CITY HALL
P.O. BOX 20000
LAS CRUCES, NM 88004

700 N. Main St.
PHONE (575) 541-2067

Board of Directors Meeting
Thursday, April 23, 2026 at 9:00 AM

Meetings can be viewed live at
lascruces.civicweb.net

OF THE MESILLA VALLEY (ASCMV) ON APRIL 23, 2026.

Exhibit "A" - Proposed FY27 Budget
CAES #26-066 - Pdf

CAES #26-067 - Pdf

8. PUBLIC INPUT

9. CHAIR AND BOARD COMMENTS

10. ADJOURNMENT

ANIMAL SERVICE CENTER OF MESILLA VALLEY
January 22, 2026 at 9:00 a.m.

BOARD MEMBERS PRESENT:
Becky Corran - Chairperson
Michael Harris - Board Member
Christopher Schaljo-Hernandez – Board Member
Patrick Peck - Board Member
Manuel Sanchez - Board Member
Angela Buehling Garner - Board Member
Gennifer Gates - Board Member
Mary Lou Ward - Ex-Officio Member

BOARD MEMBERS ABSENT:
Sonya Delgado - Ex-Officio Member

1. Call to Order & Pledge of Allegiance (9:00 a.m.): Chair Corran called the meeting to order.

Motion to allow Commissioner Schaljo-Hernandez to participate remotely by Board Member Sanchez, second by Board Member Harris. Motion passed unanimously.

2. Determination of Quorum: A quorum was determined to be present.

3. Acceptance of the Agenda: Motion by Board Member Sanchez, second by Board Member Harris. Motion passed unanimously.

4. Minutes for Approval

4.1 Approval of the Minutes from the ASCMV Board of Directors Quarterly Meeting held on October 23, 2025: .

Approval of the Minutes from the ASCMV Board of Directors Special Meeting held on November 26, 2025: Motion by Board Member Sanchez to approve both minutes as presented, second by Board Member Harris. Motion passed unanimously.

5. Reports/Presentations

5.1 Spay and Neuter Action Program (SNAP): LaVaughn Hart, SNAP Director presented. SNAP has been serving the county since 1998 and has facilitated over 30,000 animal sterilizations. Qualifying clients receive vouchers which they then present to the veterinarian at the time of surgery, and then the veterinarian bills SNAP. Veterinarians generally charge reduced prices for SNAP. The program also provides vouchers for rabies vaccinations and microchipping. The SNAP office is always open and welcoming to visitors. The number of people using SNAP's services has been steadily increasing over the past four years. Over the past ten years SNAP and Dona Ana County have worked together to facilitate over 5,200 sterilizations of pets in unincorporated areas. In late 2024 and early 2025 the City of Las Cruces joined in the effort and provided the same services to low-income residents of the City. There has been an amazing increase, about 40%, of City residents seeking services. Funding is limited and only covers about 40-50% of the cost for those services. The funding for 2025-2026 from the City of Las Cruces has already been expended and the County funding will be expended by the end of January. Once those funds are gone, SNAP will depend on grants and donations which are frequently difficult to get. Lack of funds will force SNAP to reinstitute copays, unfortunately. Last year the total income was approximately $450,000 and $400,000 of that was spent on vet bills. This year's vet bills are expected to be at least $420,000 and likely closer to $430,000. The SNAP Board set goals for 2026 at 3,000 vouchers compared to last year's 2,800. SNAP hopes to complete at least 2,500 surgeries. SNAP has also received a small TNR grant from the New Mexico Spay and Neuter Program that should help sterilize about 150 community cats. SNAP also plans to increase their work with clients and vets in the south county, which has been underserved for a long time. SNAP hopes to increase their grants and donations by at least 15% and they need two additional Board Members. In order to reach these goals, they plan to increase collaboration with other local groups and potentially statewide groups. They are actively advocating for the renewal of SB-57 which has been renamed to SB-38 which will provide funding for spay and neuter statewide. Ms. Hart thanked the Board for inviting her to come give this presentation and she looks forward to working with ASCMV into the future. She discussed the common goals between SNAP and ASCMV and again invited everyone to come visit and share ideas. She brought extra SNAP newsletters and offered them to Board Members. She discussed the State TNR program, that it does not require income verification since community cats do not have a specific owner. They are following the guidelines from the Sheltering Committee and she discussed the community members who have been calling about the neighborhood cats. She expects to have the 150 cats done from that group of people very quickly. Ms. Hart discussed the number of kittens that people bring to rescues every spring. SNAP has traps and people to teach community members how to use them. She invited anyone who knows about trapping cats to come in and teach people how to do it. She hopes to expand the TNR program soon, but this first 150 animals will be the pilot program. There was discussion of the jump in sterilizations during 2022 and 2023 was due to COVID being over and the lack of veterinary services in the area. It only takes the staff about three weeks to get a voucher issued, but the doctors are roughly six weeks behind. The list of approved doctors even includes some El Paso veterinarians. SNAP's vet bills were roughly

$32,000 per month last year. The City of Las Cruces will be hosting a day of action for Animal Protection Voters on February 10, 2026 in Santa Fe. SNAP vouchers expire after roughly three months. Staff tries to check in with clients to see if they have used the voucher before it expired. SNAP also works with Schumacher Vet Clinic to help the pets of the unhomed.

