway Improvements	Las Cruces Airport	859,459						Grants, Taxes
LRU Runway 4/22 Rehabilitation	Las Cruces Airport	2,970,628	2,000,000					Grants, Taxes
LRU Runway 12/30 Blast Pads	Las Cruces Airport	2,699,500						Grants, Taxes
LRU Taxi Lane Improvements	Las Cruces Airport	271,128						Grants
Airport - Annual Projects		120,000	200,000	200,000	200,000	200,000	200,000	
LRU Pavement Maintenance Program	Las Cruces Airport	64,800	125,000	125,000	125,000	125,000	125,000	Taxes
LRU Pavement Striping/Marking Maintenance Program	Las Cruces Airport	55,200	75,000	75,000	75,000	75,000	75,000	Taxes
Airport - Future Projects		-	18,661,423	14,820,000	3,400,000	2,500,000	24,120,000	
LRU Airport Rotating Beacon	Las Cruces Airport		170,000					Grants, Taxes
LRU Airport Automated Weather Observation System (AWOS)	Las Cruces Airport		415,000					Grants
LRU Maintenance Facility Design and Construction	Las Cruces Airport		500,000					Grants
LRU Airline Ground Support Equipment Facility Design & Construction	Las Cruces Airport							Grants
LRU Airport Maintenance Equipment	Las Cruces Airport		850,000					Grants, Taxes
LRU Commercial Hangar Design and Construction	Las Cruces Airport		2,800,000					Grants, Taxes
LRU Runway Improvements	Las Cruces Airport	-	13,926,423	-	-	-	12,850,000	Grants
LRU Runway 8/26 Blast Pads	Las Cruces Airport		163,520					Grants, Taxes
LRU Runway 12/30 Extension	Las Cruces Airport		13,500,000					Grants
<i>2024 Legislative Appropriations (R)</i>			262,903					
Runway 8/26 Extension	Las Cruces Airport						12,850,000	Grants, Taxes
LRU ARFF (Airport Rescue & Fire Fighting) Index B Equip Upgrades	Las Cruces Airport			1,600,000				Grants, Taxes
LRU Passenger Terminal Parking Design and Construction	Las Cruces Airport			1,600,000				Grants, Taxes
LRU Fuel Farm Relocation and Expansion	Las Cruces Airport			1,900,000				Grants
LRU Infrastructure Extensions/Improvements	Las Cruces Airport			4,500,000				Grants
LRU Passenger Terminal Design and Construction	Las Cruces Airport	-		5,220,000				Grants, Taxes
LRU Taxi Lane Extensions/Improvements	Las Cruces Airport				3,400,000			Grants
LRU Multi-Modal Public Passenger Transit Facility	Las Cruces Airport					2,500,000		Grants
LRU Apron West Rehabilitation	Las Cruces Airport						70,000	Grants, Taxes
LRU East Road Extensions/Improvements	Las Cruces Airport						11,200,000	Grants
ATTAINABLE/AFFORDABLE HOUSING								
Attainable/Affordable Housing - Newly Funded Projects		16,052,584	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	
Bond 2024 - Affordable Housing Development	Neighborhood Housing	5,872,334	-	-	-	-	-	Bonds

Projects	Department	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Funding Source(s)
Attainable/Affordable Housing - Carryover Projects		10,180,250	-	-	-	-	-	
MV Community of Hope - Campus Extension (Amador Crossing)	Neighborhood Housing	10,180,250						Grants, Taxes, Telshor
Attainable/Affordable Housing - Future Projects		-	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	
MV Community of Hope - Master Plan Implementation	Neighborhood Housing		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	Grants, Taxes
Paseos Verdes	Neighborhood Housing		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	Grants, Bonds, Taxes
CITY OPERATIONAL FACILITIES		346,000	8,039,500	505,500	505,500	505,500	505,500	
City Operational Facilities - Newly Funded		346,000	-	-	-	-	-	
Well Monitoring	Public Works	346,000						Telshor
City Operational Facilities - Annual Projects		-	255,500	255,500	255,500	255,500	255,500	
Safety, Health, Environmental & Emergency	Facilities Management	-	255,500	255,500	255,500	255,500	255,500	Taxes
Safety, Health, Environmental, & Emergency	Facilities Management	-	255,500	255,500	255,500	255,500	255,500	Taxes
City Operational Facilities - Future Projects		-	7,784,000	250,000	250,000	250,000	250,000	
General Facilities Improvements		-	7,500,000	-	-	-	-	Bonds, Taxes
City Hall Expansion	Facilities Management	-	7,500,000					Bonds, Taxes
HVAC Upgrade Program		-	200,000	200,000	200,000	200,000	200,000	Taxes
HVAC Upgrade Program	Facilities Management	-	200,000	200,000	200,000	200,000	200,000	Taxes
Refuse & Recycling Buffer Program		-	84,000	50,000	50,000	50,000	50,000	Taxes
Refuse & Recycling Buffer Program	Facilities Management	-	84,000	50,000	50,000	50,000	50,000	Taxes
EQUIPMENT & IT		32,163	104,837	92,000	92,000	-	-	
Equipment & IT - Newly Funded Projects		32,163	104,837	92,000	92,000	-	-	
Audio and Visual Equipment Upgrades for City Hall	Facilities Management	32,163	104,837	92,000	92,000			Taxes
NON-PROFIT		10,190,338	13,330,000	800,000	-	-	-	
Non-Profit - Carryover Projects		10,190,338	12,330,000	-	-	-	-	
Arts and Cultural District Improvements	Non-Profit	2,502,034						Grants
Children's Museum Facility	Quality of Life	690,746						Grants
La Casa, Inc. Safety and Security Improvements	Non-Profit	574,200	-					Grants
MV Community of Hope - Building 1, Solar Project	Non-Profit	400,000	600,000					Grants
MV Community of Hope - Expansion Remodel	Non-Profit	1,724,729	400,000					Grants
MV Community of Hope Flooring	Non-Profit	9,797						Grants
MV Community of HopeHealth Facility	Non-Profit	164,832	330,000	-	-	-	-	Grants
MVCoH Health Facility Improvements	Non-Profit	164,832	330,000					Grants
MV Community of Hope - Jardin de los Niños Re-Roof	Non-Profit	850,000	150,000					Grants, Taxes
MVCoH Restroom Showers & Mechanical Room Rehabilitation	Non-Profit	269,000						Telshor
MV Community of Hope - The Kitchens	Non-Profit	3,005,000	10,850,000					Grants
Non-Profit - Future Projects		-	1,000,000	800,000	-	-	-	
MVCoH Patio to Office Remodel	Non-Profit		1,000,000					Grants
MV Community of Hope - Jardin de los Niños Security Improvements	Non-Profit			200,000				Grants
MVCoH Solar Parking Structure	Non-Profit			600,000				Grants
OTHER		5,296,990	8,455,000	1,755,000	1,755,000	1,755,000	1,755,000	
Other - Carryover Projects		5,296,990	1,280,000	280,000	280,000	280,000	280,000	
GO Bond - ARPA	Public Works	414,424						Bonds, Grants
Downtown Shade Structures	Economic Development	2,700,000						TIDD
Callecitas Shade	Economic Development	2,700,000						TIDD
Plaza Shade	Economic Development	-	1,000,000					Bonds, TIDD
Mesquite Historical District Renovations	Public Works	1,025,000						Grants
Senior Program Equipment and Rolling Stock	Quality of Life	362,409	280,000	280,000	280,000	280,000	280,000	Grants, Taxes
Other - Future Projects		-	7,175,000	1,475,000	1,475,000	1,475,000	1,475,000	
Quality of Life Bookmobile	Quality of Life	-	220,000					Grants
General Facilities Improvements		-	145,000	-	-	-	-	Grants, Taxes
Senior Programs Master Plan	Quality of Life	-	145,000					Grants, Taxes
LCIIP Gateway Signage & Pocket Park	Economic Development	-	335,000					Bonds, Grants, Taxes
LCIIP Infrastructure Improvements	Economic Development	-	5,000,000					Other
Safety, Health, Environmental & Emergency		-	1,475,000	1,475,000	1,475,000	1,475,000	1,475,000	Taxes
City Vacant /Abandoned Lots	Facilities Management	-	825,000	825,000	825,000	825,000	825,000	Taxes
Rehabilitation and Demolition of Vacant/Condemned Buildings	Facilities Management	-	650,000	650,000	650,000	650,000	650,000	Taxes

