

SPECIAL CITY COUNCIL MEETING AGENDA

Friday, April 3, 2020 at 9:30 AM



CITY HALL
P.O. BOX 20000
LAS CRUCES, NM 88004

700 N. Main St.
PHONE (575) 541-2067

Mayor
Ken Miyagishima

Mayor Pro-Tem
Kassandra Gandara

Councilors
Tessa Abeyta-Stuve
Gabriel Vasquez
Johana Bencomo
Gill Sorg
Yvonne Flores

**Individuals may view meetings live at
lascruces.civicweb.net**

The health, safety and well-being of our residents and businesses are a top priority for City Council and the leadership in Las Cruces. As such, and consistent with and in support of the direction from Gov. Michelle Lujan Grisham and the New Department of Health public health order the Special Council Meeting will be held via video conference. In an effort to seek public input we ask that if you have comments/concerns/questions please e-mail your Councilor as follows:

District 1 – kgandara@las-cruces.org
District 2 – tstuve@las-cruces.org
District 3 – gvasquez@las-cruces.org
District 4 – jbencomo@las-cruces.org
District 5 – gsorg@las-cruces.org
District 6 – yflores@las-cruces.org
Mayor – mayor@las-cruces.org

If you need an accommodation for a disability to enable you to fully participate in this event please contact us 72 hours before this event at [541-2115/V](tel:541-2115).

Page

1. **CONFLICT OF INTEREST INQUIRY BY MAYOR AS REQUIRED BY LCMC
SECTION 2-27 (E)(2)**

2. **RESOLUTION(S) AND/OR ORDINANCE(S) FOR DISCUSSION**

2.1. RESOLUTION NO. 20-132: A RESOLUTION AUTHORIZING THE CITY
OF LAS CRUCES (CITY) TO ACCEPT A BUDGET ADJUSTMENT FOR
EMERGENCY ASSISTANCE FOR THE IMPACT FROM COVID-19 TO
VARIOUS PROGRAMS FROM THE TELSHOR FUND FOR \$1,000,000
THROUGH AN AMENDMENT TO THE CITY'S ADOPTED FY2020
BUDGET

[R 20-132 - Pdf](#)

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3. **ADJOURNMENT**



20-132

Type of Action:☒ Resolution☐ Ordinance☐ TIDD Resolution**Council Action and Executive Summary**

District:	☒ 1	☒ 2	☒ 3	☒ 4	☒ 5	☒ 6
1st Reading:				Adopted:	April 3, 2020	
Drafter:	Natalie Green			Department:	Community Development	
Program:	Community Improvement			Line of Business:	Community Improvement	

Title: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY) TO ACCEPT A BUDGET ADJUSTMENT FOR EMERGENCY ASSISTANCE FOR THE IMPACT FROM COVID-19 TO VARIOUS PROGRAMS FROM THE TELSHOR FUND FOR \$1,072,500 THROUGH AN AMENDMENT TO THE CITY'S ADOPTED FY2020 BUDGET

TYPE OF ACTION: ☒ Administrative ☐ Legislative ☐ Quasi-Judicial

PURPOSE(S) OF ACTION:

To adjust City budget.

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

On March 11, 2020, because of the spread of the novel Coronavirus Disease 2019 (COVID-19), Michelle Lujan Grisham, the Governor of the State of New Mexico, declared that a Public Health Emergency exists in New Mexico under the Public Health Emergency Response Act, and invoked her authority under the All Hazards Emergency Management Act. The further spread of COVID-19 in the City of Las Cruces (City) and the State of New Mexico (State) poses a threat to the health, safety, well-being and property of residents. Therefore, the State has implemented essential mitigation measures through social distancing, the closure of schools, and limitations on the operations of businesses and non-profit organizations to reduce the impact of this pandemic in New Mexico.