A. 5.2 City and County ACO Reports - City and County Animal Control: Brian Hulsey reported on October-December 2025 with 667 reported stray animals, 389 were picked up which included 110 cats and 279 dogs. This included 52 sick/injured with 26 cats and 26 dogs. There were 39 owner surrenders. A four-year comparison was shown. A four-year return to owner comparison was shown. This quarter there were 18 animals field returned to owners in December, 19 in November, and 19 in October for a total of 278 for the year. Additional animals picked up were: 37 owner surrender dogs, two owner surrender cats, 52 sick/injured animals, 12 welfare hold animals, and no neglect/abuse/cruelty cases. There were 14 shelter quarantines and ten home quarantines. There were two court holds and there are currently seven live evidence cases. One of the seven is currently in foster, leaving six in the facility. There was one rabies submission. There were 44 diverted intakes. There were 948 education and the total calls were 1,611 for this quarter. The breakdown per district was shown. The stray cats and dogs picked up comparisons were shown. Reasons for owner release: Ten dogs were vicious/dangerous; six were sick/old/injured; four the owners were unable to care for; five were unable to be kept on the property; five animals had owners who were ill/elderly; seven had lifestyle changes; one was moving and unable to take the animal, and one could no longer afford the animal. Totals for the end of year 2025: Stray calls 3,705; stray cats picked up 625; stray dogs picked up 1,702; field Return to Owners 278; total calls of service 7,849.

Gino Jimenez reported the City's numbers for the final quarter of 2025. The Peak Performance goals include securing 65% of all reported strays and field RTO 25%. The quarter’s numbers were shown by month. The three-year comparisons were shown. The totals for 2025 were: 5,180 stray calls with 50% secured; 437 animals field RTO for a total of 18%. Peak performance goal for stray animal bite responses was not met; there were 178 responses in 2025 compared to 135 in 2024 for a 24% increase. Peak Performance goal for owner victim bites is 10% reduction; that goal was not met with 116 responses in 2025 compared to 115 in 2024 for a 1% increase. The community cat program totals: In 2025 ACOs responded to 788 cats in traps with 150 community cats, so those 150 were never brought to the Animal Services Center. Reasons for unable to field RTO include 27 dogs with no contact by phone or at the residence; eight microchips were not registered or updated; three dogs’ owners were out of town; one dog the owner no longer wanted it to stay at her home; one cat’s owner was unable to reclaim at that time. Reasons for owners surrendering animals: Ten dogs were sick with four euthanasia requests; nine dogs for aggression; nine dogs for behavioral issues; seven cats the owner was moving and could not take them along; six dogs owners could not afford them; five dogs the owners could not keep confined and they kept escaping; five dogs the owner was unable to care for; three cats the owner was unable to care for; two roosters the owner released because they violated City ordinance; two dogs the apartment would not allow; two dogs for bites; one dog killed another family pet; one dog not adapting to the new home; one cat for aggression; one sick cat for euthanasia request; one dog the owner was evicted and did not have any housing so had to give up his dog; one dog the owners were getting divorced and there was a custody dispute; and one dog for lifestyle changes. Monthly calls for service: 1,178 in October; 1,043 in November; and 1,009 in December bringing the grand total for the year to 13,792 calls for service. The new ordinance's most visible effect right now is on tethering. The Peak Performance goal for reducing stray animal bites is correlated to responding as quickly as possible to the calls and securing the animal immediately. The Peak Performance goal regarding owner victim bites is difficult to influence, but it is hoped that when the staff vacancies are filled the officers will be able to work on that. Gino Jimenez announced that Janine Torres has been promoted to Supervisor and requested that all communications to him be also addressed to her. The cold front was discussed and the County Veterinarian announced that members of the public can call 8846 and receive straw for pet bedding.

5.3 Shelter Statistics/Activities - Liz Seely: Interim Director Liz Seely reported the 2025 annual numbers. The quarterly report and a copy of this presentation will be available on the website within the next few weeks. Intake within the City limits shown. The highest number was brought in by Animal Control Officers, with quite a few also brought in by the public. Dogs were shown in blue and cats in green; there were more cats in 2025 than dogs. There were 676 dogs owner surrendered in 2025. The County statistics were shown. The dogs brought in by County Animal Control was the highest number, closely followed by dogs owner surrendered. The combined totals of City and County were shown. The total number of animals taken in was 9,664. The ten-year comparison was shown. Intake numbers have remained fairly steady, except during COVID. Monthly intake numbers were shown; intake is always higher during the summer. Species comparison was shown: 61.4% were dogs, 37.7% were cats, and the rest made up less than 1% of total intake. A breakdown of intake methods was shown: Strays by Animal Control, strays by the public, and owner surrenders make up the bulk of the animals brought in. Outcomes for 2025: 10,304 total outcomes which never matches the intake due to never starting the year with zero animals and the statistics do not include owner requested euthanasia; 2,880 animals euthanized; 2,205 adoptions; transfer to rescue 1,959; returned to owners 1,298; community cats 1,118; and owner requested euthanasia 787 as a service to the public. Reasons for euthanasia: Medical/respiratory signs, behavior/timid/fear biting, and other reasons were discussed. Of the 2,880 animals euthanized 1,948 were dogs, 913 were cats, and there were 19 other. In 2025 1,959 animals went to rescues; 1,336 were dogs, 617 were cats, and there were six other. Ms. Seely thanked the rescues for their hard work. Adoptions comparison was shown. There were more adoptions in 2025: 64% were dogs, 35% were cats, and 1% were other. Live release rate standard to be considered a no-kill shelter is 90%. ASCMV has not achieved this goal since 2020; due to the low intake rate from the COVID shutdown, the live release rate for dogs was reached. In 2025 the live release rate for dogs was 66.6% and the live release rate for cats was 74.3% for a total live release rate of 69.6%. Ms. Seely commented that this rate will not change much unless there is a drastic reduction in intake numbers. There were 23,192 visitors in 2025 with the highest numbers in July and December. During these months ASCMV partners with Dona Ana County Humane Society for the biggest promotions of the year. In July there is the “Red, White, and Cute” event and in December is the “Home for the Holidays” event. The surgery team did 1,772 TNR surgeries, adoptions were 1,422; shelter fosters; and other at 648 which includes RTO surgeries, rescue surgeries, and low-cost surgeries for the public. ASCMV did drive-through vaccination clinics in February, June, and October. They were huge events: 5,703 free or low-cost vaccinations were done and 907 free or low-cost microchips. The next clinic will be held on February 22 at the Field of Dreams. Ms. Seely discussed the digital and social media ads. The foster program was discussed. There is an average of 100 animals in foster continuously throughout the year, with generally more foster parents during “kitten season” taking care of the bottle babies. Over 120 volunteers contributed more than 10,000 hours. Ms. Seely has never seen so many volunteers and the program has never been so well run. The highest volunteer numbers were in the fall, but in February there were 65 active volunteers and they did 1,000 hours of volunteer work at the shelter. Pictures were shown. Ms. Seely reported that ASCMV has hired a digital specialist, so there will be more tracking of ROI on ads and social media. The networking page has become very popular lately on Facebook, where many of the at-risk animals are discussed. Board Member Ward suggested moving into the unincorporated areas of the County for the drive-through clinics. Traffic control is an issue. Board Member Ward asked Ms. Seely to get with her later to discuss possible sites. High schools and recreation centers were discussed as possible sites.