Projects	Department	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Funding Source(s)
PARK IMPROVEMENTS		17,363,397	10,128,401	67,575,000	4,100,000	4,101,000	4,101,000	
Park Improvements - Newly Funded		5,184,599	5,490,401	4,225,000	4,075,000	4,075,000	4,075,000	
Benavidez Community Center Park Improvements	Parks and Recreation	734,599	1,265,401					Bonds, Grants, PIF, Taxes
Park Construction/Enhancements	Parks and Recreation	400,000						Telshor
Playground Renovations	Parks and Recreation	1,500,000	1,825,000	1,825,000	1,825,000	1,825,000	1,825,000	Grants, Telshor
Legacy Park Renovations	Parks and Recreation	2,550,000	2,400,000	2,400,000	2,250,000	2,250,000	2,250,000	ARPA, Bonds, Grants, PIF, Taxes, Telshor
Park Improvements - Carryover Projects		12,155,548	1,784,000	3,325,000	-	-	-	
A. Fielder Memorial Safe Haven Renovations	Parks and Recreation	51,298						Taxes
Apodaca Park Aquatic Playground and Multi-Use Path	Parks and Recreation	2,045,990						Grants, Taxes, PIF
Ballfield/Multi-Use Field Renovations & Upgrades	Parks and Recreation	623,818	144,000	3,200,000				ARPA, Bonds, Grants, Taxes
Chandler Tank Park	Parks and Recreation	1,579,203						Bonds, Taxes, PIF
Gallagher Park Improvements	Parks and Recreation	26,377						Other, Taxes
Park & Sport Field Improvements & Additions	Public Works	30,874						Bonds, Taxes
GO Bond 2022- Parks Improvements	Public Works	2,044,620						Bonds
Walking, Jogging, Biking Trails Improvements & Additions	Public Works	4,413						Bonds, Taxes
Highland Park	Parks and Recreation	2,025,467						Bonds, Taxes, Other, PIF
Klein Park Improvements	Parks and Recreation	208,098						Grants, PIF
Parks and Recreational Facilities Structural Renovations (+Lift Up Leg. App)	Parks and Recreation	397,000	585,000	125,000				Grants, Taxes
Park Drinking Fountains	Parks and Recreation	635,699	55,000					Telshor
Pioneer Women's Park Improvements	Parks and Recreation	768,220						Grants
Skate Park Renovation & Improvements	Parks and Recreation	671,813						Grants, PIF
Veteran's Memorial Park Enhancements	Parks and Recreation	247,500	1,000,000					ARPA, Bonds, Grants, Taxes
Villa Mora Dam Park	Parks and Recreation	795,157						Bonds, Taxes, Grants, PIF
Park Improvements - Annual Projects		23,250	24,000	25,000	25,000	26,000	26,000	
Parks Shade Structures		23,250	24,000	25,000	25,000	26,000	26,000	Taxes
Park Structure Replacement	Parks and Recreation	23,250	24,000	25,000	25,000	26,000	26,000	Taxes
Park Improvements - Future Projects		-	2,830,000	60,000,000	-	-	-	
Albert Johnson Park Electrical Improvements	Parks and Recreation		70,000					Taxes, Grants
Light Poles at Hadley	Facilities Management		1,010,000					Bonds, Grants, Taxes
Soldados Field Lighting	Parks and Recreation		1,200,000					Grants, Bonds, PIF, Taxes
Soldados Field Restroom	Parks and Recreation		550,000					Grants, Bonds, PIF, Taxes
Multi-Use Recreation Center	Parks and Recreation			60,000,000				Bonds, Grants, Taxes
PARKS - NEW		8,367,186	17,400,000	8,855,000	1,500,000	2,700,000	1,500,000	
Parks - New - Carryover Projects		7,200,072	14,700,000	500,000	500,000	500,000	500,000	
GO Bond 2022- East Mesa Public Recreational Complex	Public Works	1,356,492						Bonds
East Mesa Public Recreational Complex	Public Works	5,470,746	14,200,000.00					Bonds, Grants, PIF
East Mesa Public Safety Area Park	Parks and Recreation	96,221						PIF
Metro Verde Neighborhood Parks	Parks and Recreation	276,614	500,000	500,000	500,000	500,000	500,000	PIF
Parks - New - Annual Projects		1,167,114	500,000	500,000	500,000	500,000	500,000	
Neighborhood Parks		636,273	500,000	500,000	500,000	500,000	500,000	
Neighborhood Parks	Parks and Recreation	636,273	500,000	500,000	500,000	500,000	500,000	Taxes, PIF
New Skate Park- Plan and Design	Parks and Recreation	530,841						Grants
Parks - New - Future Projects		-	2,200,000	7,855,000	500,000	1,700,000	500,000	
Bike Park/Trail	Parks and Recreation		1,700,000	1,400,000				ARPA, Bonds, Grants, PIF
Four Field Baseball/Softball Complex	Parks and Recreation			5,955,000				Grants, Taxes
Land Acquisition, Planning, and Design for Parks	Parks and Recreation	-	500,000	500,000	500,000	500,000	500,000	Taxes, PIF
Waterfalls Park	Parks and Recreation					1,200,000		Grants, Bonds, PIF, Taxes