The City recognizes that such measures have a potentially devastating impact on the Las Cruces community. Furthermore, the displacement of persons and closure of schools and businesses is taxing to operations of service providers deemed essential under the Governor's order across the City. The City has identified an immediate need to support local non-profit organizations and other essential service providers being impacted by the COVID-19 pandemic. COVID-19 has resulted in the loss of revenue as well as the need for additional funding to provide expanded support services to the Las Cruces community.

The City Council desires to allocate \$1,000,000 in emergency assistance from the Telshor Facility Fund. A budget adjustment would allow for funds to be available to provide funding for essential and critical services to combat the effects of COVID-19 across the Las Cruces community.

SUPPORT INFORMATION:

[EXHIBIT "A" FUND SUMMARIES- COVID ATTACHMENT "A" RECOMMENDED USES](#)

ANNUAL BUDGET APPROVAL:

☐ Yes

Agenda Item #2.1.

- ☒ No
☐ N/A

BUDGET / FISCAL IMPACT:

BUDGETED AMOUNT:

\$1,072,500.00

AVAILABLE AMOUNT:

\$1,072,500.00

EXPENDITURE AMOUNT:

\$1,072,500.00

Additional Budgetary Information:

Funds are proposed to be taken from the Telshor Facility Fund (2705) and transferred to the Health Care Fund (2700) pending adoption.

Funding Source(s):

Health Services (FUND 2700) 20453016-721080-COVID

Overall Budget Impact:

Funds are proposed to be taken from the Telshor Facility Fund (2705) and transferred to the Health Care Fund (2700) pending adoption to provide funding for essential and critical services to combat the effects of COVID-19 across our Las Cruces Community. Agreements will be amended or developed and executed as necessary in accordance with established City Policy.

Does this action amend the Capital Improvement Plan (CIP)?

- ☐ Yes
☐ No
☒ N/A

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will approve the Resolution and accept the budget adjustment as presented and adjust the City's FY2020 budget.
2. Vote "No"; this will not approve the Resolution, nor adjust the budget as presented.
3. Vote to "Amend"; this would modify the Resolution based on City Council's direction and then vote "Yes" on the amended Resolution.
4. Vote to "Table"; this would postpone the Resolution and City Council would need to provide direction to staff.

RESOLUTION 20-132

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES (CITY) TO ACCEPT A BUDGET ADJUSTMENT FOR EMERGENCY ASSISTANCE FOR THE IMPACT FROM COVID-19 TO VARIOUS PROGRAMS FROM THE TELSHOR FUND FOR \$1,072,500 THROUGH AN AMENDMENT TO THE CITY'S ADOPTED FY2020 BUDGET

The City Council is informed that:

WHEREAS, on March 11, 2020, because of the spread of the novel Coronavirus Disease 2019 (COVID-19), Michelle Lujan Grisham, the Governor of the State of New Mexico, declared that a Public Health Emergency exists in New Mexico under the Public Health Emergency Response Act; and

WHEREAS, the further spread of COVID-19 in the City of Las Cruces (City) and the State of New Mexico (State) poses a threat to the health, safety, well-being and property of residents; and

WHEREAS, essential mitigation measures implemented by the State have a potentially devastating impact on the Las Cruces community and furthermore, the displacement of persons and closure of schools and businesses is taxing to operations of service providers deemed essential under the Governor's order across the City; and

WHEREAS, the City has identified an immediate need to support local non-profit organizations and other essential service providers being impacted by the COVID-19 pandemic; and

WHEREAS, the City Council desires to allocate funding from the Telshor facility fund; and

WHEREAS, a budget adjustment is necessary for funds to be available to provide essential and critical services to combat the effects of COVID-19 across our Las Cruces Community.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Las Cruces:

(I)

THAT the Las Cruces City Council supports essential and critical services to combat the effects of COVID-19 across our Las Cruces Community.

(II)

THAT the City Council allocates \$1,072,500 in emergency assistance from the Telshor Facility Fund.

(III)

THAT the budget adjustments as indicated in Exhibit "A" and recommended uses as indicated in Attachment "A", attached hereto and made a part of this Resolution, are hereby approved.