5.4 Committee Reports

Finance - Josh Saffell, Committee Chair: Josh Saffell reported the unaudited financials as of December 31, 2025. Statement of Net Position: Cash and Investments has $1,929,184, Capital Assets of $283,148 giving a total assets of $2,212,332; Total Liabilities $418,627 leaves a Total Fund

Balance of $1,793,705. Statement of Revenues, Expenses, and Changes in Fund Balance, Budget to Actual just for the General Fund: Actual Revenue was $2,936,592 at 56.6% of budget; this is halfway through the fiscal year so it is good; Total Expenditures were $2,192,505 which is 39.2% of budget, much lower than the 50% budget parameter. When taking Expenses from Revenues there was a total change in Net Position of $744,087. When added to the Fund Balance at the start of the year, there is an Ending Fund Balance in the General Fund of $1,482,545. Breakdown of Expenditures: Executive Director's Fund was $79,662 which is 39.2% of budget; Medical Director Program was $540,806 which is 34.8% of budget; Kennel Director Program was $853,466 which is 40.6% of budget; and Administrative Operations was $718,650 which is 41.5% of budget. The Grants and Donations Schedule as of December 31, 2025 shows about five grants that ASCMV is still working on; one is almost completely spent, another is being well spent, and three others are in process of getting POs and other things done to make sure they can be spent properly. ASCMV is now almost fully staffed and the bills are getting caught up.

Executive – Christopher Schaljo-Hernandez, Committee Chair: Christopher Schaljo-Hernandez, Committee Chair reported that the committee has been working hard with Liz Seely and the team to get the new Director up and running. He thanked them all for their amazing work.

Facilities - Mary Lou Ward, Committee Chair: Mary Lou Ward reported that she missed a few meetings, but Liz Seely kept her up to date with all the meeting notes. Board Member Ward thanked Ms. Seely for those notes. There were some pending Work Orders outstanding that were discussed in the notes. Facilities continues to work on those and scheduling new projects that need to be done. The Adoption Building needs a replacement lock system. There was discussion of doing this in phases to expedite the start of the work. The Maintenance Supervisor is still out on medical leave which impacts the capacity and turnaround times of the department. The Medical Kennel Renovation Grant was discussed and the project was funded through recent grants. The project planning and management will wait for the new Director to begin work. Funding options including potential use of the fund balance will need to be reviewed when the new Director is on board. The next meeting was scheduled.

6. Discussion Items:

6.1 Process of selecting a public board member: Board Member Campbell resigned recently and Becki Graham has been replaced by new City Councilor Michael Harris. When selecting a new Public Board Member, the interested persons will submit their information on the Boards and Committees section of the City's website. The Board Chair then gets together with the Shelter Director and City Clerk to select the new member.

The job description will be posted soon. Chair Corran reminded listeners to keep in mind that the SNAP Board and other organizations are seeking help as well.

7. Action Items:

7.1 Selection of ASCMV Board Chair and Vice-Chair, Committee Assignments: Chair Corran discussed the tradition of switching the Board Chair position between the City and County representatives. To follow the tradition, the new Chair should be someone from the County. She nominated Board Member Manuel Sanchez as the next Chair and he accepted the nomination. She requested further input from the Board. There were no other nominations. New Chair Sanchez took over the meeting.

Chair Sanchez requested nominations for Vice-Chair. Tradition dictates that the Vice-Chair should be from the City. Board Member Corran nominated Board Member Gates and she accepted the nomination. Chair Sanchez requested further nominations. There were none.

Chair Sanchez requested all those in favor to say “Aye” and consent was unanimous.

Board Member Corran suggested discussing the committee assignments. The Executive Committee consists of those people who hold offices on the Board. The Facilities Committee needs one person. The Finance Committee is fully staffed. Chair Sanchez asked for Board Member Schaljo-Hernandez to help with that committee and he accepted happily. Chair Sanchez invited outgoing Chair Corran to join the Executive Committee. Board Member Peck promised to check the JPA for the proper structure of the committee before finalizing membership in that committee. Executive Committee consists of Chair Sanchez, Vice-Chair Gates. Facilities Committee consists of Board Member Schaljo-Hernandez, Vice-Chair Gates, and Ex-Officio Member Ward. Finance Committee consists of Board Member Peck, Board Member Corran, and Board Member Schaljo-Hernandez. Board Member Corran suggested that Board Member Harris take the position on Facilities in place of Vice-Chair Gates in the interest of spreading the workload and integrating Board Member Harris better.

Motion by Board Member Corran to approve the committee assignments, second by Board Member Peck. Motion passed unanimously.

7.2 Resolution 26-01 - A resolution approving an employment agreement hiring Stephanie Lewis as Executive Director of the Animal Services Center of the Mesilla Valley: Chair Sanchez opened the floor for discussion of the resolution. Board Member Corran thanked everyone who worked on this for their hard work. She proposed an amendment to page 14 of 17 in the packet, under Salary, the Moving Expenses caveat, that the one-time stipend for moving expenses is taxed at the same rate as the regular salary, and so she suggested that the stipend be changed to $6,000.