Projects	Department	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Funding Source(s)
PUBLIC FACILITIES		17,632,404	29,696,760	32,287,326	12,230,926	38,836,926	13,225,926	
Public Facilities - Carryover Projects		2,453,779	3,000,000	-	-	-	-	
Branigan Cultural Center Improvements	Quality of Life	1,275,233						Grants, Taxes, TIDD
New Animal Shelter Facility	Public Works	54,143						Bonds, Taxes, Grants
Public Art Program	Quality of Life	88,837						Grants, Taxes
Go Bond 2022 - Public Art	Quality of Life	340,000						Bonds
Regional Rec & Aquatic Cntr - Ph II - Community Pool Construction	Parks and Recreation	86,440						Bonds
Various Park Restroom Replacement/Repairs & Upgrades	Parks and Recreation	609,127	3,000,000					Grants, PIF
Public Facilities - Annual Projects		15,178,625	7,922,234	18,639,700	2,054,700	6,039,700	6,039,700	
ADA Compliance	Facilities Management	-	101,200	101,200	101,200	101,200	101,200	Taxes
Convention Center FF&E	Facilities Management	75,000	75,000	75,000	75,000	75,000	75,000	Taxes
Downtown Parking Lots Renovation	Facilities Management	99,404	280,500	280,500	280,500	280,500	280,500	TIDD
Downtown Parking Lot Program	Facilities Management	99,404	280,500	280,500	280,500	280,500	280,500	TIDD
Roof Replacement Program	Facilities Management	2,255,000	438,000	-	-	-	-	Other
Meerscheidt Center Re-roof	Facilities Management	540,000						Bonds
Municipal Court Re-roof	Facilities Management	350,000						Bonds
Railroad Museum Re-roof	Facilities Management	150,000						Bonds, Grants, Taxes
Rio Grande Theater Re-roof	Facilities Management	400,000	118,000					TIDD
Museum of Art and Museum of Nature and Science Re-roof	Facilities Management	815,000						TIDD
Roof Inspections	Facilities Management	-	100,000					Taxes
Police Department Main Building - Re-roof	Facilities Management		110,000					Taxes
Police Department Academy - Re-roof	Facilities Management		110,000					Taxes
Parks Parking Lots		1,651,265	-	-	-	-	-	Grants, Taxes
BMX Track Parking Lot & ADA Improvements	Parks and Recreation	-	-	-	-	-	-	Grants, Taxes
Paz Ball Field Parking Lot Improvements	Parks and Recreation	-						Taxes
Tony Gomez Park Parking Lot Improvements	Parks and Recreation	-						Grants
Veterans' Park Parking Lot	Parks and Recreation	1,651,265						Bonds, Grants, Taxes
Safety, Health, Environmental & Emergency		387,773	1,015,500	330,500	345,500	330,500	330,500	Grants, Taxes
City Hall Security Upgrades	Facilities Management	24,559	270,500	255,500	270,500	255,500	255,500	Taxes
HR Remodel	Facilities Management	110,000						Taxes
Surveillance and Access Controls (Key Cards)	Facilities Management	153,214						Taxes
Downtown Security Cameras	Economic Development	100,000						TIDD
Parks Sidewalk Replacement	Facilities Management	-	75,000	75,000	75,000	75,000	75,000	Grants, Taxes
Fire Alarm & Security Upgrades	Facilities Management		670,000					Taxes
General Facilities Improvements Program		10,710,183	5,104,534	17,100,000	1,000,000	5,000,000	5,000,000	Bonds, Grants, Taxes, Telshor
General Facilities Improvements	Facilities Management	102,301						Telshor, Taxes
Amador Hotel Renovation	Quality of Life	4,063,187	1,000,000	1,000,000	1,000,000	5,000,000	5,000,000	Taxes, TIDD, Grants
Benavidez Center Renovations	Quality of Life	126,225	-					Grants, Taxes
Branigan Library - Expansion Phase II/Branch	Quality of Life	1,046,015	1,750,000	15,750,000				Grants, Taxes, TIDD, Other
Communication and Cashier Offices Construction	Facilities Management	466,353						Taxes
Frank O'Brien Papen Center Dining Room Floor	Quality of Life	35,000						Grants
Meerscheidt Center	Facilities Management	2,215,000						Bonds
Meerscheidt Recreation Center Improvements	Parks and Recreation	157,678						Taxes
Munson Senior Center Renovations	Quality of Life	2,243,611						Grants, Taxes
Museum of Nature and Science - Improvements	Quality of Life	254,813	75,000	175,000	-	-	-	Grants, TIDD
Atrium Redesign	Quality of Life	44,813						Grants
Technology Improvements	Quality of Life	210,000						TIDD
Nature Center Redesign	Quality of Life		75,000	175,000				Grants, Taxes
Sage Café Expansion	Quality of Life	-	2,204,534					Taxes
<i>2024 Legislative Appropriations (R)</i>			840,119					
Public Facilities - Future Projects		-	18,774,526	13,647,626	10,176,226	32,797,226	7,186,226	
Generator Buffer Program	Facilities Management	-	50,000	15,000	15,000	15,000	15,000	Taxes
Generator Buffer Program	Facilities Management		50,000	15,000	15,000	15,000	15,000	Taxes
Veterans Memorial Park Restroom Plumbing Repairs and Upgrades	Parks and Recreation		134,000					Grants, Taxes
VAC Upgrade Program	Facilities Management		200,000	200,000	200,000	200,000	200,000	Taxes
Generator Replacement Program	Facilities Management	-	40,500	463,000	40,500	40,500	40,500	Taxes
Generator Replacement Program	Facilities Management		40,500	40,500	40,500	40,500	40,500	Taxes
Sage Café Backup Generator	Quality of Life			422,500				Grants, Taxes