(IV)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

Agenda Item #2.1.

DONE AND APPROVED this 03 day of April 2020

APPROVED

Mayor

ATTEST:

City Clerk

Moved by: Kasandra Gandara

Seconded by: Gabe Vasquez

AYES Kasandra Gandara, Gabe Vasquez, Gill Sorg, Ken Miyagishima, Yvonne Flores, Tessa
Abeyta-Stuve, Johana Bencomo

NAYS

Agenda Item #2.1.

CITY OF LAS CRUCES
BUDGET ADJUSTMENT REQUEST
BUDGET FISCAL YEAR 2018-19

	2700 HEALTH CARE SERVICES MMC LEASE			
	2019-2020			
	Original Budget	Amended Budget	Req. Adjustment	Adjusted Budget
RESOURCES				
Beginning Balance	\$ 64,243	64,243	0	64,243
Revenues				
Municipal Gross Receipts Tax	0	0	0	0
Public Safety Gross Receipts Tax	0	0	0	0
Hold Harmless Replacement GRT	0	0	0	0
State-Shared Gross Receipts Tax	0	0	0	0
Environmental Gross Receipts Tax	0	0	0	0
County Environmental Gross Receipts Tax	0	0	0	0
Gasoline Tax	0	0	0	0
Cigarette Tax	0	0	0	0
Lodgers Tax	0	0	0	0
Property Taxes	0	0	0	0
Payment In Lieu of Property Tax	0	0	0	0
Franchise Fees	0	0	0	0
Payment In Lieu of Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Convention Center Fee	0	0	0	0
Auto License - State Shared	0	0	0	0
Fines & Forfeitures	0	0	0	0
Charges For Services	0	0	0	0
Natural Gas Sales - Commodity	0	0	0	0
Motor Pool Maintenances Charges	0	0	0	0
Fuel Charges	0	0	0	0
Intergovernmental	0	0	0	0
Investment Income	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Federal Grants	0	0	0	0
State Grants	0	0	0	0
Local Grants	0	0	0	0
Debt Service	0	0	0	0
Total Revenues	0	0	0	0
TOTAL RESOURCES	\$ 64,243	64,243	0	64,243
Expenditures				
General Government	0	0	0	0
Legislative	0	0	0	0
Municipal Court	0	0	0	0
City Manager	0	0	0	0
Legal	0	0	0	0
Las Cruces Police Department	0	0	0	0
Las Cruces Fire Department	0	500,000	0	500,000
Utilities	0	0	0	0
Economic Development	0	0	0	0
Internal Audit	0	0	0	0
Administrative	0	0	0	0
Human Resources	0	0	0	0
Financial Services	0	0	0	0
Information Technology	0	0	0	0
Fleet	0	0	0	0
Operations	0	0	0	0
Parks & Recreation	0	0	0	0
Community Development	1,050,000	2,250,000	1,000,000	3,250,000
Quality of Life	1,200,000	0	0	0
Public Works	0	0	0	0
Legislative Reserve	0	0	0	0
Total Expenditures	\$ 2,250,000	2,750,000	1,000,000	3,750,000
Other Resources				
Operating Transfers In	2,185,757	2,685,757	1,000,000	3,685,757
Operating Transfers Out	0	0	0	0
Total Other Resources	\$ 2,185,757	2,685,757	1,000,000	3,685,757
Accrual Adjustments	0	0	0	0
ENDING BALANCE	\$ 0	0	0	0

Agenda Item #2.1.