Board Member Corran moved to amend Section 5b to a stipend of $6,000 instead of $5,000. Board Member Harris seconded the motion. Motion passed unanimously.

Motion to approve as amended by Board Member Corran, second by Board Member Harris. Motion passed unanimously.

Everyone thanked Liz Seely for running the ASCMV so well and Board Member Peck suggested that the new Director be instructed to keep her on as a Deputy Director as a resource for at least six months. Chair Sanchez agreed and suggested discussing that at the next meeting. Board Member Peck also suggested maintaining Ms. Seely’s pay as it has been during the transition period. Chair Sanchez agreed that it is a good idea and the Board needs to look into it.

8. **Public Input:** Dina D’Argo, member of the public discussed the Animal Protection Voters lobbying event in Santa Fe on February 10 regarding SB-38 and three other bills. She requested that community members write letters in support of the bills. These letters can be e-mailed to Animal Protection Voters and should include the physical address of the author, so that they can be hand-delivered to the appropriate legislators.

9 **Chair and Board Comments:** Ex-Officio Member Ward announced that Dona Ana County has been giving out free straw in conjunction with New Mexico Dog Program for some time now. The office provides free straw to any resident with no questions asked. The office is located at 2024 E. Griggs and is open from 8:00 a.m. to 12:00 p.m. and then again from 1:00 p.m. to 4:30 p.m. Monday through Friday.

Board Member Corran gave a really public shoutout to Liz Seely for her excellent work and Michelle who has been filling in and doing public documentation and other duties, and gave her the single happiest day of her public office career by showing her a baby goat.

Vice-Chair Gates also thanked Liz Seely and commended her for her excellent work.

Board Member Harris was excited to be a part of the Board and for the future of ASCMV. He was encouraged by all the reports and presentations and gave a shoutout to the TNR program, as he has used it himself.

Chair Sanchez welcomed Board Member Harris and offered to answer any questions and suggested that Ex-Officio Member Ward can also offer information.

10. Adjournment (10:48 a.m.)

Motion by Board Member Harris, second by Board Member Corran. Meeting adjourned.

BOARD OF DIRECTORS

____
Becky Corran, Chairperson
Manuel Sanchez, Chairperson

____
Christopher Schaljo-Hernandez, Board Member

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Michael Harris, Board Member

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Gennifer Gates, Board Member

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Patrick Peck, Board Member

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Angelica Buehling Gardner, Board Member

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Sonya Delgado, Ex Officio Member

____
Mary Lou Ward, Ex Officio Member

ATTEST:

____
Amanda Lopez Askin, County Clerk

CITY OF LAS CRUCES

Exhibit "A"

BUDGET ADJUSTMENT REQUEST

BUDGET FISCAL YEAR 2025-26

	7440 ASCMV 2025-26 Original Budget	Amended Budget	Req. Adjustment	Adjusted Budget
RESOURCES				
Beginning Balance	$ 599,638	1,009,393	0	1,009,393
Revenues				
Municipal Gross Receipts Tax	0	0	0	0
Public Safety Gross Receipts Tax	0	0	0	0
Hold Harmless Replacement GRT	0	0	0	0
State-Shared Gross Receipts Tax	0	0	0	0
Environmental Gross Receipts Tax	0	0	0	0
County Environmental Gross Receipts Tax	0	0	0	0
Internet Sales Gross Receipts Tax	0	0	0	0
Gasoline Tax	0	0	0	0
Cannabis Excise Tax	0	0	0	0
Lodgers Tax	0	0	0	0
Property Taxes	0	0	0	0
Payment In Lieu of Property Tax	0	0	0	0
Franchise Fees	0	0	0	0
Payment In Lieu of Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Convention Center Fee	0	0	0	0
Auto License - State Shared	0	0	0	0
Fines & Forfeitures	0	0	0	0
Charges For Services	4,993,830	4,993,830	0	4,993,830
Natural Gas Sales - Commodity	0	0	0	0
Motor Pool Maintenances Charges	0	0	0	0
Fuel Charges	0	0	0	0
Intergovernmental	0	0	0	0
Investment Income	0	0	0	0
Miscellaneous Revenues	40,000	40,000	70,000	110,000
Federal Grants	0	0	0	0
State Grants	0	50,000	0	50,000
Local Grants	75,000	102,442	0	102,442
Debt Service	0	0	0	0
Total Revenues	**5,108,830**	**5,186,272**	**70,000**	**5,256,272**
TOTAL RESOURCES	**$ 5,708,468**	**6,195,665**	**70,000**	**6,265,665**
Expenditures				
General Government	0	0	0	0
Legislative	0	0	0	0
Municipal Court	0	0	0	0
City Manager-300	0	0	0	0
Legal	0	0	0	0
Las Cruces Police Department	0	0	0	0
Las Cruces Fire Department	0	0	0	0
Utilities	0	0	0	0
Economic Development	0	0	0	0
Assistant City Manager-400	0	0	0	0
Human Resources	0	0	0	0
Financial Services	0	0	0	0
Information Technology	0	0	0	0
Assistant City Manager-500	0	0	0	0
Parks & Recreation	0	0	0	0
Community Development	0	0	0	0
Quality of Life	0	0	0	0
Public Works	0	0	0	0
ASCMV	5,514,505	5,591,947	0	5,591,947
Total Expenditures	**$ 5,514,505**	**5,591,947**	**0**	**5,591,947**
Other Resources				
Operating Transfers In	0	0	0	0
Operating Transfers Out	0	0	0	0
Total Other Resources	**$ 0**	**0**	**0**	**0**
Accrual Adjustments	0	0	0	0
ENDING BALANCE	**$ 193,963**	**603,718**	**70,000**	**673,718**

26-02

ASCMV Action and Executive Summary

Type of Action:
☒ **Resolution**
☐ **Ordinance**
☐ **TIDD Resolution**

District:	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☒ N/A		
1st Reading:		**Adopted:**	April 23, 2026
Drafter:	Amelia Corrales	**Department:**	ASCMV

Title:	**A RESOLUTION TO AMEND THE FISCAL YEAR (FY) 2026 ANNUAL BUDGET FOR THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY (ASCMV).**

TYPE OF ACTION: ☒ **Administrative** ☐ **Legislative** ☐ **Quasi-Judicial**

PURPOSE(S) OF ACTION:
TO AMEND THE FY2026 ANNUAL BUDGET FOR THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY.