Projects	Department	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Funding Source(s)
Parks and Recreational Facilities Structural Renovations	Parks and Recreation		685,000	125,000				Other
Eastside Senior Center Purchase and Renovation	Quality of Life		775,000	1,000,000				Grants
General Facilities Improvements		-	13,282,526	11,092,126	9,628,226	32,289,226	6,678,226	Grants, Bonds, Taxes
City Hall Furnishings	Facilities Management	-	80,000	80,000	80,000	80,000	80,000	Taxes
Museum of Art Improvements	Quality of Life		130,000	485,000	200,000			Grants, Taxes
Frank O'Brien Papen Community Center	Facilities Management		224,400	224,400				Taxes
WIA Rehabilitation	Facilities Management		700,000					Taxes
Railroad Museum Exterior Improvements	Quality of Life		249,900					Grants, Taxes
Hadley Ave Complex Recreation Rehabilitation	Parks and Recreation		315,000	3,185,000				Grants, Other
Munson Center Floor	Quality of Life		750,000					Grants, Taxes
Plugged in for Good Community Energy Center	Sustainability		1,215,000					Grants
Municipal Court Rehabilitation	Facilities Management		6,618,226	6,618,226	6,598,226	6,598,226	6,598,226	Bonds, Grants, Taxes
Museum of Art/MoNaS Remodel	Quality of Life		3,000,000			15,000,000		Grants, Bonds, Taxes
Branigan Library Renovation	Facilities Management			249,500	2,750,000	1,111,000		Grants, Bonds, Taxes
Munson Center Bathrooms	Quality of Life			250,000				Grants, Taxes
Museum Collections Storage Facility	Quality of Life					9,500,000		Bonds, Grants, Taxes
Facility Parking Lot Program	Facilities Management		907,500	752,500	252,500	252,500	252,500	Taxes
Facility Parking Lot Program	Facilities Management		907,500	752,500	252,500	252,500	252,500	Taxes
Solar Array	RoadRunner Transit		2,700,000					Grants
New Sand Volleyball Courts	Parks and Recreation				40,000			Grants, Taxes
PUBLIC SAFETY		18,445,146	14,076,500	1,340,000	14,925,000	57,000,000	-	
Public Safety - Newly Funded Projects		509,500	(9,500)	-	-	-	-	
Police Shooting Range		509,500	(9,500)					Taxes
Public Safety - Carryover Projects		17,935,646	9,000,500	-	-	-	-	
Fire Station Maintenance and Improvements	Fire Department	382,689	950,000	-	-	-	-	Grants
Fire Dept. Administration Building Improvements	Fire Department	82,689						Grants
Fire Station 2 Bay Remodel	Fire Department	100,000						Grants
Fire Station 6 Repairs	Fire Department	100,000						Grants
Fire Station 5	Fire Department	100,000						Grants
Fire Department CIT and MIH Building	Fire Department	2,576,138	800,000					ARPA, Grants
2024 Federal Legislative Appropriations			3,000,000					
Fire Station 9	Fire Department	12,735,114	1,100,000					Bonds, Grants, Telshor
GO Bond 2022 - New Fire Station	Fire Department	10,413,872						Bonds
Fire Station No. 3 Building	Fire Department	19,407						Bonds, Taxes
Police Department Building Renovation	Police Department	4,298	400,000					Grants, Taxes
Police Department Equipment	Police Department	468,000	500,500	-	-	-	-	Grants
Public Safety Regional Radio Communication System	Police Department	468,000	500,500					Grants, Taxes
Safety, Health, Environmental & Emergency		1,750,000	2,250,000	-	-	-	-	Grants, Telshor
Real Time Crime Center (RTCC)	Police Department	1,750,000	2,250,000					Grants, Telshor
Public Safety - Annual Projects		-	1,340,000	1,340,000	240,000	-	-	
Fire Department Vehicles and Equipment	Fire Department		1,100,000	1,100,000				Bonds
Fire Station equipment	Fire Department		240,000	240,000	240,000			Grants
Public Safety - Future Projects		-	3,745,500	-	14,685,000	57,000,000	-	
Police North Parking Lot Fencing	Police Department		20,000					Taxes
Solar Canopy protective screen	Police Department		20,000					Taxes
Police Parking Lot Resurfacing	Police Department		25,000					Taxes
Public Safety Vehicle SWAT Command Vehicle	Police Department		100,000					Grants
Public Safety Vehicles - Bearcat	Police Department		350,000					Grants
Public Safety Vehicle - Rook	Police Department		450,000					Grants
Police Department Mobile Operation Command Vehicle	Police Department		750,000					Grants
Police Department Equipment	Police Department	-	800,500	-	2,100,000	-	-	Grants, PSIF, Taxes
Technology Equipment	Police Department		100,000					Grants, Taxes
Police Department Equipment - Mobile Data Terminals	Police Department		500,500					Grants
Police/Fire Training Facility - Furniture, Fixtures, and Equipment	Police Department				2,100,000			Grants, PSIF, Taxes
Public Safety Smart Technology	Police Department		200,000					Grants
Police Emergency Vehicles	Police Department		1,230,000					Grants, PSIF, Taxes
Police/Fire Training Facility - Design/Construct	Police Department				6,900,000			Bonds, Grants, PSIF, Taxes
Southwest Station Build	Fire Department				5,685,000			Other
Downtown Public Safety Complex	Police Department					57,000,000		Bonds, Taxes