CITY OF LAS CRUCES
BUDGET ADJUSTMENT REQUEST
BUDGET FISCAL YEAR 2018-19

	2705 TELSHOR FACILITY			
	2019-2020			
	Original Budget	Amended Budget	Req. Adjustment	Adjusted Budget
RESOURCES				
Beginning Balance	\$ 33,170,418	33,170,418	0	33,170,418
Revenues				
Municipal Gross Receipts Tax	0	0	0	0
Public Safety Gross Receipts Tax	0	0	0	0
Hold Harmless Replacement GRT	0	0	0	0
State-Shared Gross Receipts Tax	0	0	0	0
Environmental Gross Receipts Tax	0	0	0	0
County Environmental Gross Receipts Tax	0	0	0	0
Gasoline Tax	0	0	0	0
Cigarette Tax	0	0	0	0
Lodgers Tax	0	0	0	0
Property Taxes	0	0	0	0
Payment In Lieu of Property Tax	0	0	0	0
Franchise Fees	0	0	0	0
Payment In Lieu of Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Convention Center Fee	0	0	0	0
Auto License - State Shared	0	0	0	0
Fines & Forfeitures	0	0	0	0
Charges For Services	0	0	0	0
Natural Gas Sales - Commodity	0	0	0	0
Motor Pool Maintenances Charges	0	0	0	0
Fuel Charges	0	0	0	0
Intergovernmental	0	0	0	0
Investment Income	400,000	400,000	0	400,000
Miscellaneous Revenues	0	0	0	0
Federal Grants	0	0	0	0
State Grants	0	0	0	0
Local Grants	0	0	0	0
Debt Service	0	0	0	0
Total Revenues	400,000	400,000	0	400,000
TOTAL RESOURCES	\$ 33,570,418	33,570,418	0	33,570,418
Expenditures				
General Government	0	0	0	0
Legislative	0	0	0	0
Municipal Court	0	0	0	0
City Manager	0	0	0	0
Legal	0	0	0	0
Las Cruces Police Department	0	0	0	0
Las Cruces Fire Department	0	0	0	0
Utilities	0	0	0	0
Economic Development	0	0	0	0
Internal Audit	0	0	0	0
Administrative	0	0	0	0
Human Resources	0	0	0	0
Financial Services	0	0	0	0
Information Technology	0	0	0	0
Fleet	0	0	0	0
Operations	0	0	0	0
Parks & Recreation	0	0	0	0
Community Development	0	0	0	0
Quality of Life	0	0	0	0
Public Works	0	0	0	0
Legislative Reserve	0	0	0	0
Total Expenditures	\$ 0	0	0	0
Other Resources				
Operating Transfers In	0	0	0	0
Operating Transfers Out	(2,785,757)	(3,285,757)	(1,000,000)	(4,285,757)
Total Other Resources	\$ (2,785,757)	(3,285,757)	(1,000,000)	(4,285,757)
Accrual Adjustments	0	0	0	0
ENDING BALANCE	\$ 30,784,661	30,284,661	(1,000,000)	29,284,661

Council Recommended Uses for COVID-19 Emergency Assistance

Community Partners

Agency/Organization	Up to*	Proposed Use
Families & Youth Inc	\$ 200,000.00	Mayors Meals/My Friends Place/El Crucero
Las Cruces Public Schools	\$ 150,000.00	Las Cruces Internet & Virtual Learning Access
La Casa	\$ 75,000.00	Housing & Emergency Shelter Operations & Supplies
La Pinon	\$ 75,000.00	SANE Program (Medical & Operating Supplies, Expanded Staff hours)
Casa De Peregrinos	\$ 50,000.00	Operating supplies (Food/Staff)
MVCH	\$ 50,000.00	Rapid Rehousing/ Homeless Prevention
CAA	\$ 50,000.00	Thriving Families- COVID Community Assistance Program
Fishes & Loaves	\$ 2,500.00	Elderly Food Boxes

City of Las Cruces

City Department	Up to*	Proposed Use
Utilities	\$ 125,000.00	Increase Utility Assistance Fund
Quality of Life	\$ 100,000.00	Essential Supply Fund
Various	\$ 75,000.00	Drivers for COVID Tests & Meal delivery
Various	\$ 40,000.00	PPE for City Staff (P2P contact)
Economic Development	\$ 7,500.00	Economic Crisis Flash Assessment

Total	\$ 1,000,000.00
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