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:
THE ACTUAL DONATION REVENUES RECEIVED EXCEED THE BUDGETED AMOUNT.

SUPPORT INFORMATION:
Exhibit "A" - Fund Summary

PLAN(S):
None

COMMITTEE/BOARD REVIEW:
None

DOES THIS AMEND THE BUDGET?:
☒ Yes
☐ No

BUDGET / FISCAL IMPACT:

BUDGETED AMOUNT:	**AVAILABLE AMOUNT:**	**EXPENDITURE AMOUNT:**
VARIOUS	VARIOUS	VARIOUS

Funding Source(s):
DONATION

Overall Budget Impact:
INCREASE BUDGETED REVENUES BY $70,000

Does this action amend the Capital Improvement Plan (CIP)?

☐ Yes
☒ No

OPTIONS / ALTERNATIVES:

1. Vote “Yes”; this will approve the Resolution and accept the budget adjustments as presented, and will adjust the ASCMV's FY2025-26 budget.
2. Vote “No”; this will not approve the Resolution nor accept the budget adjustments as presented, and will not adjust the ASCMV's FY2025-26 budget.
3. Vote to “Amend”; this will delay the process of adjusting the ASCMV's budget and will require direction to staff.
4. Vote to “Table”; this will impact the ASCMV's ability to utilize funds and may impact programs and services.

RESOLUTION 26-02

A RESOLUTION TO AMEND THE FISCAL YEAR (FY) 2026 ANNUAL BUDGET FOR THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY (ASCMV).

The Animal Services Center of Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

WHEREAS, the ASCMV Board of Directors approved the recommended Fiscal Year (FY) 2026 Annual Budget; and

WHEREAS, an adjustment is necessary for the transparency of current revenues that the ASCMV has received in FY2026; and

WHEREAS, it is in the best interest of the ASCMV for the Board to approve this resolution and the corresponding amended FY2026 budget as reflected in Exhibit “A”.

NOW, THEREFORE, be it resolved by the Board of Directors for the Animal Services Center of the Mesilla Valley:

(I)

THAT the ASCMV’s amended Fiscal Year 2026 Annual Budget, attached hereto as Exhibit “A” and made part of this resolution, is hereby approved.

(II)

THAT once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent, for submission to the Department of Finance and Administration (DFA) for approval and incorporation into its (City of Las Cruces) respective budget for inclusion in the FY2026 budget for the ASCMV.

(III)

THAT ASCMV staff is hereby authorized to take any action necessary to implement and comply with the budget submitted and approved as part of this resolution.

DONE AND APPROVED this day of

APPROVED

____

ATTEST:

____

Moved by:

Seconded by:

AYES

NAYS

CITY OF LAS CRUCES

Exhibit "A"

BUDGET ADJUSTMENT REQUEST

BUDGET FISCAL YEAR 2025-26

		7440 ASCMV 2025-26			
		Original Budget	Amended Budget	Req. Adjustment	Adjusted Budget
RESOURCES					
Beginning Balance	$	599,638	1,009,393	0	1,009,393
Revenues					
Municipal Gross Receipts Tax		0	0	0	0
Public Safety Gross Receipts Tax		0	0	0	0
Hold Harmless Replacement GRT		0	0	0	0
State-Shared Gross Receipts Tax		0	0	0	0
Environmental Gross Receipts Tax		0	0	0	0
County Environmental Gross Receipts Tax		0	0	0	0
Internet Sales Gross Receipts Tax		0	0	0	0
Gasoline Tax		0	0	0	0
Cannabis Excise Tax		0	0	0	0
Lodgers Tax		0	0	0	0
Property Taxes		0	0	0	0
Payment In Lieu of Property Tax		0	0	0	0
Franchise Fees		0	0	0	0
Payment In Lieu of Franchise Fees		0	0	0	0
Licenses, Fees & Permits		0	0	0	0
Convention Center Fee		0	0	0	0
Auto License - State Shared		0	0	0	0
Fines & Forfeitures		0	0	0	0
Charges For Services		4,993,830	4,993,830	0	4,993,830
Natural Gas Sales - Commodity		0	0	0	0
Motor Pool Maintenances Charges		0	0	0	0
Fuel Charges		0	0	0	0
Intergovernmental		0	0	0	0
Investment Income		0	0	0	0
Miscellaneous Revenues		40,000	40,000	70,000	110,000
Federal Grants		0	0	0	0
State Grants		0	50,000	0	50,000
Local Grants		75,000	102,442	0	102,442
Debt Service		0	0	0	0
Total Revenues		**5,108,830**	**5,186,272**	**70,000**	**5,256,272**
TOTAL RESOURCES	**$**	**5,708,468**	**6,195,665**	**70,000**	**6,265,665**
Expenditures					
General Government		0	0	0	0
Legislative		0	0	0	0
Municipal Court		0	0	0	0
City Manager-300		0	0	0	0
Legal		0	0	0	0
Las Cruces Police Department		0	0	0	0
Las Cruces Fire Department		0	0	0	0
Utilities		0	0	0	0
Economic Development		0	0	0	0
Assistant City Manager-400		0	0	0	0
Human Resources		0	0	0	0
Financial Services		0	0	0	0
Information Technology		0	0	0	0
Assistant City Manager-500		0	0	0	0
Parks & Recreation		0	0	0	0
Community Development		0	0	0	0
Quality of Life		0	0	0	0
Public Works		0	0	0	0
ASCMV		5,514,505	5,591,947	0	5,591,947
Total Expenditures	**$**	**5,514,505**	**5,591,947**	**0**	**5,591,947**
Other Resources					
Operating Transfers In		0	0	0	0
Operating Transfers Out		0	0	0	0
Total Other Resources	**$**	**0**	**0**	**0**	**0**
Accrual Adjustments		0	0	0	0
ENDING BALANCE	**$**	**193,963**	**603,718**	**70,000**	**673,718**