Projects	Department	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Funding Source(s)
PUBLIC TRANSIT		7,424,861	5,421,800	3,340,000	70,000	70,000	70,000	
Public Transit - Newly Funded		333,192	-	-	-	-	-	Grants
Transit Facilities FF&E	RoadRunner Transit	333,192	-	-	-	-	-	Grants
Public Transit - Carryover Projects		7,051,669	-	-	-	-	-	
Active Transportation		7,051,669	-	-	-	-	-	Grants, Taxes, Bonds
Municipal Service Center - Transit	RoadRunner Transit	7,051,669						Grants, Taxes, Bonds
Public Transit - Annual Projects		40,000	75,000	190,000	70,000	70,000	70,000	
Active Transportation		40,000	75,000	190,000	70,000	70,000	70,000	Grants
Transit Facilities Improvement Program	RoadRunner Transit	40,000	75,000	190,000	70,000	70,000	70,000	Grants, Taxes
Public Transit - Future Projects		-	5,346,800	3,150,000	-	-	-	
Resiliency		-	5,346,800	3,150,000	-	-	-	Grants
Battery Storage	RoadRunner Transit			3,150,000				Grants
MVITT Inductive Charging	RoadRunner Transit		5,346,800					Grants
RESILIENCY		6,648,337	1,000,000	500,000	500,000	500,000	500,000	
Resiliency - Carryover Projects		324,962	-	-	-	-	-	
Fleet Electric Vehicle Chargers	Facilities Management	110,809	-	-	-	-	-	Taxes
Resiliency		214,153	-	-	-	-	-	Bonds, Taxes
Solar Energy Photo Voltaic Projects	Sustainability	214,153						Bonds, Taxes
Resiliency - Annual Projects		6,323,375	600,000	500,000	500,000	500,000	500,000	
Resiliency Program		6,323,375	600,000	500,000	500,000	500,000	500,000	Other, Taxes, Bonds
Resiliency Projects	P&I	1,570,000						Bonds
Drainage Infrastructure Improvements	Public Works	3,143,375	500,000	500,000	500,000	500,000	500,000	Other, Taxes
Storm Water System Mapping	Public Works	-	100,000					Other, Taxes
Casa Linda Acres Reconstruction	Public Works	650,000						Bonds
East Mesa Roads and Drainage (Cortez Rd)	Public Works	960,000						Bonds
Resiliency - Future Projects		-	400,000	-	-	-	-	
DC Fast Chargers for Electric Vehicles	Sustainability		200,000					Grants, Taxes
Public Electric Vehicle Chargers	Sustainability		200,000					Grants, Taxes
STREETS - NEW		-	40,424,000	8,424,000	-	-	-	
Streets - New - Future Projects		-	40,424,000	8,424,000	-	-	-	
High Mesa Road	Economic Development		32,000,000					Grants, Bonds, Taxes
Transit Loop Road	Economic Development		8,424,000	8,424,000				Grants, Bonds, Taxes
STREETS IMPROVEMENTS		45,934,209	34,643,591	29,318,200	28,019,000	27,825,000	36,115,000	
Streets Improvements - Newly Funded		1,560,111	-	-	-	-	-	
Johnson St - Rouault Ave to Topley Dr	Public Works	810,111	901,889					Bonds, Taxes
S Alameda Blvd-W Amador Ave to W Las Cruces Ave	Public Works	750,000						TIDD
Streets Improvements - Carryover Projects		18,500,436	480,000	-	-	2,200,000	-	
Casa Linda Acres Reconstruction	Public Works	4,248,562						ARPA, Taxes, Grants
Downtown Street Improvements		6,842,370	-	-	-	-	-	TIDD
Campo Street Design and Reconstruct	Public Works	6,842,370	-					TIDD
Madrid Ave Extension - Evelyn St to N Triviz Dr (+AT Funds)	Public Works	2,832,250						Bonds, Grants, Taxes
South Main St - Avenida de Mesilla to Boutz (+AT & CS Funds)	Public Works	2,455,220				2,200,000		Bonds, Grants, Taxes
Telshor Spruce Intersection Improvements	Public Works	1,041,159						Grants, Bonds, Taxes
University Ave. Complete Street Improvements-Design	Public Works	385,770	480,000					Grants
Unpaved Roads	Public Works	-						Taxes
Voluntary Assessment District Phase II	Public Works	629,381						Bonds
Streets Improvements - Annual Projects		25,873,661	16,661,167	17,715,000	17,715,000	13,215,000	13,215,000	
Complete Streets Program		8,204,000	2,479,500	4,500,000	4,500,000	-	-	Bonds
Complete Streets Projects		5,168,157						Bonds
East Mesa Roads and Drainage (Cortez Dr)	Public Works	1,699,406						Bonds
South Main St - Avenida de Mesilla to Boutz	Public Works	1,100,000						Bonds, Taxes
University Area Complete Streets- Design Study	Public Works	236,437	500,000	4,500,000	4,500,000			Grants, Bonds, Taxes
Idaho Ave.	Public Works							Grants, Bonds, Taxes
El Paseo Rd.	Public Works							Grants, Bonds, Taxes
Melendres Ave - Hadley to Picacho	Public Works							Bonds, Taxes
<i>Pending Design Approval</i>			1,979,500					
East Mesa Roads and Drainage (Cortez Dr)	Public Works	1,393,327	500,000	500,000	500,000	500,000	500,000	Grants, Bonds, Taxes
<i>2024 Legislative Appropriations (R)</i>			292,052					