EXHIBIT "A"

ANIMAL SERVICES CENTER OF THE MESILLA VALLEY
PROPOSED FY 2026-2027 BUDGET

ACCOUNT DESCRIPTION	FY26 REVISED BUDGET	FY27 PROPOSED BUDGET	NET CHANGE
ANIMAL SHELTER SERVICES	12,000.00	10,000.00	(2,000.00)
CITY OF ANTHONY	7,000.00	7,000.00	-
CLC RETURN TO OWNER	25,800.00	20,000.00	(5,800.00)
DAC RETURN TO OWNER	15,800.00	10,000.00	(5,800.00)
DONA ANA COUNTY CONTRIBUTION	2,335,136.00	2,160,136.00	(175,000.00)
DONATIONS & MEMORIALS	40,000.00	-	(40,000.00)
CLC CONTRIBUTION	2,335,136.00	2,160,136.00	(175,000.00)
ONSITE ADOPTIONS	110,000.00	80,000.00	(30,000.00)
OTHER REVENUE	25,000.00	30,000.00	5,000.00
PET MICRO-CHIP	20,000.00	15,000.00	(5,000.00)
SPAY/NEUTER	65,000.00	65,000.00	-
SUNLAND PARK	2,658.00	2,658.00	-
VACCINATIONS	40,000.00	32,000.00	(8,000.00)
VILLAGE OF HATCH	300.00	-	(300.00)
GRANTS	152,442.44	143,054.17	(9,388.27)
TOTAL REVENUES	**$ 5,186,272.44**	**$ 4,734,984.17**	**$ (451,288.27)**
ADMINISTRATIVE SALARIES	761,566.90	798,298.17	36,731.27
CELL PHONE STIPEND	1,424.41	2,339.82	915.41
CLASSIFIED	2,086,418.52	2,191,608.35	105,189.83
CONTRACT EMPLOYEES	59,114.10	-	(59,114.10)
DENTAL INSURANCE	25,985.96	22,274.20	(3,711.76)
FICA MEDICARE	35,568.82	43,442.33	7,873.51
FICA SOCIAL SECURITY	152,087.68	185,752.77	33,665.09
GRANTS	30,000.00	30,000.00	-
HEALTH INSURANCE	337,813.60	396,356.48	58,542.88
LIFE AND DISABILITY INSURANCE	5,299.84	5,286.32	(13.52)
PART-TIME - REGULAR	10,421.70	-	(10,421.70)
PERA	450,519.18	542,063.57	91,544.39
RETIREMENT HEALTH CARE INSURANCE	48,803.33	59,199.76	10,396.43
SCHEDULED OVERTIME	129,534.19	91,800.00	(37,734.19)
STANDBY PAY	5,258.57	4,782.29	(476.28)
VEHICLE ALLOWANCE	1,246.14	3,600.00	2,353.86
WORKERS COMPENSATION	851.00	782.00	(69.00)
TOTAL PERSONNEL	**$ 4,141,913.94**	**$ 4,377,586.06**	**$ 235,672.12**
ADMINISTRATIVE CHARGES	220,000.00	444,084.00	224,084.00
ADVERTISING	35,233.52	52,000.00	16,766.48
AUDITING & FINANCIAL SERVICES	15,070.00	15,067.00	(3.00)
AWARDS	722.63	723.00	0.37
CREDIT CARD FEES	7,400.00	10,500.00	3,100.00
ELECTRICITY	58,000.00	64,000.00	6,000.00
FOOD & BEVERAGE	866.88	1,400.00	533.12
FUEL	8,000.00	8,000.00	-
GENERAL UTILITY SERVICES	5,740.00	2,470.00	(3,270.00)
GRANTS	118,019.00	107,751.73	(10,267.27)

LIABILITY INSURANCE PREMIUMS	18,421.00	20,000.00	1,579.00
LICENSES/PERMITS/CERTIFICATION	1,808.00	4,630.00	2,822.00
MAINTENANCE & REPAIRS	25,059.48	25,000.00	(59.48)
MEDICAL SUPPLIES	163,770.00	175,770.00	12,000.00
MEDICAL/DRUG TESTING SERVICES	2,020.00	1,020.00	(1,000.00)
MEMBERSHIP & DUES	3,150.00	3,275.00	125.00
MINOR EQUIPMENT	20,987.30	45,753.00	24,765.70
NATURAL GAS	11,165.00	9,200.00	(1,965.00)
POSTAGE AND FREIGHT	1,500.00	1,500.00	-
PROFESSIONAL/TECHNICAL SERVICE	58,523.00	26,800.00	(31,723.00)
PURCHASED SERVICES GENERAL	210,782.00	124,078.00	(86,704.00)
REGISTRATION/CONFERENCE FEES	7,654.00	1,000.00	(6,654.00)
SAFETY SUPPLIES	4,900.00	4,425.00	(475.00)
SHOP SUPPLIES & MATERIALS	200.00	860.00	660.00
SOFTWARE	19,426.94	7,800.00	(11,626.94)
SOLID WASTE	4,455.00	4,800.00	345.00
SUPPLIES GENERAL	224,384.36	244,828.00	20,443.64
TELEPHONE & CELL PHONES	24,500.00	18,200.00	(6,300.00)
TRANSPORTATION	17,000.00	22,000.00	5,000.00
TRAVEL	19,158.15	4,300.00	(14,858.15)
UNEMPLOYMENT COMPENSATION PREMIUMS	5,700.00	6,800.00	1,100.00
UNIFORMS & SAFETY WEAR APPAREL	7,808.95	6,650.00	(1,158.95)
VEHICLE REPAIR & MAINTENANCE	12,000.00	12,000.00	-
WASTE WATER	7,820.00	6,700.00	(1,120.00)
WATER	12,320.00	11,000.00	(1,320.00)
WORKERS COMP INSURANCE PREMIUMS	35,600.00	28,000.00	(7,600.00)
TOTAL OPERATING	**$ 1,389,165.21**	**$ 1,522,384.73**	**$ 133,219.52**
ROLLING EQUIPMENT	56,445.00	-	(56,445.00)
GRANTS	4,423.44	5,302.44	879.00
TOTAL CAPITAL	**$ 60,868.44**	**$ 5,302.44**	**$ (55,566.00)**
EXPENDITURE GRANT TOTAL	**$ 5,591,947.59**	**$ 5,905,273.23**	**$ 313,325.64**

FUND BALANCE ESTIMATES

FY26 Audited Beginning Balance	1,009,393.00
FY26 Estimated Revenues	5,125,964.38
FY26 Estimated Expenditures	4,937,570.03
FY26 Estimated Ending Fund Balance	**$ 1,197,787.35**
FY27 Estimated Beginning Balance	1,197,787.35
FY27 Budgeted Revenues	4,734,984.17
FY27 Budgeted Expenditures	5,905,273.23
FY27 Estimated Ending Fund Balance	**$ 27,498.29**

26-03

ASCMV Action and Executive Summary

Type of Action:
☒ **Resolution**
☐ **Ordinance**
☐ **TIDD Resolution**

District:	☐ **1** ☐ **2** ☐ **3** ☐ **4** ☐ **5** ☐ **6** ☒ **N/A**		
1st Reading:		**Adopted:**	April 23, 2026
Drafter:	Amelia Corrales	**Department:**	ASCMV

Title:	**A RESOLUTION ADOPTING THE RECOMMENDED FISCAL YEAR 2026-2027 ANNUAL BUDGET FOR THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY (ASCMV) ON APRIL 23, 2026.**

TYPE OF ACTION: ☒ **Administrative** ☐ **Legislative** ☐ **Quasi-Judicial**

PURPOSE(S) OF ACTION:
TO ADOPT THE FISCAL YEAR 2026-2027 ANNUAL ASCMV BUDGET.

SUPPORT INFORMATION:
Exhibit "A" - Proposed FY27 Budget

PLAN(S):
None

COMMITTEE/BOARD REVIEW:
ASCMV Board

DOES THIS AMEND THE BUDGET?:
☐ Yes
☒ No

BUDGET / FISCAL IMPACT:

BUDGETED AMOUNT:	**AVAILABLE AMOUNT:**	**EXPENDITURE AMOUNT:**
VARIOUS	VARIOUS	VARIOUS

Funding Source(s):
VARIOUS

Overall Budget Impact:
APPROVES THE FY2026-2027 BUDGET

Does this action amend the Capital Improvement Plan (CIP)?
☐ Yes
☒ No

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will approve the Resolution and the proposed FY2026-2027 budget for the ASCMV.
2. Vote "No"; this will not approve the Resolution or the proposed FY2026-2027 budget for the ASCMV.
3. Vote to "Amend"; this will require direction from the Board of Directors of the ASCMV.
4. Vote to "Table"; this will require a special meeting to adopt an FY2026-2027 budget.

RESOLUTION 26-03

A RESOLUTION ADOPTING THE RECOMMENDED FISCAL YEAR 2026-2027 ANNUAL BUDGET FOR THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY (ASCMV) ON APRIL 23, 2026.

The Animal Services Center of Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

WHEREAS, the ASCMV requires a Fiscal Year 2026-2027 Budget; and

WHEREAS, ASCMV has authority to prepare its budget for the period beginning July 1, 2026 through June 30, 2027; and

WHEREAS, it is in the best interest of the ASCMV for the Board to approve this resolution and the corresponding Fiscal Year 2026-2027 budget as reflected in Exhibit “A”.

NOW, THEREFORE, be it resolved by the Board of Directors of the Animal Services Center of the Mesilla Valley:

(I)

THAT the ASCMV’s Fiscal Year 2026-2027 Annual Budget, attached hereto as Exhibit “A” and made part of this resolution, is hereby adopted.

(II)

THAT once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent, for submission to the Department of Finance and Administration (DFA) for approval and incorporation into its (City of Las Cruces) respective budget for inclusion in the Fiscal Year 2026-2027 budget for the ASCMV.

(III)

THAT ASCMV staff is hereby authorized to take any action necessary to implement and comply with the budget submitted and approved as part of this resolution.

DONE AND APPROVED this day of

APPROVED

____

ATTEST:

____

Moved by:

Seconded by:

AYES

NAYS

EXHIBIT "A"