Projects	Department	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Funding Source(s)
Lift Up Las Cruces - Streets Improvements	Public Works	567,774	600,000	600,000	600,000	600,000	600,000	Bonds, Taxes, Grants
M.A.P. Match	Public Works	31,667	150,000	150,000	150,000	150,000	150,000	Taxes
Materials Testing	Public Works	240,000	240,000	240,000	240,000	240,000	240,000	Taxes
CO-OP Match	Public Works	15,450	80,000	80,000	80,000	80,000	80,000	Taxes
Land Acquisition - Public Works	Public Works	250,000	200,000	200,000	200,000	200,000	200,000	Taxes
Flood Control	Public Works	100,000	100,000	100,000	100,000	100,000	100,000	Taxes
Rights of Way	Public Works	150,000	100,000	100,000	100,000	100,000	100,000	Taxes
Median Landscaping	Parks and Recreation	1,127,844	1,120,000	1,120,000	1,120,000	1,120,000	1,120,000	Grants, Taxes
Median Improvements	Parks and Recreation	802,956						Taxes
Lohman Ave & Roadrunner Parkway Medians	Parks and Recreation	324,888	-	-	-	-	-	Grants
Neighborhood Traffic Calming Program	Public Works	60,000	60,000	60,000	60,000	60,000	60,000	Taxes
Neighborhood Traffic Calming Program	Public Works	60,000	60,000	60,000	60,000	60,000	60,000	Taxes
Pavement Condition Index Improvements	Public Works	8,334,131	6,300,000	6,300,000	6,300,000	6,300,000	6,300,000	Taxes
Pavement Condition Index Improvements	Public Works	8,334,131	6,300,000	6,300,000	6,300,000	6,300,000	6,300,000	Grants, Taxes
Pavement Marking Program	Public Works	169,000	169,000	169,000	169,000	169,000	169,000	Taxes
Pavement Marking Program	Public Works	169,000	169,000	169,000	169,000	169,000	169,000	Taxes
Roadway Maintenance Program	Public Works	1,705,119	1,846,000	1,846,000	1,846,000	1,846,000	1,846,000	Taxes
Chip Seal Program	Public Works	220,000	220,000	220,000	220,000	220,000	220,000	Taxes
Roadway Maintenance Program	Public Works	1,267,569	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	Taxes
Weed Control & Maintenance Program	Public Works	217,550	126,000	126,000	126,000	126,000	126,000	Taxes
Street Lighting & Traffic Signal Maintenance Program	Public Works	1,096,291	500,000	500,000	500,000	500,000	500,000	Grants, Taxes
Street Lighting and Traffic Signal Maintenance	Public Works	1,096,291	500,000	500,000	500,000	500,000	500,000	Taxes
Traffic Signal Program		1,049,058	1,416,667	450,000	450,000	450,000	450,000	Grants, Taxes
Lohman at Walnut and Walton Signal Improvement	Public Works	533,333	966,667					Grants, Taxes
Traffic Signal	Public Works	450,000	450,000	450,000	450,000	450,000	450,000	Taxes
Bataan Memorial at Rinconada	Public Works	65,725						Bonds, Taxes
Transportation System Modernization ITS	Public Works	1,630,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	Taxes
Streets Improvements - Future Projects		-	17,502,424	11,603,200	10,304,000	12,410,000	22,900,000	
McClure Rd & Carlyle Dr	Public Works		300,000	1,800,000	2,700,000	1,500,000		Taxes
Advancement Ave Expansion	Economic Development		516,384					Taxes
Armijo St - W Picacho Ave to Parker Rd	Public Works		684,000					Bonds, Taxes
Venture Blvd Expansion	Economic Development		900,000					Grants, Taxes
Ethel Ave/Houma St- N Miranda St to N Alameda Blvd	Public Works		718,250					Bonds, Taxes
Active Transportation			325,000					
Mountain Vista Parkway Expansion	Public Works		1,200,474					Grants, Taxes
Mountain Ave - Melendres St to Armijo St	Public Works		1,368,000					Bonds, Taxes
Evelyn St - Madrid Ave to Ash Ave	Public Works		1,710,000					Bonds, Grants, Taxes
Sacramento St - Poplar Ave to Oasis Ave	Public Works		1,500,000					Grants, Bonds, Taxes
Med Park Ave - Idaho to Perkins Ave	Public Works		1,824,000					Bonds, Taxes
Rocket Drive Expansion	Economic Development		5,956,316					Bonds, Grants, Taxes
Sixth St- Hayner Ave to W. Hadley Ave	Public Works			484,000				Bonds, Taxes
La Fonda Dr - Idaho Ave to E.O.P.	Public Works			726,000				Bonds, Taxes
Poplar Ave - Mesquite St to Santa Fe St	Public Works			871,200				Bonds, Taxes
Armijo St - W Organ Ave to W Mountain Ave	Public Works			1,331,000				Bonds, Taxes
Kilmer St - Spruce Ave to Ash Ave	Public Works			1,391,000				Bonds, Taxes
Scoggins Ave-Sixth St to Sweet St	Public Works				652,800			Bonds, Taxes
Mountain Ave - Water St to Alameda Blvd	Public Works				640,000			Bonds, Taxes
Rigsby Rd - Barker to Valley Dr	Public Works				768,000			Bonds, Taxes
Miranda Ave - Picacho Ave to Court Ave	Public Works				1,664,000			Bonds, Taxes
South Valley Dr Reconstruction - Avenida de Mesilla to Boutz	Public Works				3,379,200			Bonds, Taxes
Street Lighting & Traffic Signal Maintenance Program	Public Works	-	500,000	5,000,000	500,000	5,050,000	5,000,000	Bonds, Taxes
Street Lighting Management System	Public Works		500,000	5,000,000	500,000	5,000,000	5,000,000	Taxes
Targeted Road and Lighting Improvements - Design	Public Works					50,000		Bonds, Taxes
Sweet St- Hayner Ave to W. Hadley Ave	Public Works					568,000		Bonds, Taxes
Parkview Dr - Espina St to E.O.P	Public Works					972,000		Bonds, Taxes
Westgate St - Amador Ave to Cul de Sac	Public Works					1,350,000		Bonds, Taxes
Aspen Ave-Sequoia Ave to S Valley Dr	Public Works					2,970,000		Bonds, Taxes
Ham St from Aspen Ave to Sequoia Ave	Public Works						1,300,000	Bonds, Taxes
Damarack St from Aspen Ave to Sequoia Ave	Public Works						1,600,000	Bonds, Taxes
Lolano Dr- Missouri to Lohman	Public Works						15,000,000	Bonds, Taxes