ANIMAL SERVICES CENTER OF THE MESILLA VALLEY
PROPOSED FY 2026-2027 BUDGET

ACCOUNT DESCRIPTION	FY26 REVISED BUDGET	FY27 PROPOSED BUDGET	NET CHANGE
ANIMAL SHELTER SERVICES	12,000.00	10,000.00	(2,000.00)
CITY OF ANTHONY	7,000.00	7,000.00	-
CLC RETURN TO OWNER	25,800.00	20,000.00	(5,800.00)
DAC RETURN TO OWNER	15,800.00	10,000.00	(5,800.00)
DONA ANA COUNTY CONTRIBUTION	2,335,136.00	2,160,136.00	(175,000.00)
DONATIONS & MEMORIALS	40,000.00	-	(40,000.00)
CLC CONTRIBUTION	2,335,136.00	2,160,136.00	(175,000.00)
ONSITE ADOPTIONS	110,000.00	80,000.00	(30,000.00)
OTHER REVENUE	25,000.00	30,000.00	5,000.00
PET MICRO-CHIP	20,000.00	15,000.00	(5,000.00)
SPAY/NEUTER	65,000.00	65,000.00	-
SUNLAND PARK	2,658.00	2,658.00	-
VACCINATIONS	40,000.00	32,000.00	(8,000.00)
VILLAGE OF HATCH	300.00	-	(300.00)
GRANTS	152,442.44	143,054.17	(9,388.27)
TOTAL REVENUES	**$ 5,186,272.44**	**$ 4,734,984.17**	**$ (451,288.27)**
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CLASSIFIED	2,086,418.52	2,191,608.35	105,189.83
CONTRACT EMPLOYEES	59,114.10	-	(59,114.10)
DENTAL INSURANCE	25,985.96	22,274.20	(3,711.76)
FICA MEDICARE	35,568.82	43,442.33	7,873.51
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PERA	450,519.18	542,063.57	91,544.39
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SCHEDULED OVERTIME	129,534.19	91,800.00	(37,734.19)
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VEHICLE ALLOWANCE	1,246.14	3,600.00	2,353.86
WORKERS COMPENSATION	851.00	782.00	(69.00)
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ELECTRICITY	58,000.00	64,000.00	6,000.00
FOOD & BEVERAGE	866.88	1,400.00	533.12
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NATURAL GAS	11,165.00	9,200.00	(1,965.00)
POSTAGE AND FREIGHT	1,500.00	1,500.00	-
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SOLID WASTE	4,455.00	4,800.00	345.00
SUPPLIES GENERAL	224,384.36	244,828.00	20,443.64
TELEPHONE & CELL PHONES	24,500.00	18,200.00	(6,300.00)
TRANSPORTATION	17,000.00	22,000.00	5,000.00
TRAVEL	19,158.15	4,300.00	(14,858.15)
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UNIFORMS & SAFETY WEAR APPAREL	7,808.95	6,650.00	(1,158.95)
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WASTE WATER	7,820.00	6,700.00	(1,120.00)
WATER	12,320.00	11,000.00	(1,320.00)
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TOTAL OPERATING	**$ 1,389,165.21**	**$ 1,522,384.73**	**$ 133,219.52**
ROLLING EQUIPMENT	56,445.00	-	(56,445.00)
GRANTS	4,423.44	5,302.44	879.00
TOTAL CAPITAL	**$ 60,868.44**	**$ 5,302.44**	**$ (55,566.00)**
EXPENDITURE GRANT TOTAL	**$ 5,591,947.59**	**$ 5,905,273.23**	**$ 313,325.64**

FUND BALANCE ESTIMATES

FY26 Audited Beginning Balance	1,009,393.00
FY26 Estimated Revenues	5,125,964.38
FY26 Estimated Expenditures	4,937,570.03
FY26 Estimated Ending Fund Balance	**$ 1,197,787.35**
FY27 Estimated Beginning Balance	1,197,787.35
FY27 Budgeted Revenues	4,734,984.17
FY27 Budgeted Expenditures	5,905,273.23
FY27 Estimated Ending Fund Balance	**$ 27,498.29**

26-04

Type of Action:
☒ Resolution
☐ Ordinance
☐ TIDD Resolution

ASCMV Action and Executive Summary

District:	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☒ N/A		
1st Reading:		**Adopted:**	April 23, 2026
Drafter:	Amelia Corrales	**Department:**	ASCMV

Title:	**A RESOLUTION AUTHORIZING THE GOVERNING BOARD FOR THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY TO ACCEPT THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDING JUNE 30, 2025**

TYPE OF ACTION: ☒ **Administrative** ☐ **Legislative** ☐ **Quasi-Judicial**

PURPOSE(S) OF ACTION:

TO ACCEPT THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDING JUNE 30,2025

PLAN(S):

None

COMMITTEE/BOARD REVIEW:

ASCMV Board

DOES THIS AMEND THE BUDGET?:

☐ Yes

☐ No

Does this action amend the Capital Improvement Plan (CIP)?

☐ Yes

☐ No

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will approve the Resolution and the annual financial report for the year ending June 30, 2025
2. Vote "No"; this will this will not approve the Resolution and the annual financial report for the year ending June 30, 2025
3. Vote to "Amend"; this will require direction from the Board of Directors of the ASCMV
4. Vote to "Table"; this will require a special meeting

RESOLUTION 26-04

A RESOLUTION AUTHORIZING THE GOVERNING BOARD FOR THE ANIMAL SERVICES CENTER OF THE MESILLA VALLEY TO ACCEPT THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDING JUNE 30, 2025

The Animal Services Center of the Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

WHEREAS, the financial statements of the ASCMV have been audited by PATTILLO, BROWN & HILL, LLP on behalf of the Animal Services Center of the Mesilla Valley; and

WHEREAS, on December 1, 2025 the New Mexico Office of the State Auditor received the ASCMV Audit Report submitted by PATTILLO, BROWN & HILL, LLP on behalf of the Animal Services Center of the Mesilla Valley; and

WHEREAS, the New Mexico Office of the State Auditor has completed the review of the audit report required by Section 12-6-14(B) NMSA 1978 and 2.2.2.13 NMAC; and

WHEREAS, on February 17,2026 the Office of the State Auditor released the audit report.

NOW, THEREFORE, be it resolved by the Board of Directors for the Animal Services Center of the Mesilla Valley:

(I)

THAT the ASCMV Annual Financial Audit Report for the year ending June 30, 2025 is hereby accepted by the governing board of the ASCMV.

DONE AND APPROVED this day of

APPROVED

____

ATTEST:

____

Moved by:

Seconded by:

AYES

NAYS