Projects	Department	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Funding Source(s)
UTILITIES		55,629,981	104,307,123	27,939,881	3,130,000	3,340,000	2,770,000	
Utilities - Newly Funded Projects		25,211,000	-	-	-	-	-	
Gas PHMSA	Utilities	10,000,000						Bonds
Water 2025 Projects	Utilities	15,211,000						Bonds
Utilities - Carryover Projects		30,418,981	49,961,814	27,939,881	3,130,000	3,340,000	2,770,000	
2020A Wastewater Bond Projects	Utilities	22,221						Bonds
2020A Water Utilities Projects	Utilities	1,635,201						Bonds
2020B Wastewater Bond Projects	Utilities	449,966	5,181,394	11,232,265				Bonds
Gas Admin Building Improvements	Utilities	683,333	549,750	673,998	125,000	125,000	125,000	Other, Fees
Gas Development	Utilities	46,055	780,455	1,468,364	300,000	300,000	300,000	Other
Gas Miscellaneous	Utilities	274,284	361,748	175,000	175,000	175,000	175,000	Other, Fees
Gas Rehabilitation	Utilities	1,906,857	6,135,724	3,463,396	360,000			Other, Fees
Solid Waste Building Improvements	Utilities	903,333	1,990,478	2,173,998				Other
Wastewater Building Improvements	Utilities	44,133	424,750	548,998	50,000	50,000	50,000	Other
Wastewater Development	Utilities	656,000	100,000	100,000	100,000	100,000	100,000	WWIF
Wastewater Miscellaneous	Utilities	5,349	396,569	230,000	230,000	230,000	230,000	Other
Wastewater Rehab	Utilities	564,890	6,290,463	760,000	510,000	760,000	510,000	Other
Wastewater Septic Systems (WW Dev)	Utilities	1,670,042						Other, Grants
Wastewater Street Utility Rehabilitation	Utilities	1,810,017	4,017,628	400,000	200,000	400,000	200,000	Other
Water Building Improvements	Utilities	128,333	549,750	673,998	125,000	125,000	125,000	Other
Water Development	Utilities	76,724						WIF
Water Miscellaneous	Utilities	75,000	744,461	125,000	105,000	125,000	105,000	Other
Water Rehab	Utilities	2,699,309	22,438,644	5,914,864	850,000	950,000	850,000	Other
WW23 Projects	Utilities	16,767,934						Bonds
Utilities - Future Projects		-	54,345,309	-	-	-	-	
Belt Filter Press Drainage Improvement	Utilities		93,000					Grants, Other
Primary Digester Sludge Pump Upgrade	Utilities		93,000					Grants, Other
Lift Station Stationary Generator Installation	Utilities		100,000					Grants, Other
Pressure Reducing Valve Rehabilitation	Utilities		100,000					Grants, Other
Water Valve Replacements	Utilities		120,000					Grants, Other
Elevated Airport Water Storage Tank Rehab	Utilities		3,000,000					Bonds
Transite Pipe Identification & Replacement	Utilities		5,000,000					Bonds
Wastewater Treatment Plant	Economic Development		45,839,309					Bonds, Grants, Taxes
ALL DEPARTMENTS								
Total Annual Projects		48,726,025	27,577,901	39,365,200	21,560,200	20,806,200	20,806,200	
Total Carryover Projects		132,584,956	94,906,314	32,679,881	4,545,000	6,955,000	4,185,000	
Total Future Projects		32,163	184,293,819	126,290,826	44,882,226	112,132,226	60,431,226	
Total Newly Funded Projects		38,674,044						
GRAND TOTAL		220,017,188.78	306,778,033	198,335,907	70,987,426	139,893,426	85,422,426	

Abbreviations:

ARPA - American Rescue Plan Act
Bonds - Includes Bonds and Loans
Grants - Includes Local, State, Federal, or private entity

Other - Includes Fees, State Entitlements, Leases, Developer Contributions, and Donations
PIF - Park Impact Fees
PSIF - Public Safety Impact Fees
Telshor - Telshor Fund

TIDD - Tax Increment Development District
WIF - Water Impact Fees
WWIF - Wastewater Impact Fees

Notes

■ Indicates a Change

Pending funding noted in *italic*
(R) Leg. Appropriations Reauthorizations

Current funding sources noted in **bold**

\$18,255,000
CITY OF LAS CRUCES, NEW MEXICO
TAXABLE MUNICIPAL GROSS RECEIPTS TAX (ONE-HALF PERCENT) REVENUE
BONDS, SERIES 2025

PRICING CERTIFICATE

The undersigned is the duly qualified City Financial Services Director the City of Las Cruces, New Mexico (the “City”) and is executing this Pricing Certificate pursuant to Ordinance No. 3089 (the “Ordinance”) adopted by the City Council (the “Council”) on January 6, 2025, and the Supplemental Public Securities Act, Section 6-14-8 through 6-14-12, NMSA 1978. All terms not defined herein shall have the meanings given them in the Ordinance.

WHEREAS on January 6, 2025, the Council adopted the Ordinance authorizing the issuance and sale of the Las Cruces, New Mexico Taxable Municipal Gross Receipts Tax (One-Half Percent) Revenue Bonds, Series 2025 (the “Bonds”) in a principal amount not to exceed \$21,000,000 for the purpose of paying, discharging, and satisfying the City’s risk management measures entered into in the Full and Final Release of All Claims and Indemnity Agreement in connection with *Estate of Teresa Gomez, et al. v. City of Las Cruces, et al.*, CIV-23-00952 for the benefit of the City and its residents and paying Expenses related to the issuance of the Bonds (the “Project”); and

WHEREAS, pursuant to Section 6-14-10.2 NMSA 1978 and the Ordinance, the Council delegated authority to the City Manager and the City Financial Services Director to determine the final terms of the Bonds, including the maturity dates, principal amounts, prices, redemption features and other features of the Bonds, subject to the parameters of the Ordinance to be established in this Pricing Certificate supplementing the provisions of the Ordinance; and

WHEREAS, the City accepts the offer of Raymond James & Associates, Inc. (the “Underwriter”) for the purchase of the Bonds pursuant to the pricing of the Bonds as set forth in this Pricing Certificate and in the Bond Purchase Agreement dated the date hereof between the City and the Underwriter (the “Bond Purchase Agreement”) submitted to the City on this date in accordance with the Ordinance; and

WHEREAS, the undersigned has determined that it is in the best interest of the City to proceed with the sale of the Bonds pursuant to the Ordinance, the Bond Purchase Agreement and this Pricing Certificate.

NOW THEREFORE, the undersigned hereby certifies as follows:

1. Sale of the Bonds; Approval of Bond Purchase Agreement. The Bonds are hereby sold in a negotiated public sale to the Underwriter pursuant to the Bond Purchase Agreement which is hereby approved. The Bonds shall be sold to the Underwriter at a purchase price of

\$18,200,235.09, which equals the par amount of the Bonds less an Underwriter’s discount of \$54,764.91 as set forth in the Bond Purchase Agreement. The sale price is within the parameters authorized by Ordinance.

2. Details of the Bonds. The Bonds shall be issued in the aggregate principal amount of \$18,255,000 which is less than the maximum par amount of Bonds authorized by the Ordinance of \$21,000,000. The Bonds are secured by a first lien, but not an exclusive first lien, on and are payable solely from the Pledged Revenues and will be used for the Project. The Bonds will be dated their date of their issuance and delivery to the Underwriter, will bear interest from the date of delivery at the rates described below, payable semiannually on June 1st and December 1st of each year until maturity, commencing June 1, 2025, and shall mature on June 1st in each of the designated amounts and years as set forth below:

Maturity (June 1)	Principal Amount	Interest Rate
2025	\$165,000	4.630%
2026	595,000	4.660%
2027	620,000	4.680%
2028	650,000	4.700%
2029	680,000	4.800%
2030	715,000	4.850%
2031	745,000	4.880%
2032	785,000	4.950%
2033	820,000	5.050%
2034	865,000	5.100%
2035	910,000	5.150%
2036	955,000	5.240%
2037	1,005,000	5.310%
2038	1,060,000	5.390%
2039	1,115,000	5.440%
2040	1,175,000	5.480%
2044*	5,395,000	5.620%

*Term Bond, subject to mandatory sinking fund redemption.

The final maturity of the Bonds is June 1, 2044 which is prior to the maximum final maturity established in the Ordinance of June 1, 2046.

3. Optional Redemption. The Bonds maturing on or after June 1, 2036, are subject to prior redemption in one or more units of principal of \$5,000 at the City’s option in whole or in part at any time on and after June 1, 2035, in such order of maturities as the City may determine (and by lot if less than all Bonds of such maturity is called, such selection by lot to be made by the Registrar in such manner as considered appropriate and fair) for the principal amount of each \$5,000 unit of principal so redeemed plus accrued interest to the redemption date. Redemption shall be made upon prior notice mailed to each registered owner of each

Bond selected for redemption as shown on the registration books kept by the Registrar in the manner and upon the conditions provided in the Ordinance.

4. Mandatory Sinking Fund Redemption.

The Bonds maturing on June 1, 2044 are subject to mandatory sinking fund redemption on June 1 in each of the years and principal amounts stated below at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the redemption date. As and for a sinking fund for the redemption of the Bonds subject to mandatory sinking fund redemption as so specified, on or before June 1st in each of the years and in the principal amounts stated below, the City shall transfer into the 2025 Debt Service Fund, the required payments of principal on the Bonds subject to mandatory sinking fund redemption so that there is on deposit on the required redemption date, the amounts sufficient to redeem the Bonds called for redemption (after credit as provided below).

Redemption Dates (<u>June 1</u>)	Principal <u>Amount</u>
2041	\$1,240,000
2042	1,310,000
2043	1,385,000
2044 ¹	1,460,000

¹Maturity Date

A. Not more than seventy (70) days nor less than forty (40) days prior to each sinking fund redemption date, the Registrar shall proceed to select for redemption (by lot in such manner as the Registrar may determine) from all outstanding Bonds of the applicable maturity subject to sinking fund redemption, a principal amount of Bonds equal to the aggregate principal amount of Bonds redeemable with the required sinking fund payment, shall call such Bonds or portions thereof (\$5,000 or any integral multiple thereof) for such redemption on such sinking fund redemption date, and shall give notice of such call.

B. At the option of the City to be exercised by delivery of a written certificate to the Registrar on or before the seventieth day next preceding any sinking fund redemption date, it may (i) deliver to the Registrar for cancellation Bonds maturing on June 1, 2044, as being subject to mandatory sinking fund redemption in an aggregate principal amount desired by the City or (ii) specify a principal amount of Bonds, maturing on June 1, 2044, as being subject to mandatory sinking fund redemption, which prior to such date have been redeemed (otherwise than through the operation of the sinking fund) and canceled by the Registrar at the request of the City and not theretofore applied as a credit against any sinking fund redemption obligation for any Bonds maturing on the same date. Each Bond so delivered or previously redeemed shall be credited by the Registrar at 100% of the principal amount thereof against the obligation of the City on such sinking fund redemption date for the Bonds and any excess over such amount shall be credited against the next succeeding sinking fund obligation, if any, for the Bonds of such maturity in chronological order. In the event the City shall avail itself of the provisions of clause (i) of the first sentence of this paragraph, the certificate required by the first sentence of this paragraph shall be accompanied by the Bonds or portions thereof to be canceled.

5. The net effective interest rate on the Bonds is 5.431447%, which is less than 10% as required by the Ordinance.

6. Underwriter’s Discount. The Underwriter’s discount charged by the Underwriter is 0.30% which is less than 1.00% of the aggregate principal amount of the Bonds as required by the Ordinance.

7. Sources and Uses of Funds. The proceeds of the Bonds shall be applied to the Project as follows:

Sources:	
Principal Amount of the Bonds	<u>\$18,255,000.00</u>
Total Sources:	<u>\$18,255,000.00</u>
Uses:	
Deposit to 2025 Acquisition Fund	\$18,000,000.00
Underwriter’s Discount	54,764.91
Costs of Issuance	200,000.00
Deposit to Debt Service Fund	<u>235.09</u>
Total Uses:	<u>\$18,255,000.00</u>

8. Terms of Bonds within Parameters of Ordinance. It is hereby found and determined that the foregoing terms established for the Bonds are in conformity with the parameters and limitations contained in the Ordinance.

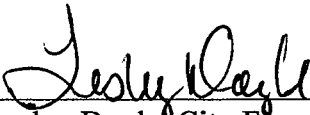
9. Approval of Documents. The form, terms and provisions of the Bond Purchase Agreement is in all respects approved, authorized and confirmed and is consistent with the parameters set forth in the Ordinance.

10. Presentation of Pricing Certificate. Pursuant to the Supplemental Public Securities Act, the City Financial Services Director shall present this Pricing Certificate to the Council in a timely manner, before or after the execution and delivery of the Bonds, at a regularly scheduled public meeting of the Council.

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WITNESS my hand this 6th day of February, 2025.

CITY OF LAS CRUCES, NEW MEXICO

By: 
Lesley Doyle, City Financial Services